

Seacoast Stormwater Coalition Meeting Minutes - **DRAFT**

Dover Community Services Building, 271 Mast Road
Dover, New Hampshire

Wednesday, May 15, 2019, 1:00 – 3:00 p.m.

Present:

Gretchen Young, Dover (Chair)
April Talon, Durham
Jen Mates, Exeter
Don Bourdeau, Geosyntec
James Hafey, Hampton
Heidi Marshall, Hoyle-Tanner
Deb Loiselle, NHDES
Katie Zink, NHDES
Barb McMillan, NHDES
Phoebe Rafferty, Portsmouth
Tim Goldthwaite

Paul Cazeault, Rollinsford
Dennis McCarthy, Rye
Gary Lemay, Somersworth
Nancy O'Connor
Michael Trainque, SWA, Hoyle Tanner
Tavis Austin, Stratham
Jamie Houle, UNHSC
Glen Tuttle, UNH
Lindsay Butler, Wright- Pierce

1. **Introductions:** All in attendance are listed above.
2. **April 17, 2019 meeting minutes:** Approved.
3. **MCM #1- Public Education and Outreach:**
 - Outreach events- Project Wet and Drinking Water Festival- Manchester and North Hampton were the only MS4 participants.
 - There is another event coming up, the Gundalow- a flat bottomed boat with maritime history and water quality education. Barb will check which schools went and report back, this would fit the education and outreach requirements for institutions.
 - Be wary of what you count as outreach.
 - Updates on the Blog for outreach include:
 1. UNH Extension (formerly UNH Cooperative Extension) has updated their website for MS4s, it has flyers (customizable and standard).
 2. There are SOPs for every measure.
 - Exeter is thinking of printing some of this as poster size and posting it at the transfer station and counting the number of cars that drive by.
 - UNH T2 inquired on how they could help. Barb will reconvene the subcommittee on what trainings should be offered. The original committee included- Mike Trainque, Deb Loiselle, Barb McMillan, April Talon, Tavis Austin, Gretchen Young, and Jamie Houle. Contact Barb if you are interested in joining the subcommittee.
 - DES is working on an improved salt tracking database.
 - Q-How are people doing with SWMPs?
 1. A- Formatting is terrible. Jim Hafey will edit with April Talon as back-up.
 - UNH categorized all their outfalls and excluded 10 outfalls. They are willing to present to the group, but it is due in a month and a half.

4. MCM #4 – Public Involvement and Participation:

- Page 29 of the MS4 General Permit was handed out. This is specific to MCM #4
- Look at an entity that is already publicly noticing federal requirements. It is recommended that you don't create a new group do this. Keep track of comments where you keep your minutes.
- Per the permit (page 29, section 2.3.3.1) all public involvement activities shall comply with state public notice requirements ([NH: RSA Chapter 91-A](#))
- Q- Can this be posted online and public can comment there?
 1. A- Yes, but you have to do a notice, posted online, which could be in the meeting minutes.
- Q- Do you have to allow comments?
 1. A- Yes, annually.
- Q-The state says to post in three places so could you have it printed at town hall, on website and Facebook?
 1. A- Try it and see if it gets kicked back.

5. MCM #3 - IDDE

- All adopting the IDDE Plan template that Gretchen put together.
- Focus on dry weather sampling.
- Field kits can be a wild goose chase. There is variability in the kit and with who does the analysis.
- UNH is working with Genomics and Boston Water and Sewer (Geosyntec Report) to look for human sources. This is a good tool to investigate. UNH will work with Dover to do outfall monitoring in more areas in summer of 2020.
- Working on SOP.
- Want to work with EPA and get comments on the approach.
- There are also ammonia and olfactory tests, pollutants of concern there aren't kits for real-time nutrient analysis.
- Genetic analysis is \$10 per sample.
- It targets specific RNA types.
- Filter and freeze the sample, UNH doesn't have man power for lots of sampling but can do lots of analysis.
- Looks at 16s rDNA.
- Can start to get at concentrations as well.
- This is a screening level tool for outfall monitoring. UNH will be working with EPA to see if they will approve it as an alternative method to meet the permit requirements. The permit notes very specific methods.
- Plan to do sampling in late August to get dry weather. Gretchen recommended that you do this in August 2020.
- Dover plans on putting in for a CWSRF Planning loan to work with UNH on this.
- Southeast Watershed Alliance can't get principal forgiveness to do something like this.
- Q- Will a QAPP be required?
 1. A- We will have to figure that out.

