

Seacoast Stormwater Coalition Meeting Minutes

Dover Community Services Building, 271 Mast Road
Dover, New Hampshire

Wednesday, April 18, 2018, 1:00 – 3:00 p.m.

Attending:

Gretchen Young, Dover (Chair)
Jamie Houle, UNH SW Center
Barbara McMillan, NHDES
Sally Soule, NHDES
Tavis Austin, Stratham
Mike Bobinsky, Somersworth
Jim Hafey, Hampton
RH Snow, SWA
Dennis McCarthy, Rye
April Talon, Durham
Dave Sharples, Exeter
Deb Loiselle, NHDES
Steve Landry, NHDES

Bill Arcieri, VHB
Trevor Mattera, PREP
Abigail Lyon, PREP
Brian Goetz, Portsmouth
Mike Bobinskie, Somersworth
Michael Trainque, SWA
Julie LaBranche, RPC
Shanna B. Saunders, Somersworth
Rachael Mack, SRPC
Nancy O'Connor, SRPC
Bill Boulanger, Dover
Matt O'Keefe, UNH
Heidi Marshall, CLD/Fuss & O'Neill

1. **Approve February 28, 2018 meeting minutes:** Available on the [MS4 Blog](#). Denise McCarthy motions for approval. Tavis Austin seconds. Motion passes.
2. **General Announcements:**
 - G. Young introduced the idea of formalizing the group as maybe a nonprofit (501 c-3). J. LaBranche gave an overview on how the NH Coastal Adaptation workgroup (CAW) had opted to stay informal to maintain easier more fluid roles and more informal consensus decision making process. G. Young will look into options.
 - B. McMillan introduced Deb Loiselle as the new NHDES Stormwater Coordinator. Deb discussed her employment history (NH DOT NPDES Program Manager, NHDES Dam Removal Coordinator, NHDES MtBE /PFOS program) and new position responsibilities.
 - S. Landry provided an update that the SB 450 for the NPDES delegation in New Hampshire was currently at the Finance Cmt. Hearing for a vote. DES is not opposed to the study but need the resources to implement the permit.
 - S. Landry announced that EPA has partially approved the 2014 303 (d) list of impaired waters excluding the Great Bay and Little Harbor areas. EPA is likely to approve the 2016 list shortly with the same exclusions. If the exclusions are not approved by July 1, then the permit will follow the 2012 list for these areas.
 - B. McMillan announced the SRF RFP for pre-applications for SW and WW projects and Asset Management programs will be released shortly and will be due June 15. Full applications from last year are due June 30th.
3. **Review of Outreach and Education MCM#1** – Barbara McMillan, NHDES: What you can choose from to put in your NOI and what are the gaps and next steps.

- B. McMillan distributed a draft matrix/menu from her work with a Natural Outreach Coalition (NROC) subcmt. See draft on the [NH Resources page of the MS4 Blog](#). This is designed to be backup information and details if you reference the Seacoast Stormwater work for MCM Control Measure # 1 and Appendix H or F in your NOI. MS4s can use it for more information on what they can do and EPA will use it to reference when reviewing your NOIs. Discussion included:
 1. Q: Would towns coordinate with septage haulers to get information on pumpouts? A – B. McMillan: That is what the plan is. We have talked to haulers who indicate they can track requests.
 2. Q – G. Young: How do we get credits for hits on a shared site? A – J. Houle: Could maybe morph into a single website that we all link to.
 3. Subcmt members include: Rochester, Rollinsford, Bill Boulanger 😊,
 4. For clarifying the septic system pumpouts it may work better to track them through how many hauls to the WW treatment plant increase. Year 2 could include numbers of cleanings?
 5. B. McMillan: We will provide standard operating procedures for using the tools
 6. J. Houle: You can always do your own thing. This is a placeholder if you need it.
 7. Q – B. Boulanger: Where will the soil samples be tested? A – J. Peterson: At UNH Cooperative Extension. Costs depend on parameters you test for. Will need to add the UNH website to the matrix.
 8. B. McMillan: Examples Include: Fertilizer training similar to what was done in Exeter; Pet Waste includes “Scoop the Poop” in Dover and what is being done through the “Trash Free Piscataqua” effort and Blue Ocean Society effort; Composting messaging will ensure that composting does not impact water bodies.

4. Great Bay 2020 Communications Project Update – Trevor Mattera, Piscataqua Region Estuaries Partnership: Update on the “Every Drop” and how that might be coordinated as a resource for MS4s.

