

MINUTES

NH Lower Merrimack Valley Stormwater Coalition Meeting

Town of Merrimack Highway Facility - Training Room

76 Turkey Hill Road, Merrimack, New Hampshire

Thursday, October 24, 1:00 to 3:00 p.m.

Present:

<i>Jeremy Bouvier, Chair</i>	<i>Manchester</i>	<i>Deb Chisholm</i>	<i>Nashua</i>
<i>Dawn Tuomala, Chair</i>	<i>Merrimack</i>	<i>Amy Pouty-Gill</i>	<i>Nashua</i>
<i>Brandon Boisvert</i>	<i>Bedford</i>	<i>Douglas Starr</i>	<i>Nashua</i>
<i>Jeanne Walker</i>	<i>Bedford</i>	<i>Scott McPhie</i>	<i>Nashua</i>
<i>Sarah Whearty</i>	<i>Goffstown</i>	<i>Deb Loiselle</i>	<i>NHDES</i>
<i>Evan Clements</i>	<i>Hollis</i>	<i>Katie Zink</i>	<i>NHDES</i>
<i>Thomas Bartola</i>	<i>Hooksett</i>	<i>Mike Leach</i>	<i>Stantec</i>
<i>Earl Labonte</i>	<i>Hooksett</i>	<i>Zach Swick</i>	<i>SNHRPC</i>
<i>Heidi Marshall</i>	<i>Hoyle Tanner</i>	<i>Peter Howd</i>	<i>Wilton</i>
<i>Krista Larson</i>	<i>Laconia</i>	<i>Dick Gregory</i>	<i>Windham</i>
<i>John Trottier</i>	<i>Londonderry</i>		
<i>Kellie Shamel</i>	<i>Milford</i>		

1. Introductions: Those in attendance are listed above.

2. Meeting Minutes:

- August and September minutes were approved.

3. Year 1 Annual Report:

- Kudos for finishing the report.
- The only town that Dawn did not see on the EPA webpage is Raymond.
- meet
- Deb spoke with Suzanne Warner, EPA is not going to supply individual comments to the reports, there will be general comments shared with the group.

4. Year 2 Requirements:

- Dawn and Deb gave an update.
- Joan, Dawn, Deb and Jeremy have been working on a list of year 2 requirements. The intent is to present this at the November meeting.
- It was hard to come up with a format, but Deb came up with an approved format and will work on getting all of the items on the agenda, and methods to track the requirements.
- Dawn and Jeremy have been working with the Seacoast Stormwater Coalition on creating templates to spread out the work and have a united front.

5. Written Catchment Investigation Procedures:

- Deb gave an update.
- Draft template will be created for everyone.

- A subcommittee was created to work on this effort. The following individuals volunteered to assist: Todd, Joan, Craig, Deb, Jamie Houle and Jeremy. They will meet next week on Halloween.
- There will be feedback on this in November.
- Q- What is the idea, to walk the watershed looking for an outfall?
 - A- If you have dry weather flow or a problem outfall, then you do the investigation. The procedure will be pretty general.
- Q- Do we send this to EPA?
 - A- No, but you will need to put it in your IDDE and you can update it like you do with the SWMP.
 - A- We are trying to keep this as simple as possible.
- Q- When is this due?
 - A- December 31, 2019.

6. NHDES Local Source Water Protection Grant:

- Deb presented some general information on the program.
- Maps with source water protection and MS4 areas and copies of the presentation were passed around.
- These maps are not for the public, please don't post it online for security purposes.
- The Source Water Protection Program is housed within NHDES, contact Pierce Rigrod with questions. His contact info is 217-0688 or Pierce.rigrod@des.nh.gov
- Wellhead Protection Areas (WHPAs) are areas around public drinking water wells.
- These areas should have higher priority outfalls.
- The hashed areas on your map are MS4 areas, the wellhead areas are in blue, yellow background are source water protection areas.
- Definitions for these are on your maps.
- Q- Anything in the yellow is a high priority?
 - A- Use this as a resource, this is just one of the things that you can use to prioritize, if you have specific questions or concerns let Deb know and she can bring that to Pierce.
- Q- Has this grant been awarded in the past? Are there example projects?
 - Manchester Waterworks has received these grants in the past.
- Next week (November 1st) is the deadline for the grant, the maximum amount is \$20,000. The project needs to be in a source water protection area to qualify. You can do MS4 work with this funding.
- Keep this in mind for next year if the November 1st deadline is too tight.
- This can be used for assessment, planning or implementation of a project.