6. MCM #6 Good Housekeeping and Pollution Prevention for Municipal Operations:

- Gary Lemay worked with the Manchester/ Nashua Coalition on this.
- They paired back and added template language.
- Catch basin, street sweeping and winter road maintenance sections are due this year. This language can be used in the SWMP.
- Q- Rollinsford uses contractors.
 1. A- This gives you a metric to give to your contractors.

- Q- I thought this was once a year but it says fall and spring?
 1. A- It's two if you have nutrient impaired waters, see Appendix H.
- This is for curbed or uncurbed streets with catch basins.
- Jamie is working on a standard reduction (like Turbo tax) because delineating each catch basin is a lot of work.

7. SWMP Template:

- This will be sent out and posted on the Blog
- Jim Hafey will work on fixing the current formatting.
- Gary would like it to have page numbers.

8. CWSRF Loans- Planning and Asset Management:

- Deb sent an announcement on May 2nd with link to pre-app and guidance document.
- The deadline is June 14th.

9. Status of Authorization to Discharge:

- 3/9/19 - Hampstead, Windham, Manchester VA Medical Center, UNH, Seabrook, Sandown, Rye, Rollinsford, Pelham, NHDOT, Hudson, Hollis, Hampton, Greenland, Goffstown, Bedford, Atkinson, Allenstown.
- 5/14/19- Wilton, Salem, Pembroke, Newmarket, Merrimack, Litchfield, Exeter, Danville, Auburn, Amherst, Manchester, Dover
- Deb will send an email to the stormwater coalition member lead when she receives NOI Authorizations from EPA.
- Emails for the Authorization to Discharge are coming from Stormwater.Reports@epa.gov.

10. Updates and Other Business:

- April Talon talked about the Nature Conservatory Oyster Program in Durham
 1. You can foster baby oysters if you have a dock along the river.
 2. Durham is going to do this as a community.
- Q- Is anyone part of the multisector general permit?
 1. A- No- but Exeter might be soon.
- Soak Up the Rain New England Webinar Series
Reaching Public consensus: Stormwater Funding in Ashland, MA
May 14, 2019
- 2019 Drinking Water Source Protection Conference
May 16, 2019
Grappone Center, Concord, NH
- NEWEA Spring Meeting and Exhibit
June 2-5, 2019
Wentworth By The Sea
New Castle, NH
- Annual Asset Management Workshop – Save the Date
“Strategic Communication: Holistic Understanding of Asset Management”
October 2, 2019

11. Next Meeting Date and Agenda:

June 19th: Revisit everything as needed to complete tasks for Year 1

Please email potential agenda items and/or presentations to Gretchen Young at G.Young@dover.nh.gov or Deb Loiselle at deborah.loiselle@des.nh.gov. These will be considered for upcoming meetings and very helpful in the development of the monthly agendas.

12. Upcoming Meeting Dates and Agenda Focus for 2019 – *Mark your calendars!*

Meetings will occur on the 3rd Wednesday of each month. We will start work on elements necessary for year 2 requirements of the permit and update the SWMP template as needed. Following are the topics that are planned for the monthly meetings. Please note that topics may change dependent on priorities identified during the year.

July 17th: Christmas in July – winter activities and Chloride Reduction Plan and requirements

August 21th: Written Catchment Investigation Procedures (Due in December 2019)

September 18th: MCM #1 Education and Outreach – Planning for Year 2