

# Seacoast Stormwater Coalition Meeting Minutes

## Zoom meeting

Wednesday, April 21, 2021, 1:00 – 3:00 p.m.

### Present:

*Gretchen Young, Dover- Chair*

*Sean Maxwell, AECOM*

*Jen Mates, Exeter*

*Cameron Twombly, FB Environmental/ N.*

*Hampton*

*Matt Scruton, Greenland*

*Jim Hafey, Hampton*

*Heidi Marshall, Hoyle-Tanner*

*Michael Trinque, Hoyle-Tanner/ SWA*

*Lorilee Mather, GeoInsight*

*William Sexton, GeoInsight*

*Ben Lundsted, Manchester*

*Deb Loiselle, NHDES*

*Tom Swenson, NHDES*

*Katie Zink, NHDES*

*Brian Goetz, Portsmouth*

*Phoebe Rafferty, Portsmouth*

*Paul Cazeault, Rollinsford*

*Dennis McCarthy, Rye*

*Amber Ferland, Somersworth*

*Jackson Rand, SRPC*

*Matt Perry, TEC/Seabrook*

*Jamie Houle, UNH SC*

*David Bowley, UNH*

*Bill Arcieri, VHB*

*Britt Eckstrom, Wright-Pierce*

*Christine Rinehart, Wright-Pierce*

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- 1. Introductions:** All in attendance are listed above.
  - 2. Meeting minutes:** Meeting minutes will be approved when we meet in person, they will remain on the MS4 Blog in draft form until then.
  - 3. MCM#1 Industrial Activities – Ben Lundsted (City of Manchester) and Tom Swenson (NHDES):**
    - Tom and Ben presented.
    - Tom talked about the NPDES Multi Sector General Permit (MSGP) for industrial audiences.
    - EPA is the Permitting Authority for the MSGP.
    - If you have questions, contact David Gray at EPA. His contact is [Gray.Davidj@epa.gov](mailto:Gray.Davidj@epa.gov) and is also on the MS4 Blog.
    - Q- Is this something that UNH would have to incorporate more than others?
      - A- There is some grey area, Tom will help with assistance in contacting David Gray.
    - As part of your MS4 permit you need to reach out to the industrial audience in your municipality, regardless of impairment type. We all agreed that we would conduct this outreach effort during Year 3.
    - David Gray has sent Tom a spreadsheet with MSGP permittees and affiliated operators so you don't have to hunt them down yourself.
    - The Excel spreadsheet is divided by municipality and each municipality has its own tab. This list is for all permittees and operators in your municipality- you are only required to reach out to those in your MS4 boundary, however, it is your choice if you want to reach out to all on the list.
    - The operator is not the owner- that is not who you will reach out to. You will reach out to the facility point of contact, highlighted in yellow.
    - David Gray said there is a new permit for 2021 and coverage has doubled.
    - There are certain municipalities with blanks in the spreadsheet. This means that EPA has not received an NOI, or No Exposure, for permit coverage. This could mean several things: 1.) There are no industrial activities in a municipality (highly unlikely) 2.) the industrial sector has not yet filed an NOI or No Exposure with EPA 3.) the industrial sector is not aware that they

need coverage. Take time to think about facilities that might be included in your industrial audience. You may not have any.

- Non-traditional NH MS4 permittees (i.e. UNH, NHDOT, etc.) are listed in the back of the spreadsheet but they will need to look at the town tab to see if any of the audiences overlap.
- There is a template letter that has been put together that you can send to your audiences.
- This letter goes over what MS4 is and some of the places the permits overlap, it talks about the MS4 Blog, and has places to be customized.
- Ben presented on a fact sheet that Manchester created.
- To address the earlier question from UNH- There is a webinar on EPA's webpage that is helpful to figure out what needs to be covered. It's a good resource.
- The fact sheet is a one page break down on stormwater issues related to industrial facilities. You can customize this.
- This is broken down into three sections: Introduction, BMP's and Winter Best Practices.
- You can change winter maintenance to good housekeeping or something else if you prefer, but Manchester decided to highlight this topic because it is a big topic for their municipality.
- There is information at the bottom to explain that this is for MS4 compliance.
- You can also attach a Green SnowPro brochure to the letter along with the fact sheet.
- Pelham made a flyer for Industrial Septic Systems. This is on the MS4 Blog if you would like to use it.
- This outreach effort should be done in Year 3.
- Q- Bill Arcieri (question for Ben)- You mentioned you had two facilities subject to the permit.
  - A-The recycle center was a scrap facility. The WWTF had been previously permitted. It might be tied to the size.
  - Dover has an interesting situation in that they send it through the WWTP so there is no discharge.
- Q- Did you talk to EPA about the no discharge?
  - A- Yes, since there is no point source there is no need for the permit.
- Q- Do you have to use Green SnowPro if you have a parking lot with more than ten spaces?
  - A- It's tricky because that's only if you have a chloride impairment.
- Municipalities should try to get this out this year because it needs to happen twice in the permit term and they don't want it to be consecutive.

