

Seacoast Stormwater Coalition Meeting Minutes

Dover Community Services Building, 271 Mast Road
Dover, New Hampshire

Wednesday, November 20, 2019, 1:00 – 3:00 p.m.

Present:

April Talon, Durham

Daniel Lewis, Exeter

Jen Mates, Exeter

James Hafey, Hampton

Heidi Marshall, Hoyle-Tanner

Ernest Cartier Creveling, Milton

Deb Loiselle, NHDES

Barb McMillan, NHDES

Ben Sweeney, NHDES

Katie Zink, NHDES

James McCarty, Portsmouth

Phoebe Rafferty, Portsmouth

Trevor Mattera, PREP

Dennis McCarthy, Rye

Phelps Fullerton, Strafford

Gary Lemay, Somersworth

Jackson Rand, SRPC

Tavis Austin, Stratham

Chris Raymond, TEC/ Seabrook

Jamie Houle, UNH SC

Matt O'Keefe, UNH

Glen Tuttle, UNH

Britt Eckstrom, Wright-Pierce

1. Introductions: All in attendance are listed above.

2. October 16, 2019 meeting minutes: Tabled for next meeting.

3. Year 2 Requirements:

- Deb presented.
- There is a matrix that was put together for year two requirements in the permit. This is based on requirements for returning permittees, so those new to the MS4 permit will have slightly different timelines for certain tasks and should be aware of that.
- When this is finalized Deb will populate the meeting agendas with tasks.
- Per Jamie-The determination on problem outfalls is that if you know about them you have them, if you don't know about them you don't have them.
- Q- Does everyone have MCM#4 taken care of?
 - A- Most people already had this or created a one pager like UNH- which was shared.
- Appendix F and H have not been identified yet, but we will fill that out soon.
- Most of the Seacoast doesn't have a TMDL.
- Comments- adding a notes section regarding discussion/ decisions made by the group. This topic will be discussed further at a future meeting.

4. Written Catchment Investigation Procedures:

- Deb and Jamie presented
- A subcommittee was formed with mostly individuals from the NHLMV Stormwater Coalition.
- This template is in relatively good shape. Two more meetings have been scheduled to complete the template.
- These procedures look at sanitary sewer location and investigations.
- UNH is working with Dover on a catchment investigation procedure. They focused on dry weather sampling.
- UNH Procedures were handed out.

- The Catchment Investigation template will be used like the IDDE template; it is a skeleton that will be filled in by each community.
- Currently UNH students are looking at handheld meters and kits for investigation.
- Some issues with bacteria kits is that there could be false positives.
- UNH is also doing a ribosomal study.
- Q- How are people doing outfall investigations?
 - A- Portsmouth went to each catch basin and filled out a form in ArcCollector. If there was flow it was marked in the form. They went back to those that had flow to collect a sample, though some at that point had no flow.
- The list of what to sample for is in the permit.
- We (the seacoast) are all discharging to Nitrogen impaired waters.
- Q- Will we ever do a cost share for sampling of the outfalls?
 - A- Next year we will have a recommended kit which will include a meter, bacteria kit, etc.
 - So you would provide a kit but not the manpower?
 - Yes- other towns plan to sub it out.
- Q- How many towns plan to do this themselves?
 - A- Only a couple raised their hands.
 - A- It only took ten minutes for each outfall, the most time consuming part is driving between outfalls.
- Q- When is wet weather sampling to occur?
 - A- Only if you have a hit during dry weather, and move into investigatory measures.
- Q- What if there is some water but not enough to collect a sample?
 - A- We decided it had to be flowing.
- The plan for UNH is to wrap this up by mid-December and have a kit together.

5. MCM #1 Education and Outreach – Year 2 Requirements:

- Barb presented.
- Templates are under [NH resources section on the blog](#).
- There is a matrix on what messages should be sent to whom and when.
- April talked about what was done in Durham for year one.
 - They used the Scoop the Poop campaign and created a postcard.
 - They worked with a printing company. She learned all about printing issues like crop lines, bleed lines, etc. She recommends adding instructions on how to make this print ready.
 - Going forward they will personalize the card.
 - They received ten pledges.
 - They used the Green Grass Clear Water SOP.
 - They cross referenced the town data with the MS4 area and sent out 1,250 mailers.
 - They want to add more personalization to the mailer for next year.
 - These fliers and get pumped were handed out at the household hazardous waste day in town and they kept track out how many were handed out.
- Tavis from Stratham presented on what they did.
 - They used SOPs from the blog as well but they did the printing in house.
 - Stratham doesn't share dog owner information so he couldn't mail them. But they are available for when a dog owner comes in to register their dog. They also have the QR code available if someone wants to sign the pledge when they are waiting to register their dog.
 - Stratham MS4 is mostly condos, or apartment units that outsource leaf pick up etc.
 - He sent targeted mailings to associations.

