

Meeting Minutes

Seacoast Stormwater Coalition Meeting

Zoom

Wednesday, March 20, 2024, 1:00 – 3:00 p.m.

Present:

<i>Gretchen Young</i>	<i>Rochester- Cochair</i>	<i>Brian Goetz</i>	<i>Portsmouth</i>
<i>Lyndsay Butler</i>	<i>Newmarket-Cochair</i>	<i>Jamie McCarty</i>	<i>Portsmouth</i>
<i>Courtney Mitchell</i>	<i>Dover</i>	<i>Renee McIsaac</i>	<i>Rochester</i>
<i>Luke Frankel</i>	<i>FB Environmental</i>	<i>Cary Boyle</i>	<i>Rollinsford</i>
<i>Paul Sanderson</i>	<i>Greenland</i>	<i>Nate Mears</i>	<i>Rollinsford</i>
<i>Joe Lynch</i>	<i>Hampton</i>	<i>Jason Rucker</i>	<i>Rye</i>
<i>Eric Sunderlin</i>	<i>Hampton</i>	<i>Sean Maxwell</i>	<i>Seabrook</i>
<i>Jim Lavacchia</i>	<i>Hampstead</i>	<i>Mike Bobinsky</i>	<i>Somersworth</i>
<i>Heidi Marshall</i>	<i>Hoyle-Tanner</i>	<i>Amber Hall</i>	<i>Somersworth</i>
<i>Lisa Perreault</i>	<i>Kingston</i>	<i>Susan Connors</i>	<i>Stratham</i>
<i>Phil Coombs</i>	<i>Kingston</i>	<i>Jamie Houle</i>	<i>UNH SC</i>
<i>Chris Robillard</i>	<i>New Castle</i>	<i>Shawn Herrick</i>	<i>UNH</i>
<i>Andrea Bejtlich</i>	<i>NHDES</i>	<i>David Bowley</i>	<i>UNH</i>
<i>Deb Loiselle</i>	<i>NHDES</i>	<i>Agrima Poudel</i>	<i>Verdantas</i>
<i>Tom Swenson</i>	<i>NHDES</i>	<i>Christine Rinehart</i>	<i>Wright-Pierce</i>

1. Introductions

- Deb conducted roll call alphabetically by municipality or affiliation.

2. Approve meeting minutes

- There were no comments on the February 21, 2024, meeting minutes.

3. Developers/Construction Audience Outreach Materials

- Tom presented.
- During Year 6, all permittees must reach out to the developers/construction audience. Some examples of how to conduct the outreach are handouts for pre-construction meetings, emails, mailings, or putting the content on the permittee’s website. There are resources available on the [MCM #1 page](#) of the NHMS4 website. The new resources were shown and explained. All the materials can be modified to best suit the needs of the permittee.
- [Construction General Permit Fact Sheet](#)
 - The fact sheet provides background on the CGP as well changes made to the CGP in 2022 including the need for inspectors to complete EPA approved trainings. The fact sheet provides information about NOIs and the expected timeline for submitting them EPA. The last section has information on federal, state, and local requirements and where to find additional information.
- [Construction Site Erosion and Sediment BMPs Fact Sheet](#)
 - This fact sheet provides background on why BMPs are needed on construction sites. The material informs the reader how to select, install, and maintain BMPs. There’s a link to several fact sheets from EPA that can be included with this fact sheet.
- [Developers Outreach Letter](#)
 - This letter contains some background information on the CGP and BMPs for construction activities. If you want to mail out the developers/construction outreach resources, the letter will help to introduce the materials and provide contact information for who to contact should you have more questions.
- [CGP Website Write Up](#)

- Permittees can add the language in the CGP Write Up document to their website if they plan to post these outreach materials online.
- [Manchester's Homeowners Guide to Managing Stormwater](#)
 - Manchester created a guide to managing stormwater geared towards homeowners. This could be something that you post on your website so homeowners can access it.

4. Existing/Old Permittees and New Permittees Year 6 Requirements

- Tom presented.
- MCM #3
- [Existing Permittees Year 6 Requirements](#)
 - MCM # 3:
 - Annual Requirements:
 1. Update the SSO inventory, system maps, outfall and interconnection inventory and ranking.
 2. Retest any removed/fixed illicit discharges to ensure the problem has been resolved.
 3. Provide a progress report for indicators of your IDDE program in the Year 6 Annual Report.
 4. Provide IDDE training to employees involved in the process.
 - Due in Year 7 but may be a good idea to start now.
 1. Start wet weather sampling **and** catchment investigations for all problem outfalls and any outfalls or interconnections that indicate a potential sewer input.
 2. Document System Vulnerability Factors (SVF) for every catchment investigated.
 - Due in Year 10:
 1. Wet weather sampling **and** catchment investigations for all high and low priority outfalls.
- [New Permittees Year 6 Requirements](#)
 - MCM # 3:
 - Annual Requirements:
 1. Update the SSO inventory, system maps, outfall and interconnection inventory and ranking.
 2. Retest any removed/fixed illicit discharges to ensure the problem has been resolved.
 3. Provide a progress report for indicators of your IDDE program in the Year 6 Annual Report.
 4. Provide IDDE training to employees involved in the process.
 - Dry weather sampling must be completed by the end of Year 6.
 - Begin addressing problem catchments.
 - Due in Year 10 but may be a good idea to begin now.
 1. Start wet weather sampling **and** catchment investigations for all problem outfalls and any outfalls or interconnections that indicate a potential sewer input.
 2. Document System Vulnerability Factors (SVF) for every catchment investigated.
 - Due in Year 13:
 1. Wet weather sampling **and** catchment investigations for all high and low priority outfalls.

