

NH Small MS4 Permit - Second Year (Year 2) Requirements – NHLMV & SSC Stormwater Coalition

Category	Requirement	Task	Permit Page	Permit Section	Meeting Agenda	Due Date	Task Completion and Reference
SWMP	SWMP	Listing of all interconnected MS4s and other separate storm sewer systems receiving a discharge from the permitted MS4, the receiving waterbody segment(s) ultimately receiving the discharge, their classification under the applicable state water quality standards, any impairment(s) and associated pollutant(s) of concern, applicable TMDLs and WLAs, and the number of interconnections;	12	1.10.2.b.1	February 2020 check-in June 2020 Check-in with municipalities	Year 2 <u>and</u> Annually	Municipal specific
SWMP	SWMP	Written procedures (hardcopy or electronic) to require submission of as-built drawings and ensure long term operation and maintenance in accordance with Part 2.3.6.b	12 48-49	1.10.2.b.2 2.3.6.b	TBD	Within 2 years <u>and</u> Annually <u>and</u> Annual Report	Being developed as part of MCM #5 Will need to incorporate into the SWMP and Annual Report
SWMP	SWMP	Map separate storm sewer system	12 32	1.10.2.b.3 2.3.4.5.a	February 2020 check-in June 2020 Check-in with municipalities	Within 2 years	
SWMP	SWMP	Update and/or modify as permittee's activities change to comply with the schedules and requirements	11 & 12	1.10.a	June 2020 Reminder to municipalities	Ongoing and Annually	Municipal specific
MCM #1		MCM #1 Yearly Requirement and Timeline Summary					
MCM #1	Nitrogen & Phosphorus Messaging	Pet Waste – Residential and Business	27-29	2.3.2 and Appendix H, Part II.1).a.i.1	February 2020 Reminder to municipalities about resources	June/July 2019	Completed – See NH MS4 Blog MCM #1

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MCM #1	Nitrogen & Phosphorus Messaging	Yard Waste – Residential and Business	27-29	2.3.2 and Appendix H, Part II.1).a.i.1. and Appendix H, Part II.1).a.i.3.	February 2020 Reminder to municipalities about resources	Aug/Sept/Oct 2019	Completed – See NH MS4 Blog MCM #1
MCM #1	Nitrogen & Phosphorus Messaging	Grass & Fertilizer – Residential and Business	27-29	2.3.2 and Appendix H, Part II.1).a.i.1.	February 2020 Reminder to municipalities about resources	April/May 2020	Completed – See NH MS4 Blog MCM #1
MCM #1	Nitrogen & Phosphorus Messaging	Pick From Table – Developer/Construction	27-29	2.3.2 and Appendix H, Part II.1).a.i.1.	April 2020	July 2019 -June 2020	TBD
MCM #1	Bacteria Impaired Messaging	Pet Waste - Residential	27-29	2.3.2 and Appendix F, Part II.1.a.i. and Appendix H, Part II.1).a.i.1. and Appendix H, Part III.1.a.i.1.	February 2020 Reminder to municipalities about resources	Spring 2020 (Dog Licenses)	Completed – See NH MS4 Blog MCM #1
MCM #1	Bacteria Impaired Messaging	Septic Maintenance – Residential	27-29	2.3.2 and Appendix H, Part III.1.a.i.1.	February 2020 Reminder to municipalities about resources	July 2019	Completed – See NH MS4 Blog MCM #1
MCM #1	Bacteria Impaired Messaging	Septic Maintenance – Residential	27-29	2.3.2 and Appendix H, Part III.1.a.i.1.	February 2020 Reminder to municipalities about resources	July 2019 -June 2020	Completed – See NH MS4 Blog MCM #1

