

Seacoast Stormwater Coalition Meeting Minutes

Zoom meeting

Wednesday, September 16, 2020, 1:00 – 3:00 p.m.

Present:

Gretchen Young, Dover- Chair

Bill Boulanger, Dover

April Talon, Durham

Jen Mates, Exeter

Matt Scruton, Greenland

Heidi Marshall, Hoyle-Tanner

Michael Trainque, Hoyle-Tanner/ SWA

Megan Dalton, Geoinsight/Kingston

Deb Loiselle, NHDES

Tom Swenson, NHDES

Katie Zink, NHDES

Mark Hemmerlein, NHDOT

Phoebe Rafferty, Portsmouth

Dennis McCarthy, Rye

Gary Lemay, Somersworth

Tavis Austin, Stratham

Matt Perry, TEC/Seabrook

Tim Puls, Underwood Engineers

Jamie Houle, UNH SC

David Bowley, UNH

Daniel Macadam, UNH

Britt Eckstrom, Wright-Pierce

Christine Rinehart, Wright-Pierce

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1. **Introductions:** All in attendance are listed above.
 2. **Meeting minutes:** Meeting minutes will be approved when we meet in person, they will remain on the Blog in draft form until then.
 3. **Year 2 Annual Report:**
 - Gretchen Presented.
 - Due the 28th.
 - Q- What are people using as assessing measureable goals in the report.
 - A- Dover had a couple of things at Apple Harvest day where they did raffles. They counted that. They also have something called Dover Download that they send messages through. They have 11,000 subscribers with a 60% read rate.
 - For septic they counted the number of reconstructed septic systems that they reviewed in house.
 - Dover is going to share some of the NHDES Septic Smart info on the Dover Download.
 - Gretchen recommends not stressing about this component just try your best.
 - We will learn more when we hear back from audits. EPA encouraged the use of social media.
 - Reach out to Gretchen, Deb, or Tom if you need help.
 4. **MCM #1:**
 - Tom presented.
 - It is Septic Smart week, we have NHDES Get Pumped brochures available for distribution. Gretchen and Jen Mates have brochures if you would like to pick them up. They are in bunches of about 200. In Exeter they can be placed under an awning if you tell Jen when you are coming and how many you want. If you are closer to Dover let Gretchen know or stop in and ask at the front desk- they are in Gretchen's office but someone will be able to get them if she is not available.
 - If we run out contact Deb or Tom.
 - There are some What's Flushable magnets and stickers. Stickers are not available for pick up in Dover – Exeter only.

- There are customizable brochures on the MS4 Blog. You will need to print those on your own.
- Septic system related content will be up on the NHDES Facebook and Twitter- you can share or retweet those and track the views.
- Tom is still looking for comments on the winter maintenance templates. Thanks goes to Lindsay Butler, Bill Boulanger and Gary Lemay for their comments
- UNH T2 database is now live. You should have received an email from Deb last week. The system was shut down on Friday and there were some issues for a few days. Currently it is up, but you can't yet report on your salt usage.
- If you need to get a user name contact Chris Avery christopher.avery@des.nh.gov. Reach out to Deb or Chris with issues.

5. Year 3 Requirement Summary Table:

- Deb presented.
- This table is still in draft form, but we are getting close to finalizing.
- Work is needed on the appendices.
- A lot of Year 3 will be reminders of things that need to be completed annually.
- Some things we will work on is training. NHDES will continue to prepare videos. Some templates will be created to benefit everyone.
- The color codes are all the same as last year.
- The meeting agenda column will be updated with meeting dates.
- The reminders are for the SWMP or Annual report and are noted in the requirement column.
- MCM #1 resources are on the blog.
- Under the task column there are reminders for who you are targeting your outreach to.
- We will talk about outreach to Industrial Facilities in November. There is a subcommittee that is being set up, contact Tom if you'd like more information.
- MCM #2 is Public Participation. This is done annually, but we will give a reminder to do this.
- MCM #3 New Permittees need to create adequate legal authorities (2003 permittees should already have this). Check out the IDDE ordinance template if you haven't done this yet.
- IDDE training videos are on the blog. Let us know if you have comments.
- Bill Boulanger and Jamie Houle will be talking about what to do as follow-up with Exeter. Gretchen will try to record it and we will get it on the blog if we can.
- Durham gave an update on where they are with dry weather outfall testing. They are looking into hiring a consultant out of Woburn MA.
- Now is the time to be doing this work as it is dry- this is due by June 2021.
- Because of Covid this work is a little harder to tackle.
- Durham is looking into getting UNH involved, but it will depend on cost.
- UNH is still working on defining "flow" it is not standing water. If you don't know, you can sample because a negative result will clear them.
- Phoebe made the decision of flow for her samples. She based her decision on how long it would take to fill up a bottle. They could average about 10 samples a day. Their intern was heavy with a machete though.
- Exeter is using a consultant. They only have 22 outfalls to sample.
- Jamie thinks the second phase of outfall investigation will be a big lift. It involves identifying system vulnerability factors like do you see or smell something, others are GIS based such as are there overlapping areas where the sewer crosses the stormwater system. There will probably need to be a subcommittee for this.
- Q-Dover got into some of this with their ranking. Is this above and beyond that?
 - A- Jamie is unfamiliar with what was done.
 - Mark from NHDOT thinks this should be done.
 - Jamie thinks that was different.