5. MCM #1

- Tom presented.
- How are people doing on these outreach efforts? If you haven't started, now is a good time to do so.
 - Pet Waste- Dog licensing season is upon us. Any of the resources available on the MCM #1 webpage of the NH MS4 website can be customized and included in dog licensing mailings and messaging.
 - PREP doesn't have the updated pet waste outreach resources completed yet, so don't wait for the new resources for your Year 6 outreach efforts.
 - Yard Waste- If you didn't do this in the Fall, you can do this now since people will start doing yard work as it warms up.
 - Fertilizer- Spring is here and people will start fertilizing soon. This is a great time to conduct outreach on fertilizer use.

6. Redevelopment vs Maintenance Discussion

- Gretchen presented.
- A lot of communities have implemented the Southeast Watershed Alliance (SWA) standards for the post-construction stormwater management requirements in Sections 2.3.6.a and 2.3.6.a.i of the New Hampshire MS4 Permit. Under these standards, redeveloping and maintaining sites have separate requirements. Gretchen brought two examples of sites that have recently been under construction to see what the coalition members felt the consensus for each site was (either redeveloped or maintenance).
- Examples:
 - Lilac Mall was being converted into a charitable gaming area.
 - Work included resurfacing a majority of the parking lot and in a small section, removing pavement and adding islands. Would this be maintenance or redevelopment?
 - The town considered this maintenance since a majority of it is regrading already established assets. The coalition members agreed.
 - An airfield that is 110,000 ft² was looking to reconstruct the whole terminal. While this property was a non-conforming site and exempt from these ordinances, it's a good example.
 - Work included reclaiming and restriping as well as removing and reconstructing drainage. Would this be maintenance or redevelopment?
 - This would be redevelopment due to drainage changes. It can depend on the municipality's definition of land disturbance. For instance, it is clear in Dover's definition that this would be redevelopment but may not be as clear in Rochester.
 1. Dover's definition of land disturbance is "an area where the natural vegetation or existing cover been removed, exposing the underlying soil and, therefore, is susceptible to erosion."
 2. Rochester's definition of land disturbance is "action to alter the existing vegetation and/or underlying soil of a site, such as clearing, grading, site preparation (e.g., excavating, cutting, and filling), soil compaction, and movement and stockpiling of topsoil."
 - It may be helpful for some of these definitions (land disturbance, development, and redevelopment) to be included in the updated NH Stormwater Manual or have fact sheets on them.
 - A consensus was that resurfacing is not a disturbance whereas reclaiming to a sub-base is a disturbance. If the construction requires the Planning Board's review, then it gives the town a chance to review the site plan for stormwater.
 - One school of thought is that the economic threshold is higher for redevelopment. If you're investing in the property, you should also invest in stormwater management.

7. New Version of the New Hampshire MS4 Permit Update

- Tom presented.
- There is no update for this month.

8. Updates and Upcoming Events

- Deb presented.
- **NHDES Water Infrastructure Funding Workshop**
 - April 8th-12th, 2024
 - [Agenda and registration](#)
 - Please register for each session you'd like to attend individually. If you can't attend but want to review the slides or handouts, still sign up and you will receive an email with this information.
- **2024 Salt Symposium**
 - September 10th, 2024
 - Cisco Brewers
Portsmouth, NH
 - Agenda and registration coming soon.
- **2024 Asset Management Conference for Water Infrastructure**
 - October 30th, 2024
 - Edward Cross Training Facility
Pembroke, NH
 - Agenda and registration coming soon.
- **[NHDES Infrastructure Funding Webpage](#)**

Information on any available funding will be posted on this website.

Use the [email alerts page](#) to receive updates from NHDES pertaining to CWSRF/ARPA/Infrastructure funding opportunities.

All upcoming events and funding deadlines, that are currently known, can be found on the [important dates page](#).

9. **Upcoming meeting dates for 2024 – Mark your calendars!** Meetings will occur on the 3rd Wednesday of each month. We will continue working on the elements necessary for Year 6 requirements of the permit and update the SWMP template as needed. Following are the topics that are planned for the monthly meetings. Please note that topics may change dependent on priorities identified during the year.

2024 Meeting Dates

April 17: MCM #6 Training Materials, System Mapping, Stormwater and Wastewater Asset Management, Year 6 MCM #4, MCM #5, and MCM #6 Requirements Review, New Hampshire MS4 Contact List

May 15: New Hampshire CWNS Summary, Year 6 Appendix F and Appendix H Requirements Review

June 19:

July 17:

August 21:

September 18:

October 16:

November 20:

December 18:

Please email potential agenda items and/or presentations to Deb Loiselle at deborah.s.loiselle@des.nh.gov. These will be considered for upcoming meetings and very helpful in the development of the monthly agendas.