

# Seacoast Stormwater Coalition Meeting Minutes

Dover Community Services Building, 271 Mast Road  
Dover, New Hampshire

Wednesday, October 16, 2019, 1:00 – 3:00 p.m.

## Present:

*Gretchen Young, Dover (Chair)*

*Daniel Lewis, Exeter*

*Jennifer Pisari- Mason, GeoInsight, Inc.*

*James Hafey, Hampton*

*Heidi Marshall, Hoyle-Tanner*

*Ernest Creveling, Milton*

*Pat Smith, Milton*

*Ben Sweeney, NHDES*

*Deb Loiselle, NHDES*

*Pierce Rigrod, NHDES*

*Katie Zink, NHDES*

*Brian Goetz, Portsmouth*

*Al Pratt, Portsmouth*

*Phoebe Rafferty, Portsmouth*

*Paul Cazeault, Rollinsford*

*Dennis McCarthy, Rye*

*Paul Paradis, Rye*

*Gary Lemay, Somersworth*

*Nancy O'Connor, SRPC??*

*Tavis Austin, Stratham*

*Chris Raymond, TEC/ Seabrook*

*Jamie Houle, UNH SC*

*Matt O'Keefe, UNH*

*Glen Tuttle, UNH*

*Christin Rinehart, Wright Pierce*

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- 1. Introductions:** All in attendance are listed above.
  - 2. September 18, 2019 meeting minutes:** Approved- let Katie or Deb know if you have any changes.
  - 3. Year 1 Annual Report:**
    - Deb Loiselle presented.
    - Will be posted on EPA website.
    - EPA is not going to provide comments individually.
  - 4. Year 2 Requirements:**
    - Deb presented.
    - NH Lower Merrimack Valley Stormwater Coalition is putting a document together on Year 2 requirements. This will be presented at the November meeting.
  - 5. NHDES Local Source Water Protection Grant and Source Protection Area Maps:**
    - Pierce Rigrod, NH Drinking Water Section, presented.
    - They met with 52 stakeholders on how to benefit the state, working with MS4 communities came out of that meeting.
    - Source Protection Areas are delineated and non-public maps are available from Pierce.
    - Maps are forthcoming. Deb will email the source water maps.
    - 1.10.2.8 (page 12) of the permit talks about impacts to public and known private drinking water sources, these maps will assist with that.
    - When ranking outfalls consider discharges to drinking water sources as high.
    - Grant funds are available. The grants are up to \$20,000 and the deadline is November 1, 2019.
    - There must be a connection to source water protection.
    - There are three types of projects, Assessment, Planning or Implementation.
    - Questions on eligibility can be sent to Pierce.

- You will need support from the town, selectman, town council, etc.
- These are issued every year so if Nov. 1 is a tight deadline look out for it next year.
- Q- This could be helpful for studying infiltration near source water.
  - A- there is lots of flexibility with this money as long as it is protecting source water.
- Infiltration is not allowed in source water protection areas.

## 6. MCM #6 Good Housekeeping and Pollution Prevention for Municipal Operations:

- Gretchen presented.
- Year 2 is good housekeeping for parks and open space, buildings and facilities, and vehicles and equipment. In addition, we need to create a SWPPP for maintenance, public yards and other waste storage areas.
- Section 2.3.7.1 describes what needs to be addressed.
- EPA created an SOP for open space management, there was info from NEMO in CT and info from Central Mass that was boiled down by the subcommittee to put together a draft document.
- Required information is highlighted in yellow. These items address the permit requirements specifically. Items that are not highlighted are optional and for consideration.
- You are probably already doing most of these requirements.
- For catch basin cleaning, street sweeping, winter road maintenance and stormwater treatment structures, the description was written last year.
- Open space is something that is managed- the town forest would not be considered a managed space.
- If you are located in the Strafford Region contact the SRPC because they have a GIS layer that can be used. They are doing a project regarding children's health.
- We will talk to UNH T2 about a training for road scholar credits and specific to meeting the training requirements for the permit.
- Watch the [video from Minnesota](#). You can share this training video with your staff.
- Under Best Management Practices the highlighted sections are what the permit requires. Leave the other ones if you are doing them or you can get rid of them.
- Q- What's the plan with the draft? Comments back and then post it?
  - A- that is a good idea, send comments to Deb before November's meeting.
- Add these SOPs to your Stormwater Management Plan and report on it next year.
- The next piece will be creating the SWPPP.
- Q-Is there a requirement for IDDE procedures due at a year and a half?
  - A- there is a subcommittee meeting to start looking and types of procedures and coming up with a template. UNH and Portsmouth are working on this as well.
  - Nothing gets submitted to EPA at this time. It is unclear on whether it needs to be publicly posted or not.
  - More on this on the next agenda.
- UNH is working with students on test kits.
- Q- Does a parking lot need to be curbed to be considered?
  - A- It doesn't call them out specifically, it sounds like all parking lots.
- Q- Does every facility with a dumpster need to be listed?
  - A- List your policies and talk about the institution as a whole.
- If you have a (spill prevention control and counter-measure (SPCC) plan add that.
- Q- if you can discharge vehicle wash water what do you do?
  - A- there is information in this document or you can wash at a car wash facility. If you are in a source water protection area perhaps you could get a grant to find a solution to this problem.

- Reach out to Gretchen or Deb if you want to be part of a subcommittee for SPPPs. If you have an example that you would like to share please forward those as well.
- Look at what you might already have and you can mimic that format.

## 7. Updates and Other Business:

- Yard Waste Education and Outreach
  - City of Portsmouth shared their experience with leaf litter fliers and a recent article "[NH Law: Don't Dump Leaves Near Wetlands](#)"
- Portsmouth is doing an education and outreach public meeting on November 18<sup>th</sup>.
- Durham combined their dog license reminder with the scoop the poop flier.
- Dover had a booth at Apple Harvest Day and did a raffle for gift cards as part as their outreach.
- Share outreach materials with Barb so they can be posted on the blog.

## 8. Upcoming Meeting Dates and Agenda Focus for 2019 – *Mark your calendars!*

Meetings will occur on the 3<sup>rd</sup> Wednesday of each month. We will start work on elements necessary for year 2 requirements of the permit and update the SWMP template as needed. Following are the topics that are planned for the monthly meetings. Please note that topics may change dependent on priorities identified during the year.

**November 20th:** Investigation Procedures (Due December 2019) and MCM #1 Education and Outreach (Planning Year 2).

**December 18th:** TBD

Please email potential agenda items and/or presentations to Gretchen Young at [G.Young@dover.nh.gov](mailto:G.Young@dover.nh.gov) or Deb Loiselle at [deborah.loiselle@des.nh.gov](mailto:deborah.loiselle@des.nh.gov). These will be considered for upcoming meetings and very helpful in the development of the monthly agendas.