

Meeting Minutes

NH Lower Merrimack Valley Stormwater Coalition Meeting

Zoom

Thursday, September 8, 2022, 1:00 – 3:00 p.m.

Present:

<i>Dawn Tuomala, Chair</i>	<i>Merrimack</i>	<i>Sara Siskavich</i>	<i>NashuaRPC</i>
<i>Jeanne Walker, Chair</i>	<i>Bedford</i>	<i>Emma Rearick</i>	<i>NashuaRPC</i>
<i>Brian Arsenault</i>	<i>Allenstown</i>	<i>Andrea Bejtlich</i>	<i>NHDES</i>
<i>Eric Slosek</i>	<i>Amherst</i>	<i>Erin Holmes</i>	<i>NHDES</i>
<i>Brandon Boisvert</i>	<i>Bedford</i>	<i>Deb Loiselle</i>	<i>NHDES</i>
<i>Rebecca Balke</i>	<i>CEI</i>	<i>Tom Swenson</i>	<i>NHDES</i>
<i>Craig Durrett</i>	<i>Derry</i>	<i>Dena Hoffman</i>	<i>Pelham</i>
<i>Scott Ozana</i>	<i>Goffstown</i>	<i>Christine Addington</i>	<i>Pembroke</i>
<i>Joan Cudworth</i>	<i>Hollis</i>	<i>Victor (VJ) Ranfos</i>	<i>Pembroke</i>
<i>Thomas Bartula</i>	<i>Hooksett</i>	<i>Zach Swick</i>	<i>SNHRPC</i>
<i>Heidi Marshall</i>	<i>Hoyle-Tanner</i>	<i>Mike Leach</i>	<i>Stantec</i>
<i>Paul Elsholz</i>	<i>Laconia</i>	<i>Kyle Hacker</i>	<i>Verdantas</i>
<i>Ashley Litwinenko</i>	<i>Merrimack</i>	<i>Kaitlyn Allen</i>	<i>Verdantas</i>
<i>Leo Lessard</i>	<i>Milford</i>	<i>Jonathan Meunier</i>	<i>Verdantas</i>
<i>Amy Gill</i>	<i>Nashua</i>	<i>Nick Germain</i>	<i>Wilton</i>
<i>Scott McPhie</i>	<i>Nashua</i>	<i>Alex Mello</i>	<i>Windham</i>
<i>Doug Starr</i>	<i>Nashua</i>	<i>Brian McCarthy</i>	<i>Windham</i>

1. Introductions

- Roll call will be done alphabetically by municipality or affiliation

2. Approve meeting minutes

- August 11, 2022

3. NHLMV Meetings Will Only Be Held Virtually

- Dawn presented
- For the immediate future, we will be holding meetings virtually. We will however be meeting in person for the December meeting. The consensus is that virtual meetings are more convenient and provide a better turn-out.
- Please let us know how you feel about this.

4. Introducing Erin Holmes

- Ted Diers is now the Assistant Water Division Director at NHDES!
- Erin has recently taken over the role of the Watershed Management Bureau Administrator. Erin introduced herself and told everyone about her background.

5. Year 4 Annual Report Template Check In

- Jeanne presented
- Please do not leave anything blank (put in N/A or 0 instead), make sure to put in units for metrics, make sure the report is signed by the proper person, and do not delete ANYTHING from the template.
- Any questions or concerns about the Year 4 Annual Reports
- Year 4 Annual Reports are **due September 28, 2022**

6. Year 4 Annual Report Helpful Information

- How to update your list of waterbodies with impairments or TMDLs.
 - Tom Swenson presented-

- Both versions of the Year 4 Annual Report Template, require the following information.
- The [2018 list of impairments for the Year 4 annual report spreadsheet](#) can be used to update your list of waterbodies with impairments or TMDLS.
- There are instructions in the first tab on how to use the spreadsheet.
- We created this new resource to assist communities in seeing all of their impairments. We took the entire 303(d) list and only sorted for waterbodies in each permittees MS4 areas.
- Waterbodies that are colored green do not have water quality impairments while waterbodies that are colored red have water quality impairments.
- On the town column, click on the carrot in the corner and type in your towns name.
- This will show you any waterbodies in your community.
- Open a copy of your NOI. Look at Part II Summary of Receiving Waters. It will show you a list of previously impaired waterbodies.
- Compare the list in your NOI to the list in this spreadsheet. Make a list of waterbodies and impairments that were originally not listed in your NOI and also a list of waterbodies that were listed in your NOI but are no longer impaired.
- The spreadsheet does not include a list of waterbodies with TMDLs since the permit states that permittees should only use the original TMDL list found within the permit.
- If you have one AUID with multiple impairments for the same parameter, it's because of designated uses. You should just treat it as the same impairment.
- Q- Why is turbidity not included on this list?
 - a. NHDES does not impair waterbodies for turbidity.
- What documents and reports should be attached to your Year 4 Annual Report.
 - All documents listed at the beginning of the NH version of the Year 4 Annual Report should be included in your annual report.
 - The report itself should be a stand-alone document. Please attach any extra documents as separate files or provide the web site links.
- The old meeting minutes and agendas have links to all of the resources and directions on how to fill them out.
- Where to submit your Year 4 Annual Report
 - Please CC Deb when submitting your report if you can. NHDES staff are not regulators, we are here to help!

