

Year 4 Requirements

| Requirement | MCM/ Appendix | Permit Page Number | Permit Section | Annual Require ment | Year 4 Requireme nt | Status | New Permittees | Templates/Resources |
|---|-----------------------------|--------------------------|---|---------------------------|---------------------------|---|--|---|
| Yearly Outreach Requirements | MCM #1 and Appendix F and H | 27-29 | 2.3.2, Appendix H Part II.1.a.i.1, and Appendix F | | X | Municipal Specific (Please see MCM #1 Year 4 Outreach Matrix for specific requirements) | | On the blog under MCM #1 |
| Developers/ Construction Audience Outreach | MCM #1 | 28 | 2.3.2 | | X | In progress | | Developers Outreach Letter and NH CGP Factsheet |
| Public Participation | MCM #2 | 29 | 2.3.3 | X | | Municipal Specific | | |
| Update sanitary sewer overflows (SSO) Inventory | MCM #3 | 31 | 2.3.4.4 | X | | Municipal Specific | In Years 1 through 3 your annual report mentioned that this was not applicable to Rollinsford. | |
| Create a system map | MCM #3 | 32 | 2.3.4.5.b | X | | Municipal Specific | The initial system map is due in Year 5 for new permittees. Was a inventory completed and a map created as | |

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| | | | | | | | part of the Stormwater Asset Management Program conducted by HTA? In your Year 3 annual report it says a map was created but that you would continue use GIS to your infrastructure. | |
| Written IDDE Program | MCM #3 | 33 | 2.3.4.6 | | | | This is due in Year 4 for new permittees. It says in your Year 3 annual report that this was already created. | Catchment Investigations document |
| Create outfall and interconnection inventory and ranking | MCM #3 | 34 | 2.3.4.7.a | X | | Municipal Specific | This is due in Year 4 for new permittees. Rollinsford might already have this done. | Outfall Ranking Spreadsheet |
| Document System Vulnerability Factors (SVF) for every catchment investigated | MCM #3 | 40-41 | 2.3.4.8.c | | X | In progress (Year 7 requirement but we are starting it now | This would not actually be due until Year 10 for new permittees. | System Vulnerability Factors Spreadsheet |

| | | | | | | to be proactive) | | |
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| Requirement | MCM/ Appendix | Permit Page Number | Permit Section | Annual Requirement | Year 4 Requirement | Status | | |
| Start wet weather sampling | MCM #3 | 42-43 | 2.3.4.8.c.ii.2 | | X | In progress (Year 7 requirement but we are starting it now to be proactive) | This would not actually be due until Year 10 for new permittees. You should check with Gretchen Young to see if your wet weather sampling was done by Dover. If so, Gretchen will have your results. | |
| Retest any removed or fixed illicit discharges | MCM #3 | 43 | 2.3.4.8.e.ii | X | | Municipal Specific | | |
| Define and describe indicators of IDDE program progress in annual report | MCM #3 | 43 | 2.3.4.9 | X | | Municipal Specific | | |
| Provide IDDE training to involved employees | MCM #3 | 44 | 2.3.4.11 | X | | Municipal Specific | | On the MS4 Blog , IDDE training materials can be found under MCM #3 under subsection IDDE Training Videos |
| Track the number of site reviews, inspections, | MCM #4 | 46 | 2.3.5.3.b | X | | Municipal Specific | | Inspection Form and Site Plan Checklist |

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| and enforcement actions | | | | | | | | |
| Assess current street design and parking lot guidelines and other local requirements in terms of the creation of impervious cover. | MCM #5 | 49 | 2.3.6.c | | X | In progress | | Regulation Assessment Report Template |
| Requirement | MCM/ Appendix | Permit Page Number | Permit Section | Annual Requirement | Year 4 Requirement | Status | | |
| For projects subject to ordinances required by this Part permittee shall require the submission of as-built drawings within a specified time frame, not to exceed two years from completion of construction projects at a minimum. | MCM #5 | 47 | 2.3.6.b | | | | Due in Year 4 for new permittees. | There are two options here. First you can use the SWA standards on the UNH Stormwater Center webpage or what the coalitions created based off the SWA standards Proposed MCM 4 Modifications Year 2 |
| The new development/redevelopment program shall have procedures to ensure adequate long-term operation and maintenance of stormwater | MCM #5 | 47 | 2.3.6.b | | | | Due in Year 4 for new permittees. | IM Guidance Manual Documents can also be found on the MS4 Blog under MCM #5. A recording of the presentation of these resources can be found on YouTube . |