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MCM #1	Bacteria Impaired Messaging	Pick From Table – Developer/Construction	27-29	2.3.2 and Appendix H, Part III.1.a.i.1.	April 2020	July 2019 -June 2020	TBD
MCM #1	Bacteria Impaired Messaging	Pick From Table – Business	27-29	2.3.2	February 2020 Reminder to municipalities about resources	July 2019 -June 2020	Completed – See NH MS4 Blog MCM #1
MCM #1	Modify ineffective messaging or distribution	NH Stormwater Coalitions will review and discuss Year 1 messaging to determine if it was effective or modifications are needed for future years.	29	2.3.2.3	November 2019 February 2020	November 2019	NHDES solicited feedback on Year 1 templates and noted plan for Year 2. Municipal examples - See NH MS4 Blog MCM #1 Municipal specific
MCM #2	Public Participation	Provide the public with an opportunity for participation annually.	29	2.3.3	May 2020 Reminder to municipalities	Annually	TBD
MCM #3	IDDE	Complete Phase I mapping: interconnections, municipally owned stormwater treatment structures and open channel conveyances. See details in 6 bullets and recommended elements in 2.3.4.5.c.	32	2.3.4.5.a and Appendix F, Part II.1.a.ii. and Appendix H, Part III.1.a.2.	February 2020 Reminder to municipalities	Year 2	Municipal specific
MCM #3	IDDE	Written procedures for dry weather and interconnection screening and sampling.	34	2.3.4.7.b and Appendix F, Part II.1.a.ii. and Appendix H, Part III.1.a.2.	April/May 2020	Year 1	UNH working on developing test kits and procedures and NHLMV re-evaluating example templates in IDDE Program Plan template
MCM #3	IDDE	Begin dry weather outfall inspections, required by the end of year 3.		Appendix F, Part II.1.a.ii. and Appendix H, Part III.1.a.2.	Summer 2020	Begin Year 2 – Due Year 3	Municipal specific

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MCM #3	IDDE	Screening data shall be noted in the Annual Report	38	2.3.4.7.b.iii.4.a.v and Appendix F, Part II.1.a.ii. and Appendix H, Part III.1.a.2. and 4.3.2	TBD (July/August) Reminder to municipalities	Annual Report and Annually	Municipal specific
MCM #3	IDDE	Update outfall and interconnection ranking (2.3.4.7.a) to reprioritize based on dry weather screening.	38	2.3.4.7C and Appendix F, Part II.1.a.ii. and Appendix H, Part III.1.a.2.	February 2020 Reminder to municipalities	Year 2	Municipal specific
MCM #3	IDDE	Complete initial catchment delineation (GIS utility and topo information acceptable for initial delineation (ranking was end year 1)).		Appendix F, Part II.1.a.ii. and Appendix H, Part III.1.a.2.	February 2020 Reminder to municipalities	Year 2	Municipal specific
MCM #3	IDDE	Investigations of catchments associated with Problem Outfalls	39	2.3.4.8.a and Appendix F, Part II.1.a.ii. and Appendix H, Part III.1.a.2.	February 2020 Reminder to municipalities TBD Reminder to municipalities	Begin no later than Year 2	Municipal specific
MCM #3	IDDE	Investigations of catchments associated with High and Low Priority Outfalls shall follow the ranking of outfalls updated in 2.3.4.7.c	39	2.3.4.8.a and Appendix F, Part II.1.a.ii. and Appendix H, Part III.1.a.2.	February 2020 Reminder to municipalities TBD Reminder to municipalities	Within 3 years July 2021.	Municipal specific
MCM #3	IDDE	Written catchment investigation procedures	39	2.3.4.8.b and Appendix F, Part II.1.a.ii. and Appendix H, Part III.1.a.2.	November & December 2019 SSC and NHLMV Finalize last pieces in March/April 2020	December 2019	Final Draft completed on December 31, 2019 Subcommittee formed: Deb, Jeremy, Todd, Joan, and Craig. Jeremy and Deb finalizing

