

Seacoast Stormwater Coalition Meeting Minutes

Dover Community Services Building, 271 Mast Road
Dover, New Hampshire

Wednesday, September 18, 2019, 1:00 – 3:00 p.m.

Present:

Gretchen Young, Dover (Chair)

Bill Boulanger, Dover

Jennifer Mates, Exeter

Jennifer Pisari- Mason, Geolnsight, Inc.

James Hafey, Hampton

Heidi Marshall, Hoyle-Tanner

Ernest Cartier Creveling, Milton

Pat Smith, Milton

Deb Loiselle, NHDES

Katie Zink, NHDES

Michael Bezanson, Rochester

Dennis McCarthy, Rye

Gary Lemay, Somersworth

Phelps Fullerton, Strafford County

Tavis Austin, Stratham

Chris Raymond, TEC/ Seabrook

Jamie Houle, UNH SC

Matt O'Keefe, UNH

Glen Tuttle, UNH

Steve Roy, Westin Sampson

Britt Eckstrom, Wright Pierce

1. Introductions: All in attendance are listed above.

2. August 8, 2019 meeting minutes: Approved.

3. NHDES Municipal Certified Salt Applicator Certification Program:

- Deb Loiselle presented draft legislation for the Municipal Certified Salt Certification Program.
- Last month Deb asked that you review this and think about how it would apply to your municipality and send comments to NHDES.
- Q-The sections about classes of certifications is confusing, can you give more information on that?
 - The thought on that is that there would be different levels, gold star, silver star, etc. Some ideas on steps would be self-auditing, having a third party audit, etc.
 1. Make sure you have the requirements in the permit- and not tying municipalities to something more than what is required.
- Q-What would be the benefit for getting to the higher level?
 - Bragging rights.
- Reach out to Deb or Ted Diers by the end of next week with comments.
- The next step will be to get a sponsor for this legislation.
- It will be good to support this because NHDES can create a chloride reduction plan that we can use.

4. Year 2 Requirements:

- Deb and Gretchen presented.
- The NHLMVSC (NH Lower Merrimack Valley Stormwater Coalition – formerly the Manchester & Nashua Regional Stormwater Coalition) is working on a summary write up for year two requirements. They will share this once it is available.
- This will be used to guide monthly meetings.

- The year two outreach and education template planned for construction outreach. Barb has reconvened the education and outreach subcommittee for year two requirements. She will be reporting out at the November meeting.
- Stay on top of leaf outreach for this year.

5. **Written Catchment Investigation Procedures– Update from UNH and City of Portsmouth:**

- Portsmouth was not at the meeting.
- UNH and Dover are working on dry weather screening as well as procedures.
- UNH hired an intern this year and visited all the known outfalls. They are putting together a draft of the screening process and will share that at a future date.
- They grabbed samples for genome testing that will be run this winter.
- They will scope out kits for bacteria, ammonia, and nitrates. The hope is to identify kits and provide training on them. This will need to be done for year three.
- If anyone else works on putting together kits and procedures, please share with the group.

6. **NHDES Local Source Water Protection Grant:**

- Next month Piece Rigrod and/or Andrew Madison (NHDES Source Water Protection Program) will be presenting on the 2020 Local Source Water Protection Grant at next month's meeting and provide maps to each municipality with maps on the area that would be covered by this grant. The grant application is due on November 1st.
- They confirmed that you can utilize this grant in MS4 areas. For instance, you can use this to remove an illicit discharge in the source water protection area.
- You can ask for up to \$20,000.
- Could you buy brine machines?
 - A –Ask next month- it might be possible.

7. **Annual Report – Year 1:**

- Gretchen presented.
- A subcommittee was formed to create an alternative Annual Report template. The subcommittee included Jim, Tavis, Dawn, Gretchen and Jamie.
- Use the Annual Report that you feel most comfortable with.
- The subcommittee spent a lot of time making sure that all of the Year 1 requirements are in this template.
- It was modeled after the SWMP.
- This template helps with confusion about the fall being called “August and September”- if you did the work in October (considering it “Fall”) then you couldn't check the box.
- Gretchen went through the [modified template](#)- it can be found on the blog.
- Outreach and Education is populated with the templates from the blog. Put in whatever you did.
- Q- Do we have a measureable goal?
 - A- If you did it, put it in. You can get the Scoop the Poop information on who signed the pledge from Trevor at PREP. This is more of a year two requirement. Right now it is a generic statement for measureable goals.
- The reporting period ended June 30, 2019 so anything done after that is reported for year two.
- MCM #2 should say public involvement and participation. (*Note: This was updated on 9/19/2019*)
- Legal authority should be addressed- how would you stop someone from dumping something into your drainage system.
- Q- If you don't have SSO or CSO do you report them?
 - A- report as zero.