#### **4. MCM #1 Updates and Progress Reports:**

- Tom Swenson presented.
- Julia Peterson (UNH Cooperative Extension) offered fertilizer trainings. Dover has said they are interested. This will fulfill your fertilizer requirements.
  - Dover is removing themselves from the list because they have active groups that are working on organic messaging.
  - Let Tom know if you're interested.
- The Landscaping for Water Quality Training was postponed. The new date will be released soon.
- Tom went to a UNH T2 communication training. Many examples were from MS4 communities.
- They talked about how well the open communication is helping with engagement. So continue your use of social media.
- Tom and Deb are working on a training matrix for MCM #6. This will cover the requirements for all 5 years. This is coming soon.
- The list of impairments has not been updated for a while. An updated list will be shared soon. Check to see if there are changes in your municipality.
- The next IDDE video is coming soon. We hope to have a clip at the next meeting.
- The current videos starring Tom and Katie were highlighted in an EPA newsletter.

## 5. Winter Maintenance:

- Deb Loiselle (NHDES) presented.
- NH Municipal Green SnowPro, SB 131 passed the Senate and will be with the House this week. It is an Omnibus bill so it will likely be broken up into parts.
- The salt usage database on UNH T2 is not user friendly based on comments NHDES has received from many MS4 municipalities. NHDES is working to create a more user friendly tool. Hopefully we will have something soon. More info next month.
- UNH T2 has some virtual and free trainings. They are in the MS4 Blog under the Winter Maintenance tab.
- A full course will be needed every 5 years and a refresher every two.
- You can get Road Scholar credits as well.
- Marilee will also add a training if the times don't work for municipalities.
- Reach out to Deb and Tom if you are interested in an MS4 training.

## 6. Year 3 Annual Report:

- Gretchen Young presented.
- EPA was late with a Year 1 template so the coalitions created a template that NH could use. The subcommittee took a lot of time to go through the permit. There was little feedback shared by EPA with NH on this template over the past two years.
- The template was updated for year 2.
- The only comment that we received from EPA Region 1 was that it was harder for EPA to review the reports from municipalities that used the NH Stormwater Coalition Annual Report templates.
- Deb put together a meeting with EPA Region 1 staff, the coalition chairs and Jamie, and NHDES personnel to review the year 2 template to obtain feedback.
- EPA gave a couple of comments for improvement and overall were minimal in nature. Sometimes it was just semantics like changing the word "created" with "implemented".
- These updates will be incorporated into the Year 3 Annual Report template.
- About 50% of MS4 communities used the NH template vs the EPA template.
- The template will be under Resources on the MS4 Blog.
- There was no clear direction on accounting for MCM #1.
- You don't have to tell them what you did in year 1, but you can if you would like to. You are only required to report on the specific year and associated timeframe.
- MCM #2 Public Participation- make sure you maintain records for 5 years. Most are probably already doing that.
- Don't leave anything blank- if you don't have an SSO write "0" or "Not Applicable".
- EPA will not search for information.
- References to "Work will be completed as outlined in the NOI" should be removed and reference SWMP or permit regulations. This was appropriate language for Year 1 reporting, however, it is no longer appropriate.
- For # of illicit discharges don't leave it blank put 0 or the appropriate number.
- If you are working on wet weather sampling, you should report it- but not if you are just working out kinks and plan to redo all samples.
- Make sure to give units for catch basin cleanings.
- For SWPPPs they want to know the number of inspections and corrections made.
  - A thank you was given for putting this together.
- The year 3 template will be out in a couple months.

- Let us know if you want help with review of your annual report.

#### 7. IDDE Sampling Effort:

- Jamie Houle presented.
- He did not receive any comments on the documents he talked about previously.
- You can use the template on the MS4 Blog to update your IDDE plan if you are using the available trainings.
- Let Jamie know if there are outfalls you need assistance with.
- Rollinsford is going to use this assistance.
- We will be reporting anything from no flow to full analysis for the first time to EPA this year.

#### 8. MCM #5 (Section 2.3.6.b) Long-term Operation and Maintenance:

- Brian Goetz (City of Portsmouth) presented.
- Portsmouth is working on BMPs for the coalition using the funds from the coalition. The City had to accept the funds, which they did. Now they have to set it up in accounting.
- Bill Arcieri (VHB) is doing the work.
- The goal is June 30, but it may slip into July.
- The goal of this project is to produce a system that will be developed to track BMP inspection and maintenance (forms, etc.) as well as a training component.
- This will benefit those municipalities that fall under the Great Bay Nitrogen General Permit as well.
- Most of Portsmouth's land is private. So working with private landowners will be important.

