

MINUTES - FINAL

Nashua and Manchester Regional Stormwater Coalition Meeting

Nashua Regional Planning Commission Office

9 Executive Park Dr. #201, Merrimack, New Hampshire

Thursday, September 13, 1:00 to 3:00 p.m.

Present:

<i>Gordon Leedy, Chair</i>	<i>Amherst</i>	<i>Kate Poi</i>	<i>Nashua</i>
<i>Jeremy Bouvier, Chair</i>	<i>Manchester</i>	<i>Sara Siskavich</i>	<i>Nashua RPC</i>
<i>Jamie Houle</i>	<i>UNH</i>	<i>Andrew S Meltz</i>	<i>Nashua RPC</i>
<i>Simon Corson</i>	<i>Amherst</i>	<i>Katie Zink</i>	<i>NHDES</i>
<i>Phoebe Rafferty</i>	<i>Amherst</i>	<i>Deb Loiselle</i>	<i>NHDES</i>
<i>Jeanne Walker</i>	<i>Bedford</i>	<i>Jeff Gowan</i>	<i>Pelham</i>
<i>Craig Durrett</i>	<i>Derry</i>	<i>Jim Lavacchia</i>	<i>Wilton</i>
<i>Joan Cudworth</i>	<i>Hollis</i>	<i>Sylvia von Aulock</i>	<i>Southern NHRPC</i>
<i>Todd Croteau</i>	<i>Hollis</i>	<i>Zach Swick</i>	<i>Southern NHRPC</i>
<i>Troy Brown</i>	<i>Litchfield</i>	<i>Heidi Marshall</i>	<i>Hoyle-Tanner</i>
<i>Fred Elkind</i>	<i>Milford</i>		
<i>Linda McGhee</i>	<i>Nashua</i>		

1. **Introductions:** Those in attendance are listed above.

2. **Meeting Minutes:**

- August 16th meeting minutes were approved.
- Deb will send minutes for the May meeting at a future date.

3. **NOI Status Check-in for each community:**

- Q- Are communities distinguishing between public and private, rural and urban?
 - A- As you do complete items, update your map. Derry has a PDF map that includes public, private, and DOT. They are adding the caveat to say it includes extra outfalls. They had already produced this map and are not redoing it or changing the coding. They mapped entire town, not just the MS4 area.
- Q- Did you count outfalls that aren't yours?
 - A- Yes, right now it is based off of the map; they are trying to eliminate the ones that aren't owned by the city.
 - If it is in the MS4 area, whether it is publicly or privately owned, it is a potential for IDDE.

- Pelham is not mapping state-owned outfalls, but is mapping public and private.
 - If it is not connected to MS4 it is not necessary to map.
 - If someone is dumping/ discharging or you find pollution you have 60 days to address it. (See MS4 GP Section 2.2.2 per Jamie Houle).
 - Jamie Houle advises not to include commercial or private. Mapping is one thing but listing on page 2 of the NOI is different.
 - Heidi Marshall recommends showing your own municipal outfalls and not others unless they are interconnected.
 - Craig Durett recommends using the “Notes” section of the NOI to address inconsistencies.
- Q- Should we be listing all impairments regardless of whether we have to do anything about it i.e. mercury, pH, BOD, Dioxin...?
 - UNH didn’t list mercury impairments.
 - Amherst listing all impairments.
 - Refer to Appendix G in the MS4 GP for pollutants causing impairments.
 - Use 305(b) list and take out your section minus mercury and pH.
 - Two thirds of Amherst’s impairments are pH and Mercury.
 - Q- Should we list each assessment unit?
 - A-Yes they have different impairments.
 - Manchester is not listing separately. *Follow-up: Per Jeremy Bouvier, Manchester decided to list AUIDs separately in their NOI.*
 - It can be specific to the situation.
 - Consensus seemed to be to list separately, but there is no wrong way.
 - To create the list you can use GIS to clip to the area. If you search by town name it only shows the primary communities and you will likely miss information.
 - You have to use the 2000 and 2010 maps for urbanized area. Deb Loiselle confirmed this with EPA Region 1.
 - Q- On page two is it a list of all impairments or only 4’s and 5’s?
 - A- In seacoast it was left up to the town to decide how to address this.

- Q- If you have no outfalls how do you put a zero?
 - A- It doesn't allow you to put a zero in the PDF version.
 - Jamie can send the Excel version, Sarah is willing to post it on the One drive.
 - The Seacoast has an NOI template and guidance document on the blog, under resources, and titled "Seacoast NOI Template and Guidance". Check the notes section.

- Q- What is the expectation if something is wrong?
 - A- Certainly not the same as if nothing was submitted.
 - Amherst had EPA come to town- they saw arguments amongst them about what constitutes an outfall.
 - It is best to give the minimum that is required by the permit.
 - Don't fear the EPA- They can send clarification if needed which would be welcome.
 - If EPA sends clarification please bring it to the coalition to share with others.

- Q- On ESA- if you select C do you need a letter but not review?
 - A- Yes, submit shapefile to website to get a letter.
 - A- You could also use a generic letter from EPA.

- Q- Do we attach the letter to the NOI or mention it, but don't need to attach it?
 - A- The webinar said to attach it to the NOI.

- Q- For MCM- how far out are people going?
 - A- 2023, it's a five year permit.

- Q- Is the table in part 3 on water quality limited waters the same as page 2?
 - A- Sort on TMDL vs. no TMDL.
 - The table is listed by pollutant so the same waterbody may be listed multiple times.

- Q- Under part three, TMDL requirements, which do you choose for E. coli?
 - A- It is statewide.

- Q- Are people submitting electronically or hard copy?

- A- They said if you submit electronically they will set up the SWMP template for you.
- Q- Where something doesn't apply do you leave it checked that it will be done within a year or take it out?
 - A- UNH took it out or wrote in NA. List it in notes if you take it out.

4. Template SWMP:

- A guidance document should be out by the end of the month.
- If you are new to MS4 don't follow this template- there should be a new one by the end of the month for you.
- The SWMP will be the next big step. Prior to the next meeting, look at it to see if we should try to make a template or if it is too unique to each community.
- Also look for ways that the RPC could help with this.

5. Updates and / or other Business:

- Barb will be back on Monday (9/17) and will help with outreach and education measures.
- There is an EPA webinar on September 18- be sure to register.
- Jamie received congratulations from the group on his award from EPA.
- We will skip the October meeting and the next meeting will be November 8th.
- Email potential agenda items to Deb.

6. Next Meeting Date and Agenda: Thursday, November 8th– **1:00 to 3:00 p.m.** Agenda TBD.
 Everyone agreed to meet the 2nd Thursday of each month, but will be taking the month of October off. Please mark your calendars for the upcoming meeting dates through the end of 2018:
 November 8th
 December 13th

The meetings will all be held at 1:00-3:00 pm at the Nashua Regional Planning Commission Office located at 9 Executive Park Drive #201 in Merrimack, NH.