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MCM #3	IDDE	Begin addressing Problem Catchments by July 1, 2020. Dry weather screening is not required. Proceed directly to source investigations.	39	Appendix F, Part II.1.a.ii. and Appendix H, Part III.1.a.2.	February 2020 Reminder to municipalities	Year 2	Municipal specific
MCM #3	IDDE	Indicators of IDDE Program Progress. Define or describe indicators for tracking program success and evaluate and report on the overall effectiveness of the IDDE Program.	43 & 44	2.3.4.9 and Appendix F, Part II.1.a.ii. and Appendix H, Part III.1.a.2.	June 2019 June 2020	Annual Report and Annually	Refer to IDDE Template Section 9, (Progress Reporting) – See NH MS4 Blog MCM #3
MCM #3	IDDE	Employee Training on how to ID illicit discharges.	44	2.3.4.11 and Appendix F, Part II.1.a.ii.	May 2020	Annual Report and Annually	NHDES NPDES Outreach Coordinator and UNH Students (Senior Project)
MCM #3	IDDE/TMDL Bacteria	Designate catchments draining to bacteria or pathogen impaired segments as “Problem Catchments” or “High Priority”.		Appendix F, Part II.1.a.ii. and Appendix H, Part III.1.a.2.	February 2020 Reminder to municipalities	Year 2	Municipal specific
MCM #4	Construction Site Control	Modified Permit Language (in bold and red): An ordinance or other regulatory mechanism that requires the use of sediment and erosion control practices at construction sites. The ordinance or regulatory mechanism shall provide that the permittee may, to the extent authorized by law, impose sanctions to ensure compliance with the local program *Note: Section 2.3.5.3.a was a requirement of MS4-2003	45	2.3.5.3.a	February 2020 April 2020	Year 2	Gordon Leedy completed in June 2019 Completed – See NH MS4 Blog MCM #4 Jeanne Walker (Bedford) to review template and QC to permit requirements

Category	Requirement	Task	Permit Page	Permit Section	Meeting Agenda	Due Date	Task Completion and Reference
MCM #4	Construction Site Control	<p>Modified Permit Language (in bold and red):</p> <p>Written procedures for site plan review, site inspections and enforcement of sediment and erosion control measures by the permittee</p> <p>The permittee shall track the number of site reviews, inspections and enforcement actions as part of the annual report.</p> <p>Site plan review procedure shall include:</p> <ul style="list-style-type: none"> • Pre-construction review by the permittee of the site design, the planned operations at the construction site, planned BMPs during the construction phase, and the planned BMPs to be used to manage runoff created after development; • Consideration of potential water quality impacts; • Procedures for receipt and consideration of information submitted by the public; and • Evaluation of the incorporation of LID site planning and design strategies, unless such practices are infeasible <p>Site inspection and enforcement procedure shall include:</p> <ul style="list-style-type: none"> • Who is responsible for the site inspections as well as who has the authority to implement enforcement procedures <p>*Note: Moved language from section 2.3.5.3.e and proposed to move here under section 2.3.5.3.b</p>	45	2.3.5.3.b	<p>February 2020</p> <p>April 2020</p> <p>Document in SWMP</p>	Year 1	<p>Gordon Leedy completed in June 2019 Completed – See NH MS4 Blog MCM #4</p> <p>Jeanne Walker (Bedford) to review template and QC to permit requirements</p>