- BMP- IDDE Screening- use language like (whatever the task) is progressing in accordance with the NOI.
- Q- is there a plan to attach anything?
 - A-UNH is attaching an excel spreadsheet and Gretchen said she is going to attach the NOI because it's all in there.
- Under BMP Employee training- change "all" to "appropriate employee(s)".
- Use judgment on number of inspections, etc.- at some point we should circle back and discuss what everyone used. It seems like most people will use site plan approval.
- Q- Is there a lane mile to square feet conversion?
 - A- 13.
- Under TMDLs – though you don't have to implement a BMP until year 6- **IF** you are implementing BMPs you need to track and account for them. If you use PTAP it can do this for you.
- Chloride Management Plan (required in year 3). Feel free to take out the language that is in this section if you want. No one in the seacoast has a chloride TMDL.
- There will be updates to the template from today- this will be added to the blog. (*Note: All revisions were incorporated and the Year 1 Annual Report was updated on 9/19/2019*)
- NHLMVSC wanted to add 4.4.2.7 changes in BMPs or measurable goals (noted on page 63 assessment of appropriateness of BMPs) and add a box for additional information.

8. Updates and Other Business:

- **Soak Up the Rain New England Webinar Series**

Goin' Mobile: Mapping your Stormwater Assets

Tuesday, September 24th, 1:30 PM-3:00 PM EST

[Click Here to Register](#)

Stormwater asset mapping can be complicated, resource intensive and costly, but it doesn't have to be. As technology has evolved, Geographic Information Systems (GIS) have become less expensive and easier to use than ever before. Whether you are mapping rain gardens, storm drains, or stop signs, new mobile mapping devices and applications (or "apps") can help. Many New England communities are now successfully and efficiently mapping their stormwater systems and other municipal assets with mobile devices in the field.

Presenters:

Dave Dickson, CT Nonpoint Education for Municipal Officials (NEMO) Program

Co-Director & Mobile Mapping Educator

Troy Brown, Town Administrator, Litchfield, NH

Andrew Smeltz, GIS Specialist, Nashua Regional Planning Commission

Julia Miller, Environmental Planner, Bobrek Engineering & Construction

- **Annual Asset Management Workshop**

"Strategic Communication: Holistic Understanding of Asset Management"

October 2, 2019

- CWSRF Asset Management
 - Pre-apps were all approved to move forward.
- CWSRF Planning Loans
 - 6 pre-apps (out of 8) were approved to move forward
 1. Dover- UNH Study
 2. Harts Location- Flood Plain Mapping

3. Effingham- Province Lake culvert work
 4. Salem – MS4
 5. Littleton- Partridge Lake Watershed based plan.
 6. Manchester- MS4
- SOAK Webinar on Small Systems, Tuesday October 1st.
 - Dover is going to build a catch basin/ sewer grit drying facility.

9. Upcoming Meeting Dates and Agenda Focus for 2019 – *Mark your calendars!*

Meetings will occur on the 3rd Wednesday of each month. We will start work on elements necessary for year 2 requirements of the permit and update the SWMP template as needed. Following are the topics that are planned for the monthly meetings. Please note that topics may change dependent on priorities identified during the year.

October 16th: MCM #6 Good Housekeeping and Pollution Prevention for Municipal Operations (Items due Year 2) and NHDES Source Water Protection maps and presentation.

November 20th: Investigation Procedures (Due December 2019) and MCM #1 Education and Outreach (Planning Year 2).

December 18th: TBD

Please email potential agenda items and/or presentations to Gretchen Young at G.Young@dover.nh.gov or Deb Loiselle at deborah.loiselle@des.nh.gov. These will be considered for upcoming meetings and very helpful in the development of the monthly agendas.