- There has been a steady rate of work on 2020 since last fall. It is a funded branding campaign under “Every Drop.” Everyone can get focused through the brand and have a unifying theme of clean water to amplify messages together. Also working with the NROC effort to help MS4s with outreach. Discussion included:
 1. A. Talon: This can fill a gap for a general campaign.
 2. Q – G. Young: Can 2020 be tied to PREP? A – A. Lyon: Yes, it is not a PREP effort so there are not restrictions.
 3. T. Mattera: Charitable Foundation has chipped in to help. This will amplify our messages together.
 4. Q – G. Young: What is the timeline? A – T. Mattera: Fall to late August will be presentations and working with the Advisory Cmt.
 5. T. Mattera: This is phase 1 and metrics will be phase 2
 6. G. Young: This is a great resource but doesn’t solve MS4 needs for us.

5. Rockingham Planning Commission NOI Grant Project Report Out–Julie LaBranche RPC and Jamie Houle, UNH SW Center: Follow up from subcommittee work session on NOI template with a focus on all municipalities working to the same approach.

- A subcmt meeting was held last week to review uniformed approach but add specifics per town to customize, fill in NOI template, and develop guidance for each entry, i.e., IDDE for towns with WWTF verses those without – if this, then that. J. LaBranche will present this at the June SSC mtg. with a comment period.
 1. J. Houle: Page 2 of the NOI will be provided through the mapping project.
 2. Q - B. Geotz: Will EPA accept this? A – G. Young: Everything I heard is they are confident in a group approach where applicable.
 3. Q – B. Geotz: What about varying levels of scrutiny? A – J. Houle: This is somewhat unknown because the permit is vague.
 4. B. McMillan: We will not be filling in the section of the NOI under endangered species or historic properties. Will send out an EPA webinar which goes into detail on how out fill out that section.

- 6. Mapping RFP Update** –Jamie McCarty, Portsmouth and/or Jamie Houle,: Status and review of contract and next steps.
 - SRPC announced that they will be doing a contract using the NHDES dataset to help with querying issues. NHD size and availability is preferable, GRANIT is too big.
 - G. Young clarified that mapping funds have been allocated.

- 7. Next Potential Collaborative Project Continued Discussion** – Everyone and James Houle, UNH Stormwater Center and Barbara McMillan, NHDES. Topics to discuss from initial brainstorming include: 1) Monitoring, IDDE program details, 2) Templates for Municipal SWPP for Good Housekeeping and Pollution Prevention, 3) Education and Outreach tools that need funding, 4) Mapping: interns, shared licenses, etc., 5) collaborative purchasing. See 2/28 meeting minutes item #5 for more review.
 - MCM #3 regulation to develop program in year 1 leads to outfall prioritization for dry weather.
 - General discussion included:
 1. We all have to come to a common understanding. It would be helpful to put the date and/or time to work on the NOI. The Manchester group is going to go line by line and fill it out, hammering out specific verses generals. (J. LaBranche) We will have to customize for size/type of municipal governance: some don't know how to do public process etc.
 - MCM #4: Develop a separate E & S control process – what does that mean? Some communities already have it. Rye has a good on they are working on and will make it part of the building permit. We came up with a template on E & S control plans.
 - MCM #1 are due in year 1.
 - MCM #5 is 4 years out.
 - MCM #6 is in year 1 and 2. Written uniform O & M procedures and SWPPS. Need to coordinate SWPPs for municipal facilities. Derry one SWPP for all municipal facilities which is allowable.
 - IDDE: What would the end product look like? Tool? Vendor? Need a framework on how to do it (procedures and model ordinance) and then could solicit qualifications. Maybe wait until first mapping work is done in June and talk about it at the next meeting. Make sure we don't duplicate the EPA resources. Could start with the NH IDDE and Good Housekeeping guide. Have to define regulatory authority to act.
 - Invite Rob Livingston, NHDES, to talk about the old data available on the Seacoast.

8. Other Business?

- NHDES Monitoring Training Offer: B. McMillan offered up monitoring/sampling training through the NHDES VRAP (Volunteer River Assessment Program) for interns. We would provide the VRAP monitoring process and how to prepare samples for the lab. Dover, UNH, Portsmouth, Hampton, and Stratham expressed interest in participating.
- There appears to be agreement to consider the Nashua/Manchester Regional Stormwater Coalition offer to partner on an event or meeting. It was suggested that they start with a joint 2 hour meeting first.

9. Next Meeting Date and Agenda: Next meeting May 23, 1:00 to 3:00, Dover Community Services (DPW). Agenda could include a work session/update on RPC work with the NOI and presentation from Rob Livingston on NHDES 319 history of IDDE work and data.