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MCM #4	Construction Site Control	<p>Modified Permit Language (in bold and red): Requirements for construction operators to implement a sediment and erosion control program. Modification adds additional requirement bullet to include:</p> <ul style="list-style-type: none"> • Control wastes that may be discharged, including but not limited to, discarded building materials, concrete truck wastes (these wastes may not be discharged to the MS4) <p>*Note: Moved language from section 2.3.5.3.d and proposed to move here under section 2.3.5.3.c</p>	45	2.3.5.3.c	February 2020 April 2020	Year ?	<p>Gordon Leedy completed in June 2019 Completed – See NH MS4 Blog MCM #4</p> <p>Jeanne Walker (Bedford) to review template and QC to permit requirements</p>
MCM #4	Construction Site Control	<p>Requirements to control wastes.</p> <p>Modified Permit Language (in bold and red): *Note: Proposed to eliminate this section and move it to Section 2.3.5.3.c</p>	45	2.3.5.3.d	February 2020 April 2020	Year ?	<p>Gordon Leedy completed in June 2019 Completed – See NH MS4 Blog MCM #4</p> <p>Jeanne Walker (Bedford) to review template and QC to permit requirements</p>
MCM #4	Construction Site Control	<p>Written procedures for site plan review.</p> <p>Modified Permit Language (in bold and red): Proposed to eliminate this section and move it to Section 2.3.5.3.b</p>	45 & 46	2.3.5.3.e	February 2020 April 2020	Annual Report and Annually	<p>Gordon Leedy completed in June 2019 Completed – See NH MS4 Blog MCM #4</p> <p>Jeanne Walker (Bedford) to review template and QC to permit requirements</p>

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MCM #4	Construction Site Control	Perform pre-construction peer reviews	?	?	February 2020 April 2020		Gordon Leedy completed in June 2019 Completed – See NH MS4 Blog MCM #4 Jeanne Walker (Bedford) to review template and QC to permit requirements AND UNH has erosion control policy (Jamie Houle)
MCM #4	Construction Site Control	Perform construction inspections	?	?	February 2020 April 2020		Municipal specific. Do we need templates developed?

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MCM #5	Post Construction Site Control	<p>Develop, implement and enforce a program to address post-construction stormwater runoff from all new development and redevelopment projects that disturb a minimum of one or more acre(s) and discharge into the permittees MS4 at a minimum</p> <p>Modified Permit Language (in bold and red):</p> <p>The permittee's new development/redevelopment program shall include projects less than one acre if the project is part of a larger common plan of development or redevelopment which disturbs one or more acre. Note: this language was formally under 2.3.6.a.i</p> <p>New Development: For the purposes of part 2.3.6, any construction, land alteration, or improvement of a site or structure with less than 40 percent existing impervious surface, calculated by dividing the total existing impervious surface by the size of the parcel and convert to a percentage.</p> <p>Redevelopment: A site is considered a redevelopment if it has 40 percent or more of existing impervious surface, calculated by dividing the total existing impervious surface by the size of the parcel and convert to a percentage.</p>	46	2.3.6.a	February 2020 April 2020	Year 2	Jeanne Walker (Bedford) to review template and QC to permit requirements

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MCM #5	Post Construction Site Control	<p><i>Modified Permit Language (in bold and red):</i></p> <p><i>*Propose to eliminate a-f and replace narrative with the following noted in red.</i></p> <p><i>Following permittees (Danville, Dover, Durham, Exeter, Greenland, Hampton, Kingston, Milton, New Castle, Newmarket, Noth Hampton, Portsmouth Raymond, Rye, Rochester, Rollinsford, Sandown, Seabrook, Somersworth, Stratham)</i></p> <p><i>...within 3 years...Permittees shall consider the adoption of the SWA Model Standards. At a minimum, the ordinance or other regulatory mechanism must include water quality requirements as least as stringent as the requirements contained in Section 4 Element C.1, C.3.b, C.3.e, C.3.h and Section 4 Element D of the SWA Model Standards.</i></p> <p><i>Permittees note listed above shall develop or modify, as appropriate, an ordinance or other regulatory mechanism within 3 years of the effective date consistent with the requirements above except for the Total Nitrogen removal requirement of Section 4 Element C.3.h of the SWA Model Standards.</i></p> <p><i>Develop or update bylaw or other regulatory mechanism. Must be consistent with Section 4 of the</i></p>	46	2.3.6.a.ii and Appendix H, Part II.1).a.i.2.	February 2020 April 2020	Year 2 <i>Modified Permit Language (in red):</i> Year 3	Jeanne Walker (Bedford) to review template and QC to permit requirements