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| management practices that remain in place after the completion of a construction project. (see permit for remaining language) | | | | | | | | |
| Assess existing local regulations, such as zoning and construction codes, to make sure green infrastructure practices are allowable. | MCM #5 | 49 | 2.3.6.d | | X | In progress | | Regulation Assessment Report Template |
| Create an inventory and priority ranking of permittee-owned property and existing infrastructure that could be retrofitted with BMPs designed to reduce the frequency, volume, and pollutant load of stormwater discharges. | MCM #5 | 50 | 2.3.6.e | | X | In progress | This would not actually be due until Year 6 for new permittees. | Found on the MS4 Blog under the permittees name. The file is called Inventory and Priority Ranking Spreadsheet. |
| Develop written operations and maintenance procedures for parks and open space, buildings and facilities, and vehicles and equipment | MCM #6 | 2.3.7.1 | 2.3.7.1 | | | | Due in Year 4 for new permittees. | SWMP Template |

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| <p>The permittee shall establish within two (2) years of the effective date of the permit a written program (hardcopy or electronic) detailing the activities and procedures the permittee will implement so that the MS4 infrastructure is maintained in a timely manner to reduce the discharge of pollutants from the MS4. If the permittee has an existing program to maintain its MS4 infrastructure in a timely manner to reduce or eliminate the discharge of pollutants from the MS4, the permittee shall document the program in the SWMP.</p> | MCM #6 | 2.3.7.1.d | 2.3.7.1.d | | | | Due in Year 4 for new permittees. | SWMP Template Found on page 14 to 16. |
| <p>Create inventory of all parks and open space where pollutants are exposed to stormwater</p> | MCM #6 | 51 | 2.3.7.1 | X | | Municipal Specific | This is due in Year 4 for new permittees | SWMP Template On page 2. |

| | | | | | | | are within MS4 area. | |
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| Requirement | MCM/ Appendix | Permit Page Number | Permit Section | Annual Requirement | Year 4 Requirement | Status | | |
| Enclose or cover storage piles of salt or piles containing salt used for deicing or other purposes | MCM #6 | 54 | 2.3.7.2.b.iv | | | | This is due in Year 4 for new permittees | Snow Disposal Document |
| Report the total number of catch basins, the number inspected, the number cleaned, along with the total volume of materials removed from all catch basins. | MCM #6 | 52 | 2.3.7.1.d.ii | X | | Municipal Specific | | |
| Report metrics for street sweeping and/or cleaning including the number of miles cleaned and the volume of material removed. | MCM #6 | 52-53 | 2.3.7.1.d.iii | X | | Municipal Specific | | |
| Training for employees who work in areas where materials or activities are exposed to stormwater, or who are responsible for | MCM #6 | 56 | 2.3.7.2.b.iv | X | | Municipal Specific | | MS4 Training Matrix. There are additional resources available elsewhere as well. |

| implementing activities identified in the SWPPP. | | | | | | | | |
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| Requirement | MCM/ Appendix | Permit Page Number | Permit Section | Annual Require ment | Year 4 Requireme nt | Status | | |
| Report findings from all municipal site inspections for areas that are exposed to stormwater and all stormwater control measures. | MCM #6 | 57 | 2.3.7.2.c | X | | Municipal Specific | | |
| Record any BMP modifications along with a brief explanation of the modifications | Program Evaluation, Record Keeping, and Reporting | 60 | 4.1.3 | X | | Municipal Specific | | |
| Document all monitoring results | Program Evaluation, Record Keeping, and Reporting | 61 | 4.3.2 | X | | Municipal Specific | Get monitoring results from Gretchen Young and any monitoring that Rollinsford did as well. | |
| Document all stormwater or receiving water quality monitoring or studies | Program Evaluation, Record Keeping, | 61 | 4.3.3 | X | | Municipal Specific | | |

| conducted during the reporting period. | and Reporting | | | | | | | |
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| Requirement | MCM/ Appendix | Permit Page Number | Permit Section | Annual Requirement | Year 4 Requirement | Status | | |
| Inventory and priority ranking from section 2.3.6.e will include consideration of BMPs to reduce nitrogen discharges | Appendix H: Nitrogen impairment | 2 | I.1.a.i.2 | | X | In progress | This would not actually be due until Year 6 for new permittees. | Will be on the blog soon |
| Complete a Nitrogen Source Identification Report | Appendix H: Nitrogen impairment | 3 | I.1.b | | X | In progress | New permittees have until Year 6 to complete this. | Will be on the blog soon |
| Inventory and priority ranking from section 2.3.6.e will include consideration of BMPs that infiltrate stormwater where feasible | Appendix H: Phosphorus impairment | 5 | II.1.a.i.2 | | X | In progress | This would not actually be due until Year 6 for new permittees. | Will be on the blog soon |
| Requirement | MCM/ Appendix | Permit Page Number | Permit Section | Annual Requirement | Year 4 Requirement | Status | | |
| Complete a Phosphorus Source Identification Report | Appendix H: Phosphorus | 6 | II.1.b | | X | In progress | New permittees have until Year 6 to complete this. | Will be on the blog soon |

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