

AGENDA
Seacoast Stormwater Coalition Meeting
Dover Community Services Building, 271 Mast Road
Dover, New Hampshire

Wednesday November 20, 2019
1:00 – 3:00 p.m.

- 1. Introductions**
- 2. Approve meeting minutes**
 - Postpone approval of October 16, 2019 meeting minutes to the December meeting
- 3. Year 2 Requirements**
 - A summary of Year 2 requirements has been prepared and will serve as our guide for the monthly agendas.
- 4. Written Catchment Investigation Procedures**
 - A subcommittee is preparing a draft template “Written Catchment Investigation Procedure”. Deb Loiselle will provide an update on the status of this template.
 - Section 2.3.4.8 Catchment Investigations, page 39 of 67

“A written catchment investigation procedure (hardcopy or electronic) shall be developed within 18 months of the permit effective date in accordance with the requirements of Part 2.3.4.8.b ”

“Investigations of catchments associated with Problem Outfalls shall begin no later than two (2) years from the permit effective date.”
- 5. MCM #1 Education and Outreach – Year 2 Requirements**
 - Report on MCM #1 subcommittee meetings
 - Municipal presentations
 - Year 2 requirements and overall plan to address MCM #1 Year 2 requirements
 - Meeting with UNH T2
- 6. MCM #6 Good Housekeeping and Pollution Prevention for Municipal Operations**
 - Comments on the template.
 - Update on SWPPP template (53-57 of 67, Section 2.3.7.2) that is being developed by the Seacoast Stormwater Coalition. Gary Lemay will provide an update on the status of this template.
- 7. Updates and Other Business**
 - City of Portsmouth public informational forum.
 - Soak Up the Rain New England Webinar Series
Working Together: Collaborative Stormwater Management in Central Massachusetts
Thursday December 5th, 1:00-2:00
[Click Here to Register](#)
 - Review 2020 meeting calendar
 - Other?

- 8. Upcoming meeting dates for 2019 and 2020 – Mark your calendars!** Meetings will occur on the 3rd Wednesday of each month. We will start work on elements necessary for year 2 requirements of the permit and update the SWMP template as needed. Following are the topics that are planned for the monthly meetings. Please note that topics may change dependent on priorities identified during the year.

December 18th : Finalize Year 2 requirements table, Written Investigation Catchment Procedures (MCM #3), and Good Housekeeping and Pollution Prevention for Municipal Operations (MCM #6) templates.

2020 Calendar – See Below:

January 15th:

February 19th:

March 18th:

April 15th:

May 20th: Update the SWMP (or various documents for inclusion into the SWMP), Public Participation and Involvement (MCM #2), and Annual Report Year 2.

June 17th: Annual Report Year 2

July 15th:

August 19th:

September 16th:

October 21st:

November 18th

December 16th:

- 9. Sign-in Sheet** – Please make sure that you have signed in prior to leaving the meeting – Thank You!