

**MINUTES -
NH Lower Merrimack Valley Stormwater Coalition Meeting
Zoom**

Thursday, January 14, 2021, 1:00 to 3:00 p.m.

Present:

<i>Dawn Tuomala, Chair</i>	<i>Merrimack</i>	<i>Andrew Smeltz</i>	<i>NashuaRPC</i>
<i>Jeanne Walker, Chair</i>	<i>Bedford</i>	<i>Sara Siskavich</i>	<i>NashuaRPC</i>
<i>Nic Strong</i>	<i>Amherst</i>	<i>Mason Twombly</i>	<i>NashuaRPC</i>
<i>Brandon Boisvert</i>	<i>Bedford</i>	<i>Steve Landry</i>	<i>NHDES</i>
<i>Craig Durrett</i>	<i>Derry</i>	<i>Deb Loiselle</i>	<i>NHDES</i>
<i>Lorilee Mather</i>	<i>GeoInsight</i>	<i>Tom Swenson</i>	<i>NHDES</i>
<i>Sarah Whearty</i>	<i>Goffstown</i>	<i>Katie Zink</i>	<i>NHDES</i>
<i>Patricia Kelliher</i>	<i>Hazen and Sawyer</i>	<i>Jeff Gowan</i>	<i>Pelham</i>
<i>Joan Cudworth</i>	<i>Hollis</i>	<i>Dena Hoffman</i>	<i>Pelham</i>
<i>Thomas Bartula</i>	<i>Hooksett</i>	<i>Christine Addington</i>	<i>Pembroke</i>
<i>Earl Labonte</i>	<i>Hooksett</i>	<i>Adam Mendoza</i>	<i>Pembroke</i>
<i>Ashley Ruprecht</i>	<i>Laconia</i>	<i>Victor Ranfos</i>	<i>Pembroke</i>
<i>Jeremy Bouvier</i>	<i>Manchester</i>	<i>Lyndsay Butler</i>	<i>Salem</i>
<i>Ben Lundsted</i>	<i>Manchester</i>	<i>Zach Swick</i>	<i>SNHRPC</i>
<i>Lincoln Daley</i>	<i>Milford</i>	<i>Mike Leach</i>	<i>Stantec</i>
<i>Deb Chisholm</i>	<i>Nashua</i>	<i>Michele Decoteau</i>	<i>Wilton</i>
<i>Amy Pouty-Gill</i>	<i>Nashua</i>	<i>Peter Howd</i>	<i>Wilton</i>
<i>Doug Starr</i>	<i>Nashua</i>	<i>Dave Sullivan</i>	<i>Windham</i>
		<i>Brian Arsenault</i>	<i>Windham</i>

1. Introductions: Those in attendance are listed above.

2. Meeting Minutes:

- December 10th, 2020 meeting minutes were approved even though mention of Jeanne’s fantastic holiday sweater was unfortunately left out. Ben Lundsted is disappointed but will surely get over it, eventually.

3. Tutorial on the New NHDES Website:

- Tom Presented.
- This website is a lot more modern than the old one.
- Tom went over the search feature-this one actually works.
- The Resource Center is where you can find publications.
- You can search within publications if you know the document title or use keywords.
- On the homepage there is a drop down called “how can I help you today” which has quick links to the most commonly asked questions. This is a good place to start for permit applications.
- Q- Steve Landry-What happens if you search on Alteration of Terrain?
 - A -For some reason AoT wasn’t tagged and that is being worked on. AOT can be found under Land Development.
- Q-Sarah Whearty-I’ve had issues mostly with broken links. Most recently with things regarding the ARM fund.
 - Tom will get back to Sarah on this.

- Tom expressed that the new webpage is only 60% complete and we are looking to obtain feedback from stakeholders to improve it.
- Steve Landry expressed his gratitude for Tom as he has been the conduit for the Watershed Management Bureau's needs and taking note of issues that stakeholders are having.
- There is a stormwater page and it can be found by entering "stormwater" into the "search the site" field at the top.
 - Related content can be found on the right
 - Main information is located on the left or center of the page
 - The NH MS4 Blog can be found near the bottom of this page
 - The AoT Program can be found at the bottom of this page
- There is a "Contact" button at the top of the home page. If you click on this, it will provide you a means to contact individuals by name via the employee directory or through a specific issue.
- Q-Ashley Ruprecht -Asked about hierarchy and finding a supervisor.
 - A- Employees are listed alphabetically so you will have to read the position title which is below the name in italics.
- When you are on a webpage you will see related items on the right. This will help guide you if you are not where you want to be, but you are close.
- There is a form search in the resource center that can be helpful
- The Green SnowPro page has everything a contractor needs to become certified including links to the salt database and courses.
- There is also a list of people who are certified.
- The Wetlands page has a link to forms if you are looking to start a permit.
- Alteration of Terrain (AoT) can be found by searching land development, or, you can locate via the Stormwater page. This will bring up the page. You will be able to check the status of a permit through the box "Did You Know" which will bring you to Onestop.
- Each subject on the main page has a drop down with related pages- you can look for programs using that as well.