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	Continued from previous page	<p>SWA Model (Section 4 Element C and Element D) OR contain provisions that are at least stringent as items a-f</p> <ul style="list-style-type: none"> a) LID used to maximum extent feasible b) Salt storage areas on commercial and industrial new and redevelopment sites shall be covered and maintained c) Selection and design for treatment and infiltration practices shall follow guidance in Volume 2 of the NH Stormwater Manual d) Post construction stormwater runoff from new development shall be controlled. e) Post construction from redevelopment shall be controlled. f) Redevelopment that disturbs greater than 1 acre and is exclusively maintenance and improvement of roadways shall be exempt from 2.3.6.a.ii.e <p>Appendix H. Require that new development and redevelopment stormwater management BMPs be optimized for phosphorus removal.</p>	46	2.3.6.a.ii and Appendix H, Part II.1).a.i.2.			

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MCM #5	Post Construction Site Control	For projects subject to ordinances required by this Part permittee shall require the submission of as-built drawings within a specified time frame, not to exceed two years from completion of construction projects at a minimum.	48 & 49	2.3.6.b	February 2020 April 2020	Year 2 SWMP Annual Report	Jeanne Walker (Bedford) to review template and QC to permit requirements
MCM #5	Post Construction Site Control	The new development/redevelopment program shall have procedures to ensure adequate long-term operation and maintenance of stormwater management practices that remain in place after the completion of a construction project. (see permit for remaining language)	49		February 2020 April 2020	Year 2 SWMP Annual Report	Deb, Gretchen and Jamie will evaluate. Potential assignment to individual or subcommittee to prepare procedure template.
MCM #6	Operation & Maintenance Parks and Open Space	Establish procedures to complete an inventory of all parks and open space where pollutants are exposed to stormwater runoff, and vehicles and equipment.	51	2.3.7.1.a	October 2019 November 2019 December 2019 SSC & NHLMV	Year 2	Completed – See NH MS4 Blog MCM #6 Good Housekeeping and Pollution Prevention Template Year 1 & 2
MCM #6	Operation & Maintenance Parks and Open Space	Complete an inventory of all parks and open space where pollutants are exposed to stormwater runoff, vehicles, and equipment.	51	2.3.7.1.	Municipalities	Within 2 years	Completed – See NH MS4 Blog MCM #6 Good Housekeeping and Pollution Prevention Template Year 1 & 2
MCM #6	Operation & Maintenance Parks and Open Space	Establish procedures to evaluate lawn maintenance and landscaping activities	51	2.3.7.1.a	October 2019 November 2019 December 2019 SSC & NHLMV	Year 2	Completed – See NH MS4 Blog MCM #6 Good Housekeeping and Pollution Prevention Template Year 1 & 2

