

Seacoast Stormwater Coalition Meeting Minutes

Dover Community Services Building, 271 Mast Road
Dover, New Hampshire

Wednesday, April 17, 2019, 1:00 – 3:00 p.m.

Present:

Gretchen Young, Dover (Chair)
April Talon, Durham
Daniel Lewis, Exeter
James Hafey, Hampton
Heidi Marshall, Hoyle-Tanner
Diane Hardy, Newmarket
Deb Loiselle, NHDES
Katie Zink, NHDES
James McCarty, Portsmouth
Phoebe Rafferty, Portsmouth

Paul Cazeault, Rollinsford
Dennis McCarthy, Rye
Paul Paradis, Rye
Gary Lemay, Somersworth
Tavis Austin, Stratham
Glen Tuttle, UNH
Matt O'Keefe, UNH
David Horner, VHB

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1. **Introductions:** All in attendance are listed above.
 2. **February 20, 2019 meeting minutes:** Approved.
 3. **1st Annual New Hampshire Stormwater Coalition Meeting:**
 - Positive feedback and hope to have it again next year.
 4. **MCM #6 – Good Housekeeping and Pollution Prevention for Municipal Operations:**
 - Q- Does this include catch basin cleaning?
 1. A- Yes, this is in there for year one.
 - All municipalities are probably doing these things so it won't be a big deal.
 - Q- How do we know when to clean- it should be at 50% but we don't clean them all in a single year, what do you put in for the number?
 1. A- You aren't out of compliance if it's over 50%- you need a plan and the goal is to clean at 50%.
 2. Make adjustments as you get more data and use what you can for now.
 3. The annual report should include a plan for optimizing catch basin cleaning inspection plan or schedule for gathering information to develop the optimization plan.
 - Operations and Maintenance is in SWMP.
 - SWPPP- Separate from SWMP- will be tabled for today.
 - Gary Lemay will help create templates for MCM #6 with info from today.
 - Central Mass has a separate Operations and Maintenance Plan, but this could be put into the SWMP.
 - Q- Do you need to keep a record of cleaning?
 1. A- Yes.
 - Q- Do we need an SOP?
 1. A- Gretchen noted that she doesn't think it is necessary for this instance.
 2. A- If you contract out, you can request that from your contractor.
 - Q- Is this only for catch basins in the MS4?
 1. A-Yes.

- Q- What needs to be measured?
 1. A-Bottom, top of invert, sediment.
- The subcommittee will put together template language for this.
- Sweeping and Cleaning streets and permittee owned parking lots should be done a minimum of once per year in the spring.
- Q- Only streets with curbing?
 1. A- Curbing and/or catch basins.
 2. More frequent cleanings should be considered for targeted areas with pollutant load potential.
- Q- Is a school parking lot owned by the town?
 1. A- Yes, unless it is a private school.
- Store sweepings properly so they don't get into receiving waters.
- Portsmouth lays their catch basin contents out to dry it and then hauls it with sludge from the WWTP.
- Hampton piles the catch basin contents at their municipal facility and
- Rye screens the content of the catch basin.
- Winter road maintenance- Minimize salt use and evaluate opportunities for alternative materials.
- Utilize BMPs such as covering salt, etc.
- Do not dispose of snow into waters of the US.
- NHDES will work on a chloride reduction plan similar to Green Snow Pro (GSP). In the meantime keep following the guidelines outlined in the GSP.
- NHDES is no longer issuing GSP certificates to municipalities because it is a "commercial applicator" program. NHDES will be working on legislation for a "municipal" salt certification program and will likely follow the GSP program.
- Q- something like GSP would be good for septic as well.
 1. Look into the "Get Pumped" program.
- Structural BMPs- Inspect BMPs that are permittee owned annually.
- Year 2 brings in fertilizer, buildings and facilitates, etc.
- Year 2 also brings in SWPPP.
- Q- Do you need a written log or does asset management software cover that?
 1. A- Asset management should cover that.
- Include miles clean and volume of material.
- Q- Where should this material be housed?
 1. A- The annual report.
- Q- When will we see the annual report template?
 1. A- This summer according to the recent EPA webinar.
- Q- Suzanne Warner (EPA) has inquired about the preferred format for the annual report.
 1. A- Preference is in Word, and similar to the 2003 permit format.
- Q- Is IDDE employee training due in year 1?
 1. A- Just in the plan.
- Phoebe (Portsmouth) put together a questionnaire about BMPs and how municipalities are using road salt. She is still working on the survey but will ask the coalition members to complete the survey at a future date. Once the information is compiled, she will report out to the coalition members at a future meeting.

5. CWSRF (Clean Water State Revolving Fund) Loans- Planning and Asset Management

- Announcements are anticipated to be out May 1st with pre-applications due June 14th.
 1. Asset Management (AM) Category – Can be used for wastewater and/or stormwater and has \$30,000 available in principal forgiveness. If you don't have an Asset Management Program, or would like to grow your program, it is recommended that a municipality apply for the 2019 round.
 2. Planning Category- MS4, Impaired water, etc. in your municipality. There is \$75,000 in principal forgiveness available.
- Q- Can this be used for AM software?
 1. A- Yes.
- Q- What would the planning money be used for?
 1. A- Hiring a consultant, equipment for planning, etc.
- Gretchen mentioned that a loan could be used for IDDE work that benefits the coalition if one community would act as the fiscal agent.

6. Status of Authorization to Discharge and/ or Requests from EPA:

- Suzanne from EPA is hopeful that authorizations will go out next week to those that don't have questions/ lack of information.
- 18 entities have received authorization from EPA.

7. Updates and Other Business:

- 30th Annual Nonpoint Source Pollution Conference (NEIWPC) April 18-19, 2019
Sheraton Harborside Hotel, Portsmouth, NH
<http://neiwpc.org/our-programs/nps/annual-nps-conference/>
- 2019 Drinking Water Source Protection Conference
May 16, 2019
Grappone Center, Concord, NH
REGISTER at the American Ground Water Trust website:
<https://agwt.org/civcrm/event/info%3Fid%3D286%26reset%3D1>
- Annual Asset Management Workshop – Save the Date
“Strategic Communication: Holistic Understanding of Asset Management”
October 2, 2019

8. Next Meeting Date and Agenda:

May 15th: MCM #2 – Public Involvement and Participation and Revisit SWMP to complete package

Please email potential agenda items and/or presentations to Gretchen Young at G.Young@dover.nh.gov or Deb Loiselle at deborah.loiselle@des.nh.gov. These will be considered for upcoming meetings and very helpful in the development of the monthly agendas.

9. Upcoming Meeting Dates and Agenda Focus for 2019 – *Mark your calendars!*

Meetings will occur on the 3rd Wednesday of each month, we will continue to work through and create a SWMP and address the necessary work for year 1 requirements of the permit.

May 15th: MCM #2 – Public Involvement and Participation and Revisit SWMP

June 19th: Revisit everything as needed to complete tasks for Year 1

July 17th: Christmas in July – winter activities and Chloride Reduction Plan and requirements

August 21st: Written Catchment Investigation Procedures (Due in December 2019)

September 18th: MCM #1 Education and Outreach – Planning for Year 2