

Seacoast Stormwater Coalition Meeting Minutes

Zoom meeting

Wednesday, May 20, 2020, 1:00 – 3:00 p.m.

Present:

Gretchen Young, Dover- Chair

Sean Maxwell, AECOM

Jenn Mates, Exeter

Jim Hafey, Hampton

Heidi Marshall, Hoyle-Tanner

Megan Dalton, Geoinsight/Kingston

Suzanne Pisano, Geolnsight

Diane Hardy, Newmarket

Deb Loiselle, NHDES

Barb McMillan, NHDES

Ben Sweeney, NHDES

Tom Swenson, NHDES

Katie Zink, NHDES

Mark Hemmerlein, NHDOT

Jamie McCarty, Portsmouth

Phoebe Rafferty, Portsmouth

Abigail Lyon, PREP

Mike Bezanson, Rochester

Jackson Rand, SRPC

Mike Bobinsky, Somersworth

Gary Lemay, Somersworth

Tavis Austin, Stratham

Matt Perry, TEC/Seabrook

Stefen Nguyen, TEC/Seabrook

Jamie Houle, UNH SC

Bill Arcieri, VHB

Britt Eckstrom, Wright-Pierce

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- 1. Introductions:** All in attendance are listed above.
 - 2. April 15, 2020 meeting minutes:** Meeting minutes will be approved at a later meeting.
 - 3. MCM #1 - Year 2 Requirements Continued:**
 - Tom and Barb presented.
 - Please send feedback on site plan checklists to Tom.
 - Tom and Barb are working on messaging for developers.
 - Barb met with Marilee LaFond from UNHT2, Marilee is looking at the permit to make connections with trainings that are available, or will become available.
 - UNHT2 seems like a good avenue for training and tracking trainings.
 - There are COVID specific resources on the Blog. Look under Fertilizer.
 - You can send this out, put it up on your website, or send it out in a Blog.
 - There is a series of blog entries that you can use with more precise messaging.
 - The outreach subcommittee will convene again soon. If you did not receive an invite yesterday and would like to be part of this, Let Barb know. This is a 2-hour meeting that occurs quarterly usually in Dover, but will be remote for now.
 - Dover is using the Blog information and it is great.
 - 4. Year 2 Requirements and Preparation for Year 2 Annual Report:**
 - Gretchen presented and noted that these are very minor comments.
 - EPA has said they are not giving individual comments on the annual report, however, if there is an issue, you will hear from the EPA Enforcement and Compliance Section.
 - There are minor comments that can be shared with the group.
 - EPA was looking for more information on the number of site plan reviews.
 - IDDE ordinance update. Make sure you make that more clear in your year 2 report.
 - Make sure you are clear about your construction ordinance. It is vague about what an inspection means, Dover put 100% of inspections were complete.

- Inspection log- unclear if they want the log or information on how you are logging your information.
- Jamie would like to have a conversation on how people are logging Nitrogen reductions, how we are handling catch basin cleaning and come from a consistent front.
- Acknowledge that street sweeping materials were properly disposed of. Language will be added to the year 2 template.
- Dover is putting together a decanting facility for drying and proper disposal.
- EPA was impressed with MCM #1.
- MCM #2 needed more detail. Report more directly on permit requirements for this MCM. For example, note the date publically noticed.
- IDDE training needs to be explicit and the dates and attendees should be noted.
 - UNH will post a training video that can be used.
 - The PowerPoint of the UNH training can be posted as well.
- EPA is aware that communities will have difficulties due to COVID-19. You need to document why you can't reach and objective. **Note:** EPA Headquarters prepared a letter to address permit compliance which can be found at the following link:
<https://www.epa.gov/sites/production/files/2020-03/documents/oecamemooncovid19implications.pdf>
- There was a conversation with EPA about issues with the first year's template and suggestions for the Year 2 Annual Report template. Hopefully we will see the Year 2 Annual Report template soon.
- Q- Can you share a copy of the comments from last year's annual report?
 - Deb will double check with Suzanne. If we get the go ahead we will put them in the minutes and the MS4 Blog.
- Q- Are there any comments or concerns with the Year 2 Annual Report?
- Q- Has anyone been working on MCM #6?
 - UNH went through it the other day, the quirky part is that every building is a municipal building. Does it need a SWPPP or can it be included in SOPs?
 - Municipalities have a lot of infrastructure as well. They agree only do SWPPP where needed.
- Mike Bobinsky- COVID has changed things, but they are still active with street sweeping etc. and other projects are moving forward as well.
 - Q- Are you still working remotely?
 - No we are trying to socially distance in the office, some buildings are closed, DPW has a drive up window (they are in a former bank building).
- Q- Has anyone started dry weather investigations?
 - A- No.
- The IDDE inspection information that we currently have isn't very specific, Jamie will provide more specific information for this.

5. Updates and Other Business:

- EPA Webinar on June 1st for the Modifications to the NH MS4 Permit
Information can be found at: <https://regulations.gov> under the following docket ID: EPA-R01-OW-2020-0216
- **CWSRF (Clean Water State Revolving Fund) Loans – Planning and Asset Management**
May 1st Announcement - Refer to Blog and Deb Loiselle's email on April 27th.
[Pre-applications](#) due on June 15th.
*Contact Deb Loiselle deborah.loiselle@des.nh.gov or Katie Zink katherine.zink@des.nh.gov if you have questions or need assistance

- 2020 New Hampshire Salt Symposium
September 15, 2020 **SAVE THE DATE**
Pats Peak Ski Area
Henniker, NH
More information coming in the next few months
- 2020 Asset Management Workshop for Water Infrastructure
November 5, 2020 **SAVE THE DATE**
- **Jamie will share UNH's O&M forms if you would like – Pending**
 - Q- Are you putting these in the SWMP?
 - A- That hasn't been figured out yet.

6. Upcoming Meeting Dates and Agenda Focus for 2020 – Mark your calendars!

Meetings will occur on the 3rd Wednesday of each month. We will start work on elements necessary for year 2 requirements of the permit and update the SWMP template as needed. Following are the topics that are planned for the monthly meetings. Please note that topics may change dependent on priorities identified during the year.

June 17th: Year 2 Annual Report and UNH IDDE training video

July 15th: Winter Maintenance requirements and templates

August 19th: Year 3 Requirements Summary and Year 2 Annual Report

September 16th: Year 2 Annual Report

October 21st:

November 18th:

December 16th:

Please email potential agenda items and/or presentations to Gretchen Young at G.Young@dover.nh.gov or Deb Loiselle at deborah.loiselle@des.nh.gov. These will be considered for upcoming meetings and very helpful in the development of the monthly agendas.