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MCM #6	Operation & Maintenance Parks and Open Space	Establish procedures for management of trash containers at parks and for placing signage in areas concerning the proper disposal of pet waste.	51	2.3.7.1.a	October 2019 November 2019 December 2019 SSC &NHLMV	Year 2	Completed – See NH MS4 Blog MCM #6 Good Housekeeping and Pollution Prevention Template Year 1 & 2
MCM #6	Operation & Maintenance Parks and Open Space	Establish procedures to address waterfowl	51	2.3.7.1.a	October 2019 November 2019 December 2019 SSC &NHLMV	Year 2	Completed – See NH MS4 Blog MCM #6 Good Housekeeping and Pollution Prevention Template Year 1 & 2
MCM #6	Operation & Maintenance Buildings and Facilities	Establish procedures to address erosion or poor vegetative cover.	51	2.3.7.1.a	October 2019 November 2019 December 2019 SSC &NHLMV	Year 2	Completed – See NH MS4 Blog MCM #6 Good Housekeeping and Pollution Prevention Template Year 1 & 2
MCM #6	Operation & Maintenance Buildings and Facilities	Evaluate the use, storage and disposal of petroleum products and other stormwater pollutants.	51	2.3.7.1.b	October 2019 November 2019 December 2019 SSC &NHLMV	Year 2	Completed – See NH MS4 Blog MCM #6 Good Housekeeping and Pollution Prevention Template Year 1 & 2
MCM #6	Operation & Maintenance Buildings and Facilities	Provide employee training	51	2.3.7.1.b	October 2019 November 2019 December 2019 SSC &NHLMV May 2020	Year 2	NHDES working with UNHT2
MCM #6	Operation & Maintenance Buildings and Facilities	Ensure that Spill Prevention Plans are in place, if applicable, coordinate with the fire department.	51	2.3.7.1.b	October 2019 November 2019 December 2019 SSC &NHLMV	Year 2	Completed – See NH MS4 Blog MCM #6 Good Housekeeping and Pollution Prevention Template Year 1 & 2
MCM #6	Operation & Maintenance Buildings and Facilities	Develop management procedures for dumpsters and other waste management equipment	51	2.3.7.1.b	October 2019 November 2019 December 2019 SSC &NHLMV	Year 2	Completed – See NH MS4 Blog MCM #6 Good Housekeeping and Pollution Prevention Template Year 1 & 2

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MCM #6	Operation & Maintenance Vehicles and Equipment	Sweep parking lots and keep areas surrounding the facilities clean to reduce runoff of pollutants	51	2.3.7.1.b	October 2019 November 2019 December 2019 SSC & NHLMV	Year 2	Completed – See NH MS4 Blog MCM #6 Good Housekeeping and Pollution Prevention Template Year 1 & 2
MCM #6	Operation & Maintenance Buildings and Facilities	Establish procedures for the storage of permittee vehicles.	51	2.3.7.1.c	October 2019 November 2019 December 2019 SSC & NHLMV	Year 2	Completed – See NH MS4 Blog MCM #6 Good Housekeeping and Pollution Prevention Template Year 1 & 2
MCM #6	Operation & Maintenance Buildings and Facilities	Evaluate Fueling Areas owned by the permittee or used by permittee vehicles		2.3.7.1.c	October 2019 November 2019 December 2019 SSC & NHLMV	Within 2 years	Completed – See NH MS4 Blog MCM #6 Good Housekeeping and Pollution Prevention Template Year 1 & 2
MCM #6	Operation & Maintenance Infrastructure Operations and Maintenance	Establish procedures to ensure that vehicle wash waters are not discharged to the municipal storm sewer system or to surface waters		2.3.7.1.c	October 2019 November 2019 December 2019 SSC & NHLMV	Within 2 years	Completed – See NH MS4 Blog MCM #6 Good Housekeeping and Pollution Prevention Template Year 1 & 2
MCM #6	Operation & Maintenance Infrastructure Operations and Maintenance and Appendix F	If Chloride TMDL, track the amount of salt applied to all municipally owned and maintained surfaces and reporting salt use online		Appendix F I.1..a.i.	February 2020 July 2020 Reminder to municipalities	Annual Report in Year 2	Only for the following communities: Derry, Londonderry, Salem and Windham
MCM #6	Operation & Maintenance Infrastructure Operations and Maintenance	Establish a written program detailing the activities and procedures the permittee will implement so that the MS4 infrastructure is maintained in a timely manner to reduce the discharge of pollutants from the MS4.	52	2.3.7.1.d.i	May 2019 June 2019 SSC & NHLMV	Year 2	Completed in Year 1 and incorporated into the SWMP template. See NH MS4 Blog MCM #6 Good Housekeeping and Pollution Prevention Template Year 1 & 2
MCM #6	Operation & Maintenance Infrastructure Operations and Maintenance	Conduct routine inspections and cleaning and maintenance of catch basins.	52	2.3.7.1.d.ii	May 2019 June 2019 SSC & NHLMV	Year 2	Completed in Year 1 and incorporated into the SWMP template. See NH MS4 Blog MCM #6 Good Housekeeping and Pollution Prevention Template Year 1 & 2

