

NH Lower Merrimack Valley Stormwater Coalition Meeting

Zoom and NRPC (30 Temple Street Suite 310, Nashua, NH)

Thursday, July 14, 2022, 1:00 – 3:00 p.m.

Present:

| | | | |
|----------------------------|-------------------------|----------------------------|------------------|
| <i>Dawn Tuomala, Chair</i> | <i>Merrimack</i> | <i>Sara Siskavich</i> | <i>NashuaRPC</i> |
| <i>Chad Pelissier</i> | <i>Allenstown</i> | <i>Emma Rearick</i> | <i>NashuaRPC</i> |
| <i>Nic Strong</i> | <i>Amherst</i> | <i>Andrea Bejtlich</i> | <i>NHDES</i> |
| <i>Brandon Boisvert</i> | <i>Bedford</i> | <i>Deb Loiselle</i> | <i>NHDES</i> |
| <i>Rebecca Balke</i> | <i>CEI</i> | <i>Tom Swenson</i> | <i>NHDES</i> |
| <i>Scott Ozana</i> | <i>Goffstown</i> | <i>Dena Hoffman</i> | <i>Pelham</i> |
| <i>Patricia Kelliher</i> | <i>Hazen and Sawyer</i> | <i>Christine Addington</i> | <i>Pembroke</i> |
| <i>Ben Berthiaume</i> | <i>Hooksett</i> | <i>Victor (VJ) Ranfos</i> | <i>Pembroke</i> |
| <i>Paul Elsholz</i> | <i>Laconia</i> | <i>Lyndsay Butler</i> | <i>Salem</i> |
| <i>Amy Gill</i> | <i>Nashua</i> | <i>Jamie Houle</i> | <i>UNHSC</i> |
| <i>Doug Starr</i> | <i>Nashua</i> | <i>Nick Germain</i> | <i>Wilton</i> |

1. Introductions

- Roll call will be done alphabetically by municipality or affiliation

2. Meeting minutes

- The June 9, 2022 meeting minutes were approved.

3. Year 4 Annual Report Template

- Tom Swenson presented.
- EPA has released their version of the [Year 4 Annual Report Template](#) on their [website](#).
 - New permittees (Allenstown, Pembroke, VA Medical Center, and Wilton) should use the EPA [Year 4 New Permittees Annual Report Template](#).
 - Please note that when opened from EPA's website, the template will show a "Please Wait..." message. You may need to download the template and open it up in a PDF viewer to see the file.
- NHDES and the Coalition Chairs will be creating the New Hampshire Stormwater Coalition version of the annual template while trying to match EPA's template as much as possible.
- Our template will be formatted to line up with the SWMP. There will be room left for notes to explain anything you may want to elaborate on.
- Permittees can use either the EPA or NH Stormwater Coalition Year 4 Annual Report Template.
 - Only new permittees must use the EPA Year 4 New Permittees Annual Report Template since new permittees have different requirements than old permittees.

4. Check in on Year 4 requirements

- Tom Swenson presented.
- Do any permittees have any questions or need additional help with any of the Year 4 requirements?
 - There were no questions.

5. Year 4 Annual Requirements Checklist

- Tom Swenson presented.
- The [Year 4 Annual Requirements Checklist](#) can be found on the MS4 Blog. It shows what needs to be updated on an annual basis

- The checklist can be used to start to gather data prior to filling out the Annual Report Template.
- Tom noted that this checklist does not contain the new Year 4 requirements but just the annual requirements that permittees must report on each year.

6. MCM #1 Check In

- Tom Swenson presented
- Year 4
 - General outreach requirements check in.
 - Construction/Developers outreach check in.
 - The [2022 Construction General Permit Outreach Letter](#) and [2022 Construction General Permit Outreach Brochure](#) can be found on the MS4 Blog.
 - Permittees should make sure they have done the Construction/Developers outreach requirements for Year 4.
 - If a permittee has not, they should complete it very soon.
 - Pet Waste Pledge Metrics
 - The Year 4 [Pet Waste Pledge Metrics](#) are now available on the MS4 Blog.
- Year 5
 - Industrial Audience outreach requirements
 - In Year 5, permittees should conduct their second industrial audience outreach effort. The education and outreach subcommittee will work on creating new outreach resources early on in Year 5.

7. Update SWMPs online

- Dawn Tuomala presented.
- Make sure to update your SWMP with Year 4 information.
- Your SWMP must be made available to members of the public either online or with a physical copy available at a specific municipal location.