- Q- Pennichuck draws from the Merrimack downstream of Manchester, could Manchester apply for this grant?
 - Call Pierce to get more information on whether that would be eligible for this grant.
- You need to have support from a governing body (Town Council, Selectman, etc.)

7. MCM #6 Good Housekeeping and Pollution Prevention for Municipal Operations:

- Dawn presented.
- A template was handed out.
- A subcommittee went through and made this template to fit the NH permit. The subcommittee consisted of members from both the NHLMV and Seacoast Stormwater Coalitions.
- Where inventory is needed there is a chart.
- Highlighted items are practices that you need to do because they meet the permit requirements. Others (not highlighted) have been left in as “optional” for consideration and if you choose to do those if not, they can be removed.
- This is for the municipalities and municipal employees- not for the public (that is addressed in the public portion).
- You can add things that your community is doing.
- Q- Does the rail trail fall into open space?
 - A- Does the town maintain it? It doesn't-I'm not sure it would fall under this category.
- Q- What about playing fields at schools? Those maintained by SAU.
 - That is owned by the town so it should be listed as long as it is in the MS4.
- Q- How do people handle storage and handling of fertilizers? Are they mostly in one location?
 - A- Some have different areas.
 - If you have a contractor- put it in the contract.
- Q- Would cemeteries be open space?
 - A- Yes.
- Bedford is giving away 5 dog licenses as an incentive to sign the pledge for pet waste.
- We will talk about education and outreach next month- if you have anything you'd like to share, we can put them on the blog to share with the group.
- Q- How do you get the schools to abide by these procedures?
 - A- Meet with the schools to get them on board with this. They have to follow the town procedures.
- You need a SWPPP for these, but if you have a multi sector general permit you already have a SWPPP. Don't reinvent the wheel, if you already have something put that in your SWMP.
- UConn is helping CT MS4's there is a site called [NEMO](#) where some of this information came from.
- Q- Do we need to do an inventory of all the vehicles?
 - A- This is just facilities. You don't need to inventory vehicles.
- If you have procedures already check that they comply and include them.
- Gary Lemay from Somersworth is working to create a template for SWPPPs that are required under MCM #6 (page 51 of 67, Section 2.3.7.1 a, b & c). If anyone from this coalition would like to join that subcommittee let Deb or Dawn know.
- If you run into issues with the template let Deb, Dawn or Jeremy know so the group can be updated. Put some thought into this for the next meeting.

8. Updates and other Business:

- There is a [training video from Minnesota](#) which is a great idea for training.
- Yard Waste Education and Outreach
 - City of Portsmouth experience with leaf litter fliers and a recent article “[NH Law: Don’t Dump Leaves Near Wetlands](#)” and “[Rake It or Leave It](#)” customized flier.
- Barb and Dawn are meeting with UNH T2 in November. If you have ideas on training that you would like UNH T2 to provide send them to Dawn before November 18th.
- Bedford brought pictures of a display that the Merrimack River Watershed Council put up in the library. They are counting this as outreach and education. If you are contributing to the Merrimack River Watershed they may be able to provide the display to you as well. Contact Nevins Library for more information.
- Goffstown did a National Night out- Police, Fire, DPW were there. They brought the SWMP and had a map with the MS4 areas and impairments and had people put a pin on the map so they could talk to the people about the impairments near them. They counted how many people they talked to at the event.
- Other ideas for outreach are old home days or farmer’s markets.

9. Upcoming meeting dates for 2019 – Mark your calendars!

Please email potential agenda items and/or presentations to Deb Loiselle at deborah.loiselle@des.nh.gov. These will be considered for upcoming meetings and very helpful in the development of the monthly agendas.

November 14th: Year 2 Requirements Summary, Written Investigation Catchment Procedures (Due December 2019) and MCM #1 Education and Outreach (Planning for Year 2)

December 12th: TBD – Holiday luncheon and work session