- NHDES is working on a mapper to help identify impairments. You should be using the most current EPA approved impaired waterbodies list. We will go over this more in the future. There is not a lot of change from list to list.
- MCM #4 EPA had proposed changes in this section. We don't know when those will be finalized. Deb thinks it should be the end of this month.
- Changes from the original permit are in red. Most of this should be completed.
- Site plans procedures need to allow public review.
 - This is for the overall SWMP.
- MCM #5 2.3.6a ii will be changed from year 2 to 3 but this requirement can be met by using the SWA or NHLMV documents.
- Implementing long term maintenance procedures will need to be worked on this year. We will try to provide a template.
- This will involve more than what is town owned. AOT has some requirements. Dover is having discussions on how to approach homeowner's associations and subdivisions.
- Deb will reach out to Ridge Mauck with NHDES AOT to have him come to a meeting and discuss this with us. Hopefully this will be set up for November.
- Exeter is working on this in regards to private BMPs they are having trouble getting information out of people.
- Documenting progress will be important.
- Q- Are these only within MS4?
 - A-Anything over 1 acre of disturbance that discharges to the MS4.
- 1507.08 has been renamed to 1507.07.
- MCM #6 is in good order. References to the templates are on the right side of the spreadsheet.
- Be sure to keep a log or record of catch basin cleaning. We can develop or share a template if needed.
- Q- For people that contract that out, do you also request this in your contract?
 - A- UNH does. Jamie thinks they send an intern or Glen with the contactor.
 - A- Portsmouth doesn't contract out, but they go out with a tablet and information gets uploaded to collector.
- We will work on minimum values for proper storage and disposal of street sweepings and catch basin cleaning materials.
- UNH templates and checklists for BMPs are on the MS4 Blog. Feel free to customize these.
- Regarding municipally-owned facilities that require SWPPPs, don't forget about quarterly inspections of municipal facilities Gary Lemay provided a template which is on the MS4 Blog. Also inspect areas with stormwater impact.
- Jamie and Sally Soule will present on Hot Spot maps next month. The permit requires tracking BMPs but doesn't require implementing a BMP until year 6. These maps take load allocations based on land use and creates a base line load. The performance curves will be used to calculate reductions.
- Reach out to Gretchen or Deb on what you want to see something covered in a meeting.
- Jamie talked about the potential to start a program to borrow equipment for sampling.

6. Updates and Other Business:

- 2020 Asset Management Workshop for Water Infrastructure
November 5, 2020
Update: In-person workshop cancelled but will be offering a shortened version remotely. More information coming soon.

- NHDES Local Source Water Protection Grant
Due November 2, 2020
https://www.des.nh.gov/organization/divisions/water/dwgb/dwspp/lswp_grants.htm

Contact for more information: Bess Morrison, LSWPGP manager at
Bess.Morrison@des.nh.gov

The NHDES Local Source Water Protection Grant Program (LSWPGP) has just released its 2021 grant application and provides up to \$20,000 per grant project (annually) to protect drinking water resources. Specifically, grant money is available to develop and implement programs to protect existing (active or planned) sources of public drinking water. The application deadline is November 2, 2020.

Activities that protect source water, conducted under US EPA's Small Municipal Separate Storm Sewer System (MS4) permit, including identification, monitoring and elimination of illicit discharges, particularly high priority outfalls that discharge to drinking water sources or within source protection areas, conducting public education and the design/installation of structural BMPs may be eligible, provided they meet the eligibility criteria as described in Section 6 of NHDES grant application. Routine operations/maintenance activities are not eligible.

7. Upcoming Meeting Dates and Agenda Focus for 2020 – *Mark your calendars!*

Meetings will occur on the 3rd Wednesday of each month. We will start work on elements necessary for year 2 requirements of the permit and update the SWMP template as needed. Following are the topics that are planned for the monthly meetings. Please note that topics may change dependent on priorities identified during the year.

October 21st:

November 18th

December 16th:

Please email potential agenda items and/or presentations to Gretchen Young at G.Young@dover.nh.gov or Deb Loiselle at deborah.loiselle@des.nh.gov. These will be considered for upcoming meetings and very helpful in the development of the monthly agendas.