8. Budgeting and CIP

- Dawn Tuomala presented.
- If you are starting to plan your budgets for the coming years, there is a tool on the [Hot Spots Maps page](#) that can give you a rough cost estimate on BMP installation.
- Table 1 in each communities' Priority Ranked Parcel Summary Report shows the costs associated with pollutant load reduction measures for the top municipal parcels.

9. Phosphorus Source Identification Reports

- Tom Swenson checked in on the Phosphorus Source Identification Reports.
- There were no questions.

10. Construction General Permit (CGP)

- Tom Swenson presented.
- CGP Contacts:
 - Michelle Vuto (vuto.michelle@epa.gov) is the contact for all CGP permit related questions. Michelle should continue to be the main contact for CGP questions.
 - Marian Spahn (spahn.marian@epa.gov) is the contact for all NetCGP permission related questions and should not be contacted with general CGP questions.
- Certified Inspector Training Course
 - The free certified inspector training course that EPA is creating should be released in the next few months.

11. Winter Maintenance

- Tom Swenson presented
- Municipal Green SnowPro Program update
 - NHDES is actively working on the Municipal Green SnowPro Program rules.
 - NHDES has sent the rough draft of the rules out to a few communities for comments.
 - Deb, Tom, and other NHDES staff will be meeting with the winter maintenance subcommittee soon to get more feedback on the rough draft of the rules.
 - Deb and Tom will keep you up to date as things move forward.
- Annual Salt Symposium
 - The annual Salt Symposium is happening this year on September 13 at the New Hampshire Motor Speedway.
 - [Registration](#) for the event is now open.
 - This year there will be a specific municipal track.
 - Deb and Tom encourage all municipalities to attend.
- Annual Salt Usage Reports
 - Thank you everyone who submitted their Annual Salt Usage Reports.
- UNH T2 winter maintenance trainings
 - Visit the MS4 calendar or the [UNH T2 website](#) to view the available trainings

12. Pictures for new MS4 Blog

- We are looking for any MS4 related pictures to use on the new MS4 blog.
- Please send all pictures to Thomas.D.Swenson@des.nh.gov

13. Updates and Upcoming Events

- [UNH T2 Trainings Calendar](#)
 - September 8th & September 15th & September 21st & September 29th
October 13th & November 16th & November 17th
8:00 AM-3:00 PM
Snowfighters Seminar
[Registration](#)
\$60.00 for municipal staff
 - September 20th & October 4th, 7:30-9:30 AM
Data-Driven Winter Maintenance
[Registration](#)
- **2022 Asset Management Award Nomination Form**
 - Nominations due by September 16, 2022
 - [Nomination form](#)
- **2022 Annual Asset Management Conference for Water Infrastructure**
 - November 3, 2022
All day event (in-person)
Pembroke Army National Guard Readiness Center
Pembroke, NH
Details and Registration Coming Soon
- **NHDES Infrastructure Funding Webpage**
NHDES weblink: <https://www4.des.state.nh.us/infrastructure-funding/>
Information on any available funding will be posted on this website
Sign up for email alerts from NHDES pertaining to CWSRF/ARPA/Infrastructure funding opportunities at: https://www4.des.state.nh.us/infrastructure-funding/?page_id=26

Upcoming events and funding deadlines (currently known):
https://www4.des.state.nh.us/infrastructure-funding/?page_id=73

- **NHDES Dam Rehabilitation/Removal Grant**
 - Eligible applicants = Municipalities
 - Grant program for Municipally-owned High Hazard Dams that are in poor or unsatisfactory condition
 - Applications due on Friday July 29th at 4 pm
 - For more information go to: <https://www4.des.state.nh.us/infrastructure-funding/>

14. Upcoming meeting dates for 2022 – Mark your calendars! Meetings occur on the 2nd Thursday of each month, unless otherwise noted. We will continue working on the elements necessary for Year 4 requirements of the permit and update the SWMP template as needed. Following are the topics that are planned for the monthly meetings. Please note that topics may change dependent on priorities identified during the year.

2022 Meeting Dates

August 11th: Prepare for Year 4 Annual Report

September 8th:

October 13th:

November 17th: Note this date is not during the regular monthly scheduled time

December 8th 🎄 Holiday meeting – location TBD

Please email potential agenda items and/or presentations to Deb Loiselle at deborah.s.loiselle@des.nh.gov. These will be considered for upcoming meetings and very helpful in the development of the monthly agendas.

15. Sign-in Sheet – Your names will be documented during introductions.

*¹ Please note that NRPC has asked for attendees to park in the upper parking lot which is designated for visitors. The front door, located at the end of the upper parking lot, is unlocked so you can go right in.