#### 9. Updates and Other Business:

- **EPA Webinar on Construction Program**

Save the Date – May 12th at 1:00 pm EST

Registration: <https://www.eventbrite.com/e/ms4-construction-site-inspections-key-elements-and-best-practices-registration-151704739961>

EPA Region 1 is working on a webinar to address construction activities. Ridgely Mauck (NHDES AoT Program) will be one of the presenters and available to answer questions. Webinar anticipated to occur in mid-May.

- **NHDES 2021 Water Infrastructure Financing Webinar Series**

***Save the Dates: May 4th, 6th, 11th and 13th. All webinars are 1:00-3:00 pm***

The New Hampshire Clean Water and Drinking Water State Revolving Loan Fund (SRF) Programs will be hosting the 2021 Water Infrastructure Funding Webinar May 4-13, 2021. The webinar will include a series of 2-hour sessions focusing on funding programs administered by NHDES and topics including funding program updates, crafting warrant articles, green infrastructure, energy efficiency, asset management and more. The intended audience includes current/future loan recipients, community/financial decision makers, public works directors, city/town managers, commissioners, selectmen, municipal and regional planners, consultants/engineers, operators, and others interested in the NHDES-administered funding programs. Registration information and a preliminary agenda will be available soon on the [website](#). **Questions/Contacts:** Emily Nichols, NHDES at (603) 271-8320 or [Emily.Nichols@des.nh.gov](mailto:Emily.Nichols@des.nh.gov); Kathleen Bourret, NHDES at (603) 271-2902 or [Kathleen.Bourret@des.nh.gov](mailto:Kathleen.Bourret@des.nh.gov).

- **UNH Stormwater Center Trainings**

- Stormwater Management Certificate and Individual Trainings
  - \*Need to take 5 of 6 available trainings to receive the certificate

For more information and registration visit: <https://training.unh.edu/Stormwater>

- **EPA New Multi-Sector General Permit Webinar**
  - EPA is hosting a webinar about the new Multi-Sector General Permit on February 18 from 1:00 PM to 3:00 PM. The webinar will cover industrial stormwater program basics, discuss the structure and requirements of the new permit, including how to renew coverage or get coverage for the first time, and highlight new provisions and changes from the 2015 MSGP. For information and to register go to [https://events-na6.adobeconnect.com/content/connect/c1/2448447077/en/events/event/shared/default\\_template/event\\_landing.html?sco-id=2465075067& charset =utf-8](https://events-na6.adobeconnect.com/content/connect/c1/2448447077/en/events/event/shared/default_template/event_landing.html?sco-id=2465075067& charset =utf-8)
  
- **The Merrimack: River at Risk**
  - [Movie Trailer](#)
  - [Full Length Movie](#)
    - If you would like to air the movie on your local television station, please reach out to:  
Ryan Smith  
Communications Manager  
Society for the Protection of New Hampshire Forests  
Tel: 603-224-9945  
Email: [rsmith@forestsociety.org](mailto:rsmith@forestsociety.org)
  
- **Virtual Drinking Water Source Protection Conference**
  - May 19 (9:00-2:30) and May 20 (9:00 -3:00)
  - [Register Here](#)
  - Brian Goetz will be presenting- don't miss out.
  
- **31<sup>st</sup> Annual Nonpoint Source Pollution Conference (virtual) (5/20-27/2021)**
  - This conference, coordinated by NEIWPC in partnership with member states and EPA, has become the premier forum for sharing information about nonpoint source pollution (NPS) issues and projects in this region. This year's conference theme – A Virtual Watershed Moment – focuses on the strength we find in our partnerships and collaborative efforts between states, agencies, and organizations. For more information about this conference, please visit <http://neiwpc.org/our-programs/nps/annual-nps-conference/>.
  
- **Save the Date – 2021 Annual Asset Management Workshop for Water Infrastructure**
  - Data in the Water Industry
  - November 9, 2021 All Day Event
  - Edward Cross Training Complex
  - 722 Riverwood Drive, Pembroke, NH
  
- **2021 CWSRF Pre-app is live.**
  - This is competitive, reach out to Katie or Deb to discuss your project.
  - New this year- it is an online application. Paper forms are available if necessary.
  
- 10. **Upcoming Meeting Dates and Agenda Focus for 2021 – *Mark your calendars!***
  - Meetings will occur on the 3<sup>rd</sup> Wednesday of each month.
  - May 19<sup>th</sup>:**
  - June 16<sup>th</sup>:**
  - July 21<sup>st</sup>:**
  - August 18<sup>th</sup>:**
  - September 15<sup>th</sup>:**

**October 20<sup>th</sup>:**

**November 17<sup>th</sup>:**

**December 15<sup>th</sup>:**

Please email potential agenda items and/or presentations to Gretchen Young at [G.Young@dover.nh.gov](mailto:G.Young@dover.nh.gov) or Deb Loiselle at [deborah.loiselle@des.nh.gov](mailto:deborah.loiselle@des.nh.gov). These will be considered for upcoming meetings and very helpful in the development of the monthly agendas.