4. Year 3 Requirement Summary and Plan:

- Deb, Tom, Dawn and Jeanne presented.
- Please let Dawn, Jeanne, Deb or Tom know if there is anything you need assistance with.
- MCM #1-Tom went over a couple of subcommittees that have been formed.
- They are looking to put together a subcommittee on yard waste and fertilizer. Please let Tom know if you are interested.
- Dawn presented on public participation- There are things you can do that go beyond a public hearing.
- Between Salem and Merrimack, they had quite a list of things they were already doing to get people involved.
- Jeanne presented on IDDE- the ordinance template is on the MS4 Blog- most municipalities have already done this.
- Dry weather sampling procedures are being refined and new videos are in the works. Dover is working with UNHSC on this and information will be shared with the coalitions. Jamie Houle (UNHSC) will present in the next couple of months.
- Dry weather inspections are due by the end of the year.
- Catchment delineations need to be updated if necessary.
- Some of the items on the list should be done and we will give reminders periodically.
- System vulnerability is a bit tricky so we hope to put together a guidance document.
- More training videos are in the works

- Jeanne also presented MCM #4- this is where the permit language changed and has been incorporated into the newly approved Modified NH MS4 Permit. Jeanne used the draft permit to annotate- she has not gone through to verify the new permit is exactly the same, but it should be. We should be in good shape on this. Please let her know if you are going through this and see any issues.
- Construction site control is the same. There are a couple of good examples on the MS4 Blog.
- If you have inspection templates or examples, please share them with Tom or Deb so they can be posted on the MS4 Blog to make available to everyone.
- MCM #5 post construction site control- lists things that need to be considered like optimizing BMPs.
- Long term O&M are in this section. There are some examples O&M, want to make sure O&M goes forward if property changes hand, etc.
- Seacoast Stormwater Coalition is going to work with AoT and others to develop documents for new/ redevelopment reporting.
- MCM #6 Operation and Maintenance of Buildings and Facilities- some training is in the works on this. They will formulate templates and videos. There will also be courses available through UNH T2.
- Don't forget to maintain your log of catch basin inspections and cleaning. We are looking for a couple of volunteers to present on what you do- about 10 minutes or so. Someone who is high tech and someone that still uses paper. Deb voluntold Lyndsay Butler she should present on what Salem does. Lyndsay is so nice that she agreed to do it.
- SOPs need to be written for proper storage and disposal of catch basin cleaning/ street sweeping materials. This is something that Deb noted will be beneficial to everyone because there is no consistency nor regulations for these types of spoils.
- There is a lot of information on the MS4 Blog for winter road maintenance.
- Appendix F and Appendix H are requirements to certain communities, those can be found in the requirement column.
- There will be a presentation on the mapping that GRANIT is working on. There will be a workshop or two this spring.
- The Green SnowPro for municipalities legislation is moving forward. It looks like this bill will be routed through transportation (not environment).
- Continue to track your salt- reach out to Tom if you are having any problems.

5. Updates and Other Business:

- 2020 Asset Management Webinar
Tuesday, January 19, 2021
10:00 AM - 12:00 PM EST
[REGISTER TODAY](#)
- EPA Transportation Stormwater Permit (MS4) Compendium Webinar
Wednesday, February 3, 2021
2:00-3:00 pm EST
This webinar will discuss EPA's "Transportation Stormwater Permit Compendium," a compendium of excerpted permit language from MS4 permits and other resources that can be used and/or tailored for transportation-specific MS4 permits. The webinar will discuss characteristics specific to transportation MS4s and roadway runoff, and will provide example excerpts of State DOT MS4 permits addressing various aspects of stormwater management for linear infrastructure projects.
[REGISTER](#)

6. Upcoming meeting dates for 2021 – Mark your calendars!

Please email potential agenda items and/or presentations to Deb Loiselle at deborah.loiselle@des.nh.gov. These will be considered for upcoming meetings and very helpful in the development of the monthly agendas.

February 11th: Training and municipal (Bedford and Manchester?) examples on how to successfully use the Salt Usage database housed by UNHT2, NHDES Website discussion continued as needed, NH MS4 Modified Permit

March 11th: EPA Region 1 (Martine Wong)

April 8th: Municipal (Salem and Bedford?) presentations on Stormwater Asset Management Programs and how it has helped to assist with meeting requirements (i.e. MCM #6 Section 2.3.7.1.d.ii and others)

May 13th:

June 10th:

July 15th: Note this date is not during the regular monthly scheduled time

August 12th:

September 9th:

October 14th:

November 18th: Note this date is not during the regular monthly scheduled time

December 9th: 🎄 Holiday meeting

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