

MINUTES -

NH Lower Merrimack Valley Stormwater Coalition Meeting

Nashua Regional Planning Commission Office

30 Temple Street, Suite 310, Nashua, New Hampshire

Thursday, November 14, 1:00 to 3:00 p.m.

Present:

<i>Jeremy Bouvier, Chair</i>	<i>Manchester</i>	<i>Amy Pouty-Gill</i>	<i>Nashua</i>
<i>Craig Durrett</i>	<i>Derry</i>	<i>Doug Starr</i>	<i>Nashua</i>
<i>Sarah Whearty</i>	<i>Goffstown</i>	<i>Sara Siskavich</i>	<i>NashuaRPC</i>
<i>Evan Clements</i>	<i>Hollis</i>	<i>Deb Loiselle</i>	<i>NHDES</i>
<i>Todd Croteau</i>	<i>Hollis</i>	<i>Barbara McMillan</i>	<i>NHDES</i>
<i>Joan Cudworth</i>	<i>Hollis</i>	<i>Katie Zink</i>	<i>NHDES</i>
<i>Thomas Bartola</i>	<i>Hooksett</i>	<i>Julia Peterson</i>	<i>NHSeaGrant</i>
<i>Earl Labonte</i>	<i>Hooksett</i>	<i>Mike Leach</i>	<i>Stantec</i>
<i>Heidi Marshall</i>	<i>Hoyle Tanner</i>	<i>Zach Swick</i>	<i>SNHRPC</i>
<i>Ashley Ruprecht</i>	<i>Laconia</i>	<i>Michele Decoteau</i>	<i>Wilton</i>
<i>John Trottier</i>	<i>Londonderry</i>	<i>Peter Howd</i>	<i>Wilton</i>
<i>Amanda Furtado</i>	<i>Manchester VA</i>	<i>Dick Gregory</i>	<i>Windham</i>
<i>Deb Chisholm</i>	<i>Nashua</i>		

1. **Introductions:** Those in attendance are listed above.

2. **Meeting Minutes:**

- October minutes were approved.

3. **Year 2 Requirements:**

- Deb presented a draft document of Year 2 requirements.
- The document is broken down by the topics in the permit.
- Still working on the appendices H and F.
- Task, Page #, Section, and Due Date are populated. The Meeting Agenda column will be filled out when that is assigned.
- Deb is looking for feedback on whether this works or how it could be improved.
- Tasks that are continuous are noted so they wouldn't be lost.
- If there is an X in the category column that means it is done.
- Katie will help Deb with formatting (headers for each page).
- Goal is to have this available for the December meeting.
- Year 3 should be created this winter so that we are not behind when we finish Year 2.

4. **MCM #1 Education and Outreach -Year 2 Requirements:**

- Barb presented.
- Have had a couple of subcommittee meetings to go over what was done in year one and what is needed for Year 2.
- There will be presentations for what went well/ what didn't in year one.

- Let Barb know if you would like to join the subcommittee.
- First presenter is Todd Croteau from Hollis.
 - They had a float with all recycled materials with messaging for fertilizer, grass clipping, drainage and recycling messages.
 - They had a tent and a watershed table for education on stormwater.
 - This was low cost and a fun day.
 - The trailer is kept at the transfer station all year long- so these messages are getting out.
 - This is measured by the amount of people that talk to Joan about it.
 - You could also measure by how many people came to the tent.
- Craig Durett presented on what Derry did.
 - They have a kiosk at the Derry Municipal Center and Parks & Rec.
 - Kept a spreadsheet to track numbers of fliers that were taken.
 - They have signage for pet waste around town.
 - Handed out fliers at household hazardous waste day and found out through social media that people actually read it.
 - Send out What's flushable flier every two years with sewer bill.
 - *After the Storm Flier* is online and at kiosk.
 - Events include household hazardous waste day – they have two reader boards, a sign and a two sided flier. They also advertise on social media and website.
 - All of the information on kiosks is on the website.
 - They did a touch a truck event in the spring and highlighted chloride reductions, they had stickers, a word search and cross word puzzle.
 - They also had a presence at the Beaver Lake Improvement Association Summer Cookout.
- Sarah Whearty presented on Goffstown's outreach website.
 - They are using ESRI story maps.
 - Sarah posts everything that is submitted to EPA on the website.
 - The public can scroll through or use the menu to skip to a specific category.
 - There is a separate page for brochures so that she can track visits to that page.
 - Have brochures for different audiences. And there are different pages which can be tracked for each audience.
 - They have a video on social media and it played on their community channel.
 - They had a presence at National Night out where they talked to people about water quality in their area.
 - Brochures are at DPW, Town Hall, the library and a hardware store. She tracks when she reprints brochures.

