

MINUTES -

NH Lower Merrimack Valley Stormwater Coalition Meeting

Wilton Town Hall

42 Main Street, Wilton, New Hampshire

Thursday, December 12, 12:00 to 2:00 p.m.

Present:

<i>Jeremy Bouvier, Chair</i>	<i>Manchester</i>	<i>Kellie Shamel</i>	<i>Milford</i>
<i>Dawn Tuomala, Chair</i>	<i>Merrimack</i>	<i>Scott McPhie</i>	<i>Nashua</i>
<i>Brandon Boisvert</i>	<i>Bedford</i>	<i>Amy Pouty-Gill</i>	<i>Nashua</i>
<i>Jeanne Walker</i>	<i>Bedford</i>	<i>Sara Siskavich</i>	<i>NashuaRPC</i>
<i>Craig Durrett</i>	<i>Derry</i>	<i>Deb Loiselle</i>	<i>NHDES</i>
<i>Sarah Whearty</i>	<i>Goffstown</i>	<i>Katie Zink</i>	<i>NHDES</i>
<i>Evan Clements</i>	<i>Hollis</i>	<i>Jeff Gowan</i>	<i>Pelham</i>
<i>Todd Croteau</i>	<i>Hollis</i>	<i>Zach Swick</i>	<i>SNHRPC</i>
<i>Joan Cudworth</i>	<i>Hollis</i>	<i>Michele Decoteau</i>	<i>Wilton</i>
<i>Heidi Marshall</i>	<i>Hoyle Tanner</i>	<i>Peter Howd</i>	<i>Wilton</i>
<i>John Trottier</i>	<i>Londonderry</i>	<i>Dick Gregory</i>	<i>Windham</i>
<i>Lincoln Daley</i>	<i>Milford</i>		

1. **Introductions:** Those in attendance are listed above.

2. **Meeting Minutes:**

- November minutes were approved. Dawn and Jeff abstained.

3. **Dry Weather Outfall and Interconnection Screening and Sampling Procedure:**

- Deb presented.
- Jamie Houle is working with UNH students on the packet that was handed out and titled “UNH Senior Project-Group 7 / Outfall Sampling & Catchment Investigation Procedures / Last Edited: 20 November 2019”.
- They are proposing a new way to do E. coli procedures. They are doing RNA testing.
- This packet talks about standard procedures on when to sample in dry weather conditions.
- Page two goes into filed kits, sample storage, and collection.
- This initiative is being worked on with Dover as part of a Clean Water SRF planning loan.
- This should be finalized and available in March 2020.
- Q- Would Word be the preferred format?
 - A- Yes.
- Send questions to Deb and she will discuss with Jamie.
- Q- Is this going to include all of the pollutants that need to be samples for?
 - A- Jamie is focusing on E. coli right now. See pages 36-37 of the permit for the full list of what needs to be sampled.
- The town of Merrimack has already started sampling, is anyone else?
 - Pelham is going to do some, Manchester has done some sampling.

4. **Written Catchment Investigation Procedures:**

- Craig presented.
- Deb, Jeremy, Craig, Joan, Todd, and Jamie Houle (via email) had five meetings to work on these procedures which are due at the end of this month (December 2019).
- There was a handout that was passed around and titled “*Catchment Investigations*”.
- This document was based off of the NEMO Connecticut template.
- This is an elaboration on Section 7 of the IDDE Program Plan template.
- Craig went over the procedures.
- Anything in yellow will be municipality specific.
- A lot of this is straight from the permit.
- Junction manholes are where manholes join, key manholes are areas with likelihood of illicit discharge.
- There is a manhole inspection form- this is from Boston Water and Sewer, but they changed quite a bit on this form.
- This is in Word so you can amend it as needed.
- The group decided we should get a poop sniffing dog.
- Q- When do we have to do wet weather sampling?
 - A- If you have any system vulnerabilities you have to do wet weather. See the bottom of page 5 of the draft procedures.
- ADD PERMIT PAGE AND SECTION FOR WET WEATHER INVESTIGATION
- Catchment is everything upstream of the outfall.
- It was recommended to add “CATCHMENT” to Section 1.3 of the template document. *Note: Deb added this information to both Section 1.3 and Section 1.4.*
- Q- If you don’t have a system vulnerability factor (SVF) you don’t have to do wet weather sampling?
 - A- If you don’t have SVF, and no flow during dry weather investigation, then you don’t have to.
- This is a draft document so let Jeremy of Deb know if you have any input.
- This should be final by the end of the year for you to refer to and be in compliance.

5. **MCM #6 Good Housekeeping and Pollution Prevention for Municipal Operations:**

- Deb presented on the program.
- This group was all set with the template that was presented. There were a couple of people that were willing to look it over from the Seacoast Stormwater Coalition for one last review. This will be finalized after their review.
- Deb suggests adding an instruction box to this document.

- She will report back with any changes in January.
- This should be on the MS4 Blog by mid-January. Hopefully by the end of the year.
- The other requirement under MCM #6 is a SWPPP. Gary Lemay from Somersworth is working on a template for this. He is working on combining two templates and is presenting next week to the Seacoast Stormwater Coalition and hopefully he will present to NHLMVSC in January.

6. Updates and other Business:

- Feedback on - Soak Up the Rain New England Webinar Series
Working Together: Collaborative Stormwater Management in Central Massachusetts
- Town of Wilton – Newest poop bag station and ribbon cutting event.
 - A girl scouts troop donated two stations. The first one was opened on Friday night. This is posted on social media.
 - They also drew the winner for the Scoop the Poop pledge. They got a goodie bag that was donated and a free dog license for next year.
 - They also started a stormwater budget.
- Amy (Nashua) shared that the City of Nashua received an email from EPA. EPA had been in the city two times to scout for and do dry weather outfall sampling. They sent the results of the sampling. They didn't let the city personnel know they were going to do this sampling.
 - Q-Are you under any kind of decree?
 - A- There is a separate permit for the combined system but this was in the MS4 area.
 - If anyone else gets a similar letter, please share with the group.
- Last night the Bedford Town Council passed the Stormwater Ordinances and the Stormwater and Land Use Regulation. It is on the website in the agenda for the meeting currently. It will be on the web soon.
- Craig shared a story of neighbors going after neighbors for not picking up after their dog, outreach appears to be working.
- Thanks to the Town of Wilton for hosting this meeting.
- Thanks to the subcommittee members for taking the extra time to complete necessary template documents and/or procedures.
- Thank you to Dawn and Jeremy for taking the time to be the co-chairs.

7. Upcoming meeting dates for 2019 – Mark your calendars!

Please email potential agenda items and/or presentations to Deb Loiselle at deborah.loiselle@des.nh.gov. These will be considered for upcoming meetings and very helpful in the development of the monthly agendas.

- 2020 meeting dates are on the back of the Agenda. It is proposed that the meeting that would be July 9th will be moved to July 16th. This was approved.