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MCM #6	Operation & Maintenance Infrastructure Operations and Maintenance	Establish and implement procedures for sweeping and/or cleaning streets and permittee-owned parking lots.	52 & 53	2.3.7.1.d.iii	May 2019 June 2019 SSC & NHLMV	Year 2	Completed in Year 1 and incorporated into the SWMP template. See NH MS4 Blog MCM #6 Good Housekeeping and Pollution Prevention Template Year 1 & 2
MCM #6	Operation & Maintenance Infrastructure Operations and Maintenance	Sweeping and/or cleaning streets: Report number of miles cleaned and the volume or mass of material removed.	52 & 53	2.3.7.1.d.iii	June 2020 Reminder to municipalities	Annual Report and Annually	Municipal specific
MCM #6	Operation & Maintenance Infrastructure Operations and Maintenance	Proper storage or catch basin cleanings and street sweepings prior to disposal or reuse.	53	2.3.7.1.d.iv	May 2019 June 2019 SSC & NHLMV	Year 2	Completed in Year 1 and incorporated into the SWMP template. See NH MS4 Blog MCM #6 Good Housekeeping and Pollution Prevention Template Year 1 & 2
MCM #6	Operation & Maintenance Infrastructure Operations and Maintenance	Establish procedures and implement procedures for winter road maintenance.	53	2.3.7.1.d.v	May 2019 June 2019 SSC & NHLMV July 2020	Year 2	Completed in Year 1 and incorporated into the SWMP template. See NH MS4 Blog MCM #6 Good Housekeeping and Pollution Prevention Template Year 1 & 2, and NHDES Fact Sheet WMB-3 Snow Disposal NHDES NPDES Outreach Coordinator, Salt Reduction Program Coordinator and Deb Loiselle
MCM #6	Operation & Maintenance Infrastructure Operations and Maintenance	Establish and implement inspection and maintenance frequencies and procedures for storm drain systems and for all stormwater treatment structures (water quality swales, retention/detention basins, infiltration and other)	53	2.3.7.1.d.vi	May 2019 June 2019 SSC & NHLMV		Completed in Year 1 and incorporated into the SWMP template. See NH MS4 Blog MCM #6 Good Housekeeping and Pollution Prevention Template Year 1 & 2

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MCM #6	Operation & Maintenance	Storm drain systems and treatment structures (excluding catch basins) inspected annually at a minimum.	53	2.3.7.1.d.vi	February 2020 SSC May 2020	Inspect Annually	Jamie Houle and UNH developing a checklist
MCM #6	Operation & Maintenance	Report status of the inventory required by this Part and status of O&M programs for permittee-owned facilities and activities in Parts 2.3.7.1 a-d and maintenance activities associated with each.	53	2.3.7.1.e	TBD	Annual Report and Annually	Incorporate into Year 2 Annual Report Template
MCM #6	Operation & Maintenance	Develop and fully implement a SWPPP for each of the permittee-owned or operated facilities: maintenance garages, public works yards, transfer stations, and other waste handling facilities.	53-57	2.3.7.2	December 2019 January 2020 NHLMV & SSC March 2020	Year 2	Gary Lemay from the SSC will develop SWPPP Template. Draft completed and waiting to receive comments from the NHLMV.
MCM #6	Operation & Maintenance	Inspect all areas exposed to stormwater and all stormwater control measures at least once per calendar quarter.	57	2.3.7.2.b.v	December 2019 January 2020 NHLMV & SSC March 2020	Within 2 years	Part of SWPPP development and implementation. See Attachment 2 Gary Lemay from the SSC will develop SWPPP Template. Draft completed and waiting to receive comments from the NHLMV.
MCM #6	Additional State Requirements	The permittee shall report the findings from the Site Inspections in the annual report.	57	2.3.7.2.c	TBD	Annual Report and Annually	Incorporate into Year 2 Annual Report Template
MCM #6	Additional State Requirements	The permittee shall annually self-evaluate its compliance with the terms and conditions of the permit. Maintain documentation.	60	4.1	TBD	Annually	Incorporate into Year 2 SWMP Template
MCM #6		The permittee shall include any other stormwater or water quality receiving water data from any study conducted during the reporting period in the annual report.	61	4.3.3	TBD	Annually	Incorporate into Year 2 Annual Report Template

