

MEETING MINUTES

Seacoast Stormwater Coalition Meeting

Zoom

Wednesday, September 14, 2022, 1:00 – 3:00 p.m.

Present:

<i>Gretchen Young</i>	<i>Dover- Chair</i>	<i>Paul Toussaint</i>	<i>Rollinsford</i>
<i>April Talon</i>	<i>Durham</i>	<i>Jason Rucker</i>	<i>Rye</i>
<i>Nils Larson</i>	<i>Exeter</i>	<i>Mike Bobinsky</i>	<i>Somersworth</i>
<i>Eric Sunderlin</i>	<i>Hampton</i>	<i>Amber Hall</i>	<i>Somersworth</i>
<i>Heidi Marshall</i>	<i>Hoyle-Tanner</i>	<i>Matt Perry</i>	<i>TEC/Seabrook</i>
<i>Michael Trinquie</i>	<i>Hoyle-Tanner/ SWA/Chester</i>	<i>Megan Cramton</i>	<i>TEC/Seabrook</i>
<i>Lisa Perreault</i>	<i>Kingston</i>	<i>Amber Hall</i>	<i>Somersworth</i>
<i>Lindsay Butler</i>	<i>Newmarket</i>	<i>Jamie Houle</i>	<i>UNH SC</i>
<i>Andrea Bejtlich</i>	<i>NHDES</i>	<i>Will Powers</i>	<i>UNH</i>
<i>Deb Loiselle</i>	<i>NHDES</i>	<i>Bill Arcieri</i>	<i>VHB</i>
<i>Jamie McCarty</i>	<i>Portsmouth</i>	<i>Christene Binger</i>	<i>Verdantas</i>
<i>Daniel Okuniewicz</i>	<i>Portsmouth</i>	<i>Britt Eckstrom</i>	<i>Wright-Pierce</i>
<i>Ryan O'Conner</i>	<i>Rochester</i>	<i>Christine Rinehart</i>	<i>Wright-Pierce</i>

1. Introductions

- Roll call will be done alphabetically by municipality or affiliation

2. Approve meeting minutes

- August 24, 2022

3. Introduce Erin Holmes

- Ted Diers has been promoted to Assistant Directors of the Water Division.
- Erin Holmes is the new Bureau Administrator.

4. October SSC Meeting Will Occur At The Catch Basin Spoils Facility In Dover

- Gretchen presented.
- The meeting will be in person and will have a tour of the new catch basin spoils facility. We will have a short meeting agenda. Then a majority of the meeting will be a tour of the facility itself.
- There will NOT be a virtual option for this meeting. The meeting will take place in person only.

5. Clean Watershed Needs Survey (CWNS)

- Deb presented
- CWNS [website](#) and [survey](#) are now live!
- CWNS is a requirement through EPA. NHDES has contracted with CEI for stormwater and hydromodifications. The Wastewater Engineering Bureau will be handling the wastewater portion and will contact you separately.
- There are two webpages for this effort. The [CEI CWNS webpage](#) and the [DES CWNS webpage](#). The reason there are two webpages is to ensure everyone knows that CEI's efforts are legitimate and to provide some additional background information on the NHDES page.
- CWNS informs the federal formula by which federal funding streams like SRF, 319, and ARPA are distributed to each state. There is also a New Hampshire State Needs Survey that will provide the State of New Hampshire more information on communities funding needs.
- We are encouraging everyone to fill out the survey. The more information given, the more federal and state funding could be made available for stormwater needs.

- The actual survey itself only takes 15-20 minutes. However, you will have to go through your paperwork ahead of time to gather pertinent data.
- If you have any questions, reach out to Lisa Loosigian or Cassie at CEI.
- Cassie Dube at CEI has sent out an email today as a reminder. They may be reaching out by phone to folks regarding the survey.

6. Year 4 Annual Report Template Check In

- Deb presented
- Does anyone have any questions or concerns about the Year 4 Annual Reports?
 - Kingston has completed and submitted their report!
- Year 4 Annual Reports are **due September 28, 2022**. Please let us know if you need any assistance finding any resources or with the Year 4 Template itself.

7. Year 4 Annual Report Helpful Information

- What documents and reports should be attached to your Year 4 Annual Report?
 - The NH Stormwater Coalition template has a list of all the required documents.
 - The Year 4 Annual Report templates are located on the MS4 Blog under NH Resources-2022 Annual Report Template and Guidance.
 - Existing Permittees (permittees that were under the MS4 permit prior to the new 2017 permit) may use
 - The [EPA NH Annual Report Template Year 4](#)
 - OR
 - The [NH Stormwater Coalition Annual Report Template Year 4](#)
 - New Permittees (Newmarket, Raymond, and Stratham) may use:
 - The [annotated EPA New Permittee Template](#).
 - OR
 - The [NH Stormwater Coalition Annual Report Template Year 4 for New Permittees](#)
- There were no questions about the Year 4 Annual templates or any resources.
- Where to submit your Year 4 Annual Report:
 - It is optional to send it to Deb but it is helpful for her to see how communities are doing. There is a delay in EPA uploading the reports to their webpage.