	EPA	NHDES (Optional)
Email (preferably in pdf with all attachments as separate documents)	stormwater.reports@epa.gov	Deborah.Loislle@des.nh.gov
Mail (postage)	Newton Tedder US EPA – 06-4 5 Post Office Square, Suite 100 Boston, MA 02109	Deborah Loislle Watershed Management Bureau 29 Hazen Drive; PO Box 95 Concord, NH 03302-0095

7. Year 4 Annual Report Template EPA Webinars

- Jeanne presented
- Overview and helpful hints for filling out your Year 4 Annual Report
- August 16th EPA webinar
[Recording of Webinar](#)
 Access Passcode: 25955470

- September 12th (10:00-11:00 EST) EPA webinar
[Registration](#)
- Martine Wong will be sending out email reminders about submitting annual reports. If you are not receiving these emails and would like to, reach out to Martine to get put on the distribution list. Her email is wong.martine@epa.gov
- If your document attachments are too large to attach to your email submittal, contact EPA and they will send you a link to a Dropbox that you can use instead.

8. Construction General Permit (CGP)

- Certified Inspector Training Course
Available now
[Link to free training](#)
- Dawn presented.
- The EPA training course is a total of 7 hours and then you take a test. The EPA training course is **FREE**. If you go out and do inspections, you must be certified.
- Dawn introduced Ashley Litwinenko.
- Ashley has gone through the entire course and been certified.
- The course is broken into parts.
- If you close the window you are taking the course in, it doesn't save your spot so record what slide you were on before exiting out of it.
- There are two to three questions after each module.
- On the final exam, you cannot go back once you press submit for each question.
- There was a virtual site tour.
- Ashley received a certificate upon completion. The certification expires in 2027.
- If you are looking for continuing education credits, you can use this.
- Q- Is it a prerecording that forces you to sit through all 7 hours or can you skip ahead through the slides in each module?
 - A- You can click more rapidly on the arrows on the bottom, so you don't have to listen to the whole thing.

9. Clean Watershed Needs Survey (CWNS)

- Deb presented
- CWNS is a requirement through EPA. NHDES has contracted with CEI for the stormwater and hydromodifications portion of the survey. The Wastewater Engineering Bureau will be handling the wastewater portion and will contact you separately.
- We are encouraging everyone to fill out the survey. The more information given, the more federal and state funding for stormwater needs.
- The actual survey itself only takes 15-20 minutes. You will have to go through your paperwork ahead of time.
- If you have any questions, reach out to Lisa Loosigian or Cassie at CEI.
- Dawn- What is the timeline for this?
 - CEI needs the information by the end of the year.
- This is supposed to be every two years. But the last time was in 2012. Why?
 - A- COVID and other setbacks but we think they will try to keep on schedule going forward.
- The CWNS [website](#) and [survey](#) are now live.

10. 2022 Salt Symposium

- September 13th, 9:00 am -4:00 pm
- NH Motor Speedway
1122 NH-106
Loudon, NH
- [Registration](#)

- Registration is closed. However, if you are still interested, you can get on the waitlist. There is a municipal track this year.

11. Updates and Upcoming Events


- **UNH T2 Trainings Calendar**
 - This is good for the Green SnowPro credits.
 - September 8th & September 15th & September 21st & September 29th
October 13th & November 16th & November 17th
8:00 AM-3:00 PM
Snowfighters Seminar
[Registration](#)
\$60.00 for municipal staff
These are filling up quickly so it is recommended to sign up sooner rather than later.
 - September 20th & October 4th, 7:30-9:30 AM
Data-Driven Winter Maintenance
[Registration](#)
- **2022 Asset Management Award Nomination Form**
 - Nominations due by September 16, 2022. You can nominate yourself. You are encouraged to fill the form out.
 - [Nomination form](#)
- **2022 Annual Asset Management Conference for Water Infrastructure**
 - November 3, 2022
All day event (in-person)
Pembroke Army National Guard Readiness Center
Pembroke, NH
Details and Registration Coming Soon
- **NHDES Infrastructure Funding Webpage**
NHDES weblink: <https://www4.des.state.nh.us/infrastructure-funding/>
Information on any available funding will be posted on this website
Sign up for email alerts from NHDES pertaining to CWSRF/ARPA/Infrastructure funding opportunities at: https://www4.des.state.nh.us/infrastructure-funding/?page_id=26
Upcoming events and funding deadlines (currently known):
https://www4.des.state.nh.us/infrastructure-funding/?page_id=73
- **2022 Clean Water State Revolving Fund (CWSRF) Loan Program - Update**
 - [2022 Priority Project List \(PPL\)](#)
 - [2022 Intended Use Plan \(IUP\)](#)
 - PPL is out for public comment and anticipated to be finalized in late August or early September
 - Deb and Katie Zink will be sending out the congratulatory letters with the next steps to get funding.

12. Upcoming meeting dates for 2022 – Mark your calendars! Meetings occur on the 2nd Thursday of each month, unless otherwise noted. We will continue working on the elements necessary for Year 5 requirements of the permit and update the SWMP template as needed. Following are the topics that are planned for the monthly meetings. Please note that topics may change dependent on priorities identified during the year.

2022 Meeting Dates

October 13th:

November 17th: Note this date is not during the regular monthly scheduled time

December 8th  Holiday meeting – location TBD

Please email potential agenda items and/or presentations to Deb Loiselle at deborah.s.loiselle@des.nh.gov. These will be considered for upcoming meetings and very helpful in the development of the monthly agendas.

13. Sign-in Sheet – Your names will be documented during introductions.