- They put posters up – pet waste, septic smart, and leaf pick up at household hazardous waste day. Which was shared with Exeter.
 - They are looking to do more electronically in the future.
- Jen Mates, Exeter gets views on social media. They have done *Every Drop* for when people come in to register their dog- they also give out prizes for those they come in to register such as dog poop bags and they have a competition for cutest dog.
 - They promote Septic Smart week at town clerks and library.
 - There is a water trail with kiosks for story telling on the water cycle- which was part of a grant with RPC.
 - They also had guest speakers at the Conservation Commission meetings.
 - Next year she would like to have a poster printed about leaf litter to post at the transfer station.
 - Q- Does anyone get complaints about bag stations?
It's good to have a corresponding trash bin at the station. It's good to keep them on the road so it's easy to empty them.
- Jamie from Portsmouth shared that they had a meeting on Monday night- it is on YouTube- to present what they have done, they used the Scoop the Poop and leaf SOP's.
 - They hired interns to do a lot of this work.
 - They discussed the MCM's and what they did to meet those.
 - They shared what the public can do to help out with these measures. They wanted to highlight that it will take help from the public to make this permit successful.
 - This information turned into a newspaper headline stating stormwater will cost.
 - They have a mascot- a fish named Blue. They plan to create friends for Blue
 - They are doing as much of the work as they can by in-house staff.
- Trevor from PREP talked about how the pet waste flier was created and how things could be updated in year two.
- For year two- you could do the same thing, each community expands in their own way, or PREP helps to expand the messaging. He is looking for feedback if you would like to go with option three.
 - Ideas include a poster size document; a leaf litter/ dog poop pick up competition- maybe photos of kids helping. SOPs of these ideas might be helpful. Contact Trevor if you need assistance. His contact info is: phone-603.862.1310, email- trevor.mattera@unh.edu
- NHDES is happy to help by providing feedback or giving assistance. Just reach out.
- There will be a Landscaper Training in Derry on March 26-27, 2020, NHDES will help promote that. Barb will send out more info.
- Exeter will put up a flier at the transfer station for the landscaper training as they are the only transfer station in the area that takes yard waste.
- Tavis did an experiment with the Septic Smart versus Get Pumped aka baby butt flier and has found that more people take the baby butt one.
- Barb will give one on one assistance if needed.
- Barb would like feedback on the Pre-Construction Check List.
- There was a meeting with T2 on types of training that will be available. Erosion and sediment control and good housekeeping were ideas that came up. They can also focus messaging.

6. MCM #6 Good Housekeeping and Pollution Prevention for Municipal Operations

- Deb presented.
- Reminder that items in yellow highlight are permit requirements. All others are optional and for your use.
- Q- Is there something set up to put these into work order software?
 - A- No one has done that. If anyone does create this, please share.

- Tavis and April will give this a final QC and we will finalize this in December. Contact Deb with comments.

7. Updates and Other Business:

- City of Portsmouth public informational forum is on YouTube.
- Soak Up the Rain New England Webinar Series
Working Together: Collaborative Stormwater Management in Central Massachusetts
Thursday December 5th, 1:00-2:00
[Click Here to Register](#)
- Review 2020 meeting calendar.
- Gary Lemay is working on a Stormwater Pollution Prevention Plan. He is looking through templates and will have something to present next month. This should be on the blog a week ahead of the meeting.

8. Upcoming Meeting Dates and Agenda Focus for 2019 – *Mark your calendars!*

Meetings will occur on the 3rd Wednesday of each month. We will start work on elements necessary for year 2 requirements of the permit and update the SWMP template as needed. Following are the topics that are planned for the monthly meetings. Please note that topics may change dependent on priorities identified during the year.

December 18th: Finalize Year 2 requirements table, Written Investigation Catchment Procedures (MCM #3), and Good Housekeeping and Pollution Prevention for Municipal Operations (MCM #6) templates.

Please email potential agenda items and/or presentations to Gretchen Young at G.Young@dover.nh.gov or Deb Loiselle at deborah.loiselle@des.nh.gov. These will be considered for upcoming meetings and very helpful in the development of the monthly agendas.