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Appendix F	Appendix F (Derry, Londonderry, Salem, Windham)	Chloride Reduction Plan may include annual training requirement for municipal staff or contractors engaged in winter maintenance activities.	1 of 22	Appendix F, I.1.a.ii.	June 2020	Year 2	NHDES NPDES Outreach Coordinator, Salt program Coordinator & Deb Loiselle
Appendix F	Appendix F (Derry, Londonderry, Salem, Windham)	Track the amount of salt applied to all municipally-owned and maintained surfaces and reporting of salt use using the UNHT2 online tool beginning in the Year 2 Annual Report	1 of 22	Appendix F, I.1.a.i.	June 2020 Reminder to municipalities	Year 2 Annual Report	Salt program Coordinator & Deb Loiselle UNHT2 online tool for salt reporting
Appendix F	Appendix F (Amherst, Bedford, Derry, Hollis, Hudson, Kingston, Manchester, Merrimack, Newton, Raymond Sandown,)	Legal Analysis for Lake Phosphorus Control Plan	16 of 22		March 2020	Year 2 (2 years after permit effective date)	Example Legal Analysis will be presented by the City of Manchester

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Appendix H	Requirements related to discharges to certain water quality limited waterbodies						
	Appendix H (Danville, Derry, Dover, Durham, Exeter, Greenland, Hampstead, Hampton, Kingston, Milton, New Castle, Newmarket, North Hampton, Portsmouth, Raymond, Rochester, Rollinsford, Rye, Sandown, Somersworth, Stratham) Note: communities may be added based on most currently approved 303(d) list	Any structural BMPs listed in Attachment 3 to Appendix F installed in the regulated area by the permittee or its agents shall be tracked and the permittee shall estimate the nitrogen removal by the BMP consistent with Attachment 3 to Appendix F. The permittee shall document the BMP type, total area treated by the BMP, the design storage volume of the BMP and the estimated nitrogen removed in mass per year by the BMP in each annual report.	4 of 14		TBD		Jamie Houle and UNH
	Appendix H (Bedford, Derry , Durham, Exeter, Goffstown, Greenland, Hooksett, Londonderry , Manchester, Nashua, Portsmouth, Rye, Salem , Seabrook and Stratham) Note: communities may be added based on most currently approved 303(d) list	Develop Salt Reduction Plan	10 of 14	Appendix H IV.2	July 2020	Year 3	NHDES NPDES Outreach Coordinator, Salt program Coordinator & Deb Loiselle

Category	Requirement	Task	Permit Page	Permit Section	Meeting Agenda	Due Date	Task Completion and Reference
	Appendix H See communities above	Track the amount of salt applied to all municipally-owned and maintained surfaces and reporting of salt use using the UNHT2 online tool beginning in the Year 2 Annual Report	10 of 14	Appendix H IV.3.i	June 2020 Reminder to municipalities	Year 2 Annual Report	Salt program Coordinator & Deb Loiselle UNHT2 online tool for salt reporting
Annual Report							
		Develop Year 2 Annual Report Template			July 2020	Due September 30, 2020	Develop Annual Report Template as needed