	EPA	NHDES (Optional)
Email (preferably in pdf with all attachments as separate documents)	stormwater.reports@epa.gov	Deborah.Loiselle@des.nh.gov
Mail (postage)	Newton Tedder US EPA – 06-4 5 Post Office Square, Suite 100 Boston, MA 02109	Deborah Loiselle Watershed Management Bureau 29 Hazen Drive; PO Box 95 Concord, NH 03302-0095

8. Year 4 Annual Report Template EPA Webinars

- Deb presented.
- The webinars are a great resource that cover an overview and helpful hints for filling out your Year 4 Annual Report. The webinars have concluded for the year. You can watch the webinars for up to 30 days after the recording.
- August 16th EPA webinar

[Recording of Webinar](#)

Access Passcode: 25955470

- September 12th EPA webinar
- [Recording of Webinar](#)
- Access Passcode: 23435346
- Martine Wong will be sending out email reminders about submitting Annual Reports. If you have not been receiving emails and want to, please email Martine.

9. 2022 Salt Symposium

- Deb presented
- Deb gave a huge kudos to the MS4 communities that attended the symposium. The only municipalities that came were MS4 communities!
- There was such a great turnout! There was a municipal track this year and a lot of great feedback that Ted Diers is going to use. There will be a larger municipal track next year. Deb may ask for some to communities to participate.

10. Updates and Upcoming Events

- Deb presented
- [UNH T2 Trainings Calendar](#)
 - September 15th & September 21st & September 29th
October 13th & November 16th & November 17th
8:00 AM-3:00 PM
Snowfighters Seminar
[Registration](#)
\$60.00 for municipal staff
Dover is hosting one tomorrow! It is currently full. However, there is a waitlist.
 - September 20th & October 4th, 7:30-9:30 AM
Data-Driven Winter Maintenance
[Registration](#)
- **2022 Asset Management Award Nomination Form**
 - Nominations due by this Friday! September 16, 2022
 - Please nominate anyone you see fit. It can be for stormwater, wastewater, or drinking water.
 - [Nomination form](#)
- **2022 Annual Asset Management Conference for Water Infrastructure**
 - November 3, 2022
All day event (in-person)
Pembroke Army National Guard Readiness Center
Pembroke, NH
[Registration](#)
The breakout sessions are geared for both beginners and intermediates.
- **NHDES Infrastructure Funding Webpage**
NHDES weblink: <https://www4.des.state.nh.us/infrastructure-funding/>
Information on any available funding will be posted on this website
Sign up for email alerts from NHDES pertaining to CWSRF/ARPA/Infrastructure funding opportunities at: https://www4.des.state.nh.us/infrastructure-funding/?page_id=26

Upcoming events and funding deadlines (currently known):

https://www4.des.state.nh.us/infrastructure-funding/?page_id=73

- **2022 Clean Water State Revolving Fund (CWSRF) Loan Program - Update**
 - [2022 Priority Project List \(PPL\)](#)
 - [2022 Intended Use Plan \(IUP\)](#)
 - The PPL has been finalized.
 - We had 29 proposals for infrastructure. Only seven projects were chosen. If you have any questions, please reach out to Deb. There are options if your project was not chosen:
 - Someone on the list may not go through with the funding.
 - Submit another pre-application for 2023.
 - For stormwater, 29 proposals were sent in and we were able to authorize 15 for funding.
 - If DES were to receive additional grant or loan funds, this is the list we would use to fund more projects.
 - Congratulatory letters will be coming from Katie Zink and Deb Loiselle soon.
 - This is a great example of why we need communities to fill out the CWNS! We would be able to provide more funding for stormwater and infrastructure projects.

11. Upcoming meeting dates for 2022 – Mark your calendars! Meetings will occur on the 3rd Wednesday of each month. We will continue working on the elements necessary for Year 5 requirements of the permit and update the SWMP template as needed. Following are the topics that are planned for the monthly meetings. Please note that topics may change dependent on priorities identified during the year.

2022 Meeting Dates

October 19th: Tour of the new catch basin spoils facility in Dover

November 16th:

December 21st:

Please email potential agenda items and/or presentations to Deb Loiselle at deborah.s.loiselle@des.nh.gov. These will be considered for upcoming meetings and very helpful in the development of the monthly agendas.

12. Sign-in Sheet – Your names will be documented during roll call.