- Q- How easy was it to integrate that into the webpage?

1. A- There is a link from the webpage.

- The last presentation is from Merrimack. Dawn put it together and Barb presented.
 - There was a dog poop brochure that was passed out around town and is in lobbies around town.
 - These brochures are also laminated and at a kiosk at a dog park.
 - The Grass and Fertilizer and Leaf Brochures are also available around town
- Barb wants to hear if you have any suggestions for the MS4 Blog.
- Barb has updated the MS4 blog with MS4 website links.
- Barb will meet with this the subcommittee again to talk about Year 2 requirements for Education and Outreach.
- The subcommittee is going to focus on a message for developers which is a requirement of Year 2.
- Currently the MS4 blog has checklists that Dover is using.
- Working with UNH T2 to tailor training for MS4. They are meeting in Exeter on November 18th. If you are interested in T2 you are welcome to join. Let Barb know. They will be talking about train the trainer, erosion control and inspections, good housekeeping, IDDE, pre-construction resources, etc..
- There will be a Landscaper training in Derry in the Spring. It is targeted for landscapers but others can go- such as town staff. This is a two-day workshop for landscaping for water quality.
- UNH can't endorse any particular company they keep a directory of business that have taken this training.

5. Written Catchment Investigation Procedures:

- Jeremy gave an update.
- There is a subcommittee that has been reviewing templates for investigation procedures. They have decided on a template but will need time to make it our own.
- Hopefully there will be more to share at the December meeting.
- Reach out to someone on the subcommittee, or Deb, if you would like to be part of this.

6. MCM #6 Good Housekeeping and Pollution Prevention for Municipal Operations:

- Deb presented on the program.
- Last month Deb gave homework to review the template.
- Consensus of the group was that this is good.
- Deb encourages you to check in with those in your municipalities to verify this is ok with them.
- Contact Deb with feedback. The Seacoast will comment on this at their meeting next week.

7. Updates and other Business:

- December 12th meeting and holiday luncheon work session. Discussed logistics, food options and possible time change (12:30-2:30 or 12:00-2:00).
 - Venue will change to Wilton and order Wilton House of Pizza

- The time will be 12-2pm
- The food -Pizza and salad. Wilton House of Pizza has good Gluten Free crust.
- Dawn will make cookies- Michele, and Amy will bring dessert and salad.
- Keep an eye out for an invitation, you will need to RSVP by December 10th.
- Will be a \$5 charge.
- Soak Up the Rain New England Webinar Series
Working Together: Collaborative Stormwater Management in Central Massachusetts
Thursday December 5th, 1:00-2:00
[Click Here to Register](#)
- There is a public informational meeting in Portsmouth regarding their stormwater program. Deb sent an email with the details.
- Barb will send an email from EPA that corrects a mis-statement that was made during the SWMP webinar.

8. Upcoming meeting dates for 2019 – Mark your calendars!

Please email potential agenda items and/or presentations to Deb Loiselle at deborah.loiselle@des.nh.gov. These will be considered for upcoming meetings and very helpful in the development of the monthly agendas.

- **December 12th**: TBD – Holiday luncheon and work session

