

MINUTES -

NH Lower Merrimack Valley Stormwater Coalition Meeting

Nashua Regional Planning Commission Office

30 Temple Street, Suite 310, Nashua, New Hampshire

Thursday, March 12, 1:00 to 3:00 p.m.

Present:

<i>Jeremy Bouvier, Chair</i>	<i>Manchester</i>	<i>Amy Pouty-Gill</i>	<i>Nashua</i>
<i>Dawn Tuomala, Chair</i>	<i>Merrimack</i>	<i>Linda McGhee</i>	<i>Nashua</i>
<i>Eric Hahn</i>	<i>Amherst</i>	<i>Andrew Smeltz</i>	<i>NashuaRPC</i>
<i>Jeanne Walker</i>	<i>Bedford</i>	<i>Deb Loiselle</i>	<i>NHDES</i>
<i>Craig Durrett</i>	<i>Derry</i>	<i>Tom Swenson</i>	<i>NHDES</i>
<i>Sarah Whearty</i>	<i>Goffstown</i>	<i>Katie Zink</i>	<i>NHDES</i>
<i>Todd Croteau</i>	<i>Hollis</i>	<i>Jeff Gowan</i>	<i>Pelham</i>
<i>Joan Cudworth</i>	<i>Hollis</i>	<i>Dee Voss</i>	<i>Plaistow</i>
<i>Thomas Bartula</i>	<i>Hooksett</i>	<i>Lyndsay Butler</i>	<i>Salem</i>
<i>Earl Labonte</i>	<i>Hooksett</i>	<i>James Danis</i>	<i>Salem</i>
<i>Heidi Marshall</i>	<i>Hoyle-Tanner</i>	<i>Zach Swick</i>	<i>SNHRPC</i>
<i>Ashley Ruprecht</i>	<i>Laconia</i>	<i>Amanda Furtado</i>	<i>VA Medical Center</i>
<i>Troy Brown</i>	<i>Litchfield</i>	<i>Dick Gregory</i>	<i>Windham</i>
<i>Kellie Shamel</i>	<i>Milford</i>	<i>Gary Lemay</i>	<i>Somersworth</i>
<i>Deb Chisholm</i>	<i>Nashua</i>	<i>(via phone)</i>	

1. Introductions: Those in attendance are listed above.

2. Meeting Minutes:

- Approval of February minutes was postponed until April.

3. Welcome NHDES NPDES Outreach Coordinator:

- Tom Swenson was introduced. He will be assisting with MS4-related items and assuming the majority of Barbara McMillian's education and outreach duties.

4. MCM #6 Good Housekeeping and Pollution Prevention for Municipal Operations:

- Gary Lemay presented by phone.
- Gary presented on the SWPPP template.
- Waste handling facilities need a SWPPP- if you already have a SWPPP you do not need to recreate those.
- This template takes what is needed in the permit and strips that down to make it easy to fill out for your facility.
- There are comments on the side for clarification in some sections. This is currently in draft form. We hope to finalize this soon. Please let Gary know if anything is missing.
- The Seacoast coalition has had time to comment, there weren't many changes. It is now up to NHLMVSC to make changes.

- Gary went through each section to explain what is needed.
- Deb will post examples on the blog.
- Section 4.3 is missing italicized language- the permit language is typically in italics. This will be updated.
- There is some language on page 7 about covering salt, you can take that out if it doesn't affect your SWPPP.
- Attachment 1 is a site map, this can be hand drawn or GIS, whatever you're comfortable with because the permit does not specify.
- Attachment 2 is an inspection form, this comes from the permit and other examples or SWPPPs.
- Comment from Jeremy- There will be more that Manchester will add to the body of the SWPPP but overall this is a good and a very useful template.
- Q- How many people did review this?
 - A- Most people did.
 - This is a template so feel free to make changes, we just want to make sure you are meeting all of the requirements of the permit.
- Comment- Nashua is using this template already. They like that it is simplified and meets the permit so they use it for more than MS4.
- Q- What do the site maps look like? Do they have to be a site plan?
 - They can be simplified, even hand drawn. Manchester used aerial footage and called out some areas.
 - Hollis has a very intricate one.
 - The permit does not specify the format for your site map so it can be as simple as a hand drawn map.
- The SWPPP template is on the NH Resources section on the MS4 Blog.

5. Year 2 Requirements Summary Table:

- Deb gave an update.
- The year two summary table has been finalized and is on the MS4 Blog. It is towards the top of the page.
- It is color coded per MCM# or main category section.
- If it is in red font, it is something we will talk about in the future.
- If there is a template that was developed there should be a live link that will bring you to the blog where you can find the template.
- Q- Can we add the date of the last revision (maybe in the footer).
 - Yes, we will update the document to note the most recent revision. Great comment!

6. Legal Analysis for Lake Phosphorus Control Plan:

- Jeremy Presented.
- There aren't a lot of you that need to do this. Note: refer to the Year 2 Summary on page 17 (Appendix F) for the list of municipalities that this impacts. You can also refer to Appendix F of the permit, page 15 of 22.
- Manchester did a regulatory review on highway standard specs, site plan, ordinance review, etc.
- This is a requirement to see where you are at.
- For this year (Year 2) the requirement is to do a review and to document it.
- Manchester hasn't done this for phosphorus yet.
- Q- Is this something you did or a lawyer?
 - A- This was done in-house with help of a consultant. It doesn't have to be done by a lawyer.
- Q- Has anyone else started this?
 - A- No.
- The RPC has done a similar analysis so they may be able to help.

7. NPDES Multi-Sector General Permit (MSGP):

- Jeremy presented.
- A proposed MSGP is coming out this year.
- The comment period is currently open and ends May 1st.
- Manchester is planning to comment on it.
- Q- How many people are affected by this permit?
 - A- 3-4 in this coalition.
- In general, they added to the monitoring, included additional years for benchmark sampling.
- There is another webinar on April 9th. Which is the same time/ date as this meeting.
- If anyone wants to comment as a coalition, Jeremy will forward them on- that might hold more weight.
 - Goffstown might comment on having a PE doing inspections. Not every transfer station has a PE on staff.

8. EPA Status and Updates:

- Year 1 Annual Reports have been reviewed. EPA shared some general comments with Deb Loiselle.
- EPA hired interns to review the annual reports. Then EPA region 1 staff QC'd the results.
- General items that were missing on either the EPA and NH templates:
 - Did not report on status of site plan control procedures.
 - Did not provide update in IDDE ordinance- this may be an issue with how EPA asked the question.
 - Did not report on the status of their construction ordinance. This also may be an issue on how the question was asked by EPA.
- The next 5 comments are specific for those who used the NH template:
 - Keep a log for catch basin inspections.
 - Catch basin/ street sweeping material disposal.
 - Kudos on the reporting associated with MCM#1. They are interested to see the metrics in Year 2.
 - Language with MCM#2 needs more detail- needs the date that public notice went out and location. The statement about progressing as written in NOI is not enough.

- Training needs specific dates that personnel were trained.
- Specifics will not be relayed to the individual municipalities; Suzanne Warner (EPA) is talking to the EPA Enforcement Section to see what their plan is for enforcement actions and if any are needed.
- Q- Will we be notified on a review of the annual report?
 - A- No, they will only notify you if something is wrong.
- Q- When will they let you know if you did something wrong?
 - A- There has been no indication on when that would be.
- EPA is coming out with a Year 2 reporting template. They will try to provide a PDF and Word version, and anticipate this will be available by July 1st.
- Permit modifications- public comment for the settlement has come and gone. Public comment will open on the modified permit language in the future.
- MSGP- Suzanne Warner (EPA) is going to come back and talk on this and the Year 1 Annual Report. She is scheduled to attend the April 9th meeting.
- MCM #4 document that was created last year can be expanded to include MCM #5.
 - There are some changes that will need to be included pending the comment period on the permit language.
 - Jeanne Walker (Bedford) will present her findings at the April 9th meeting.

9. Updates and Other Business:

- Did anyone have their legal counsel look at the proposed legislation language for the Municipal Salt Certification program?
 - No.
- Q- Did any towns have their ordinance on the ballot?
 - A- No.
- Manchester is looking at a stormwater fee.
 - They are looking at an increase for their CSO work. There will be more on that.
- 2020 Wild & Scenic Film Festival
 - Presented by the New Hampshire Rivers Council
 - March 27, 2020
 - Tickets are now on sale – act fast!
 - Information: <https://nhrivers.org/film-festival-2020/>
- 2020 Water Infrastructure Funding Workshop
 - April 10, 2020
 - NHDES Offices
 - 29 Hazen Drive, Concord NH
 - Register Online: <https://2020-nhdes-water-infrastructure-workshop.eventbrite.com>
- 31st Annual Nonpoint Source Pollution Conference
 - April 23 & 24, 2020
 - Woodstock Inn and Resort
 - Woodstock, VT
 - Agenda and Registration: <https://neiwppcc.org/our-programs/nps/annual-nps-conference/>

- 2020 New Hampshire Salt Symposium
September 15, 2020 **SAVE THE DATE**
Pats Peak Ski Area
Henniker, NH
More information coming in the next few months
- 2020 Asset Management Workshop for Water Infrastructure
November 5, 2020 **SAVE THE DATE**

10. Upcoming meeting dates for 2019 – Mark your calendars!

Please email potential agenda items and/or presentations to Deb Loiselle at deborah.loiselle@des.nh.gov. These will be considered for upcoming meetings and very helpful in the development of the monthly agendas.

- **April 9th**: MCMs #1, 4 and 5, written catchment procedures, dry/wet weather templates.
- **May 14th**: Update the SWMP (or various documents for inclusion into the SWMP), Public Participation and Involvement (MCM #2), and Annual Report Year 2.
- **June 11th**: Annual Report Year 2
- **July 16th**: **Please note that this is not the regularly scheduled Thursday meeting date**
- **August 13th**:
- **September 10th**:
- **October 8th**:
- **November 12